

WAYNESBORO BOROUGH AUTHORITY

MARCH 15, 2016

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, S. Allen Stine and Lee Layman (William Pflager was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Christopher Snively made a motion to approve the minutes of the February 16, 2016 meeting, as written. Lee Layman seconded; the motion passed unanimously.

PENNVEST FINAL STP AMORTIZATION DOCUMENTS: Leiter Pryor reported that the Modification of Debt Obligation and other documents regarding the Wastewater Treatment Plant's PENNVEST loan were received. The principal amount of the loan has been reduced from \$10,704,671 to \$9,987,633.01. Payments in the amount of \$52,330.13 will commence monthly until 06/01/2019, at which time they will increase to \$56,149.60/month until paid in full (on or before 06/01/2034). Mr. Pryor recommended approval of the aforementioned documents.

Mr. Pryor noted that Solicitor Reichard is working on the restrictive covenant document required by the Franklin County Soil Conservation Office for close-out of the permit. This is the only item needed for final close-out of the project.

Lee Layman made a motion to authorize the appropriate officers to sign the Modification to Debt Obligation for the Loan Agreement with PENNVEST, as presented. Christopher Snively seconded; the motion passed unanimously.

UPDATE – INDUSTRIAL WASTE STUDY: Leiter Pryor noted that two (2) more months of sampling must be completed and submitted to Gannett Fleming for review. He has provided, upon their request, additional information regarding flows, industrial contributors, wasteload management data and cost figures on the plant's operation. An excess strength charge formula is fairly complete (with the exception of the information just provided) and Gannett's staff is conducting an internal review of proposed revisions to the Sewer Use Ordinance (No. 920) to incorporate the excess strength charge. A draft will hopefully be available within the next week or so. It was noted that the ordinance revisions must be advertised for final adoption by Borough Council.

Once discharge limits are incorporated into the Sewer Transportation Agreement and an internal review conducted, it will also be ready for the Authority's review. Mr. Pryor added that industrial waste discharge figures have been consistently lower.

UPDATE – ANTIETAM DAM EAP: Mr. Pryor noted he has had much discussion with Gannett Fleming regarding the Antietam Dam Emergency Action Plan. A rough draft of the proposed revisions is currently in internal review and the mapping is 90% complete. Documents should be available for the Authority's next meeting.

UPDATE – MEMORIAL BRIDGE WATER LINE PROJECT: Kevin Grubbs has provided documents from PENNDOT for the Memorial Bridge Water Line Project which is basically a temporary assignment of the existing easement and the construction easement to allow their contractor to work in the Borough's right-of-way. A resolution is needed to authorize the appropriate officers to sign required documents.

Accordingly, Lee Layman made a motion to authorize and approve a resolution (WBA Resolution No. 2016-01) designating the Chairman or Vice-Chairman and Secretary or Treasurer to sign and approve documents with PENNDOT associated with the Memorial Bridge Project. Allen Stine seconded; the motion passed unanimously.

RESOLUTION NO. 2016-01

WHEREAS, the Waynesboro Borough Authority, a Municipal Authority created and existing under the laws of the Commonwealth of Pennsylvania, holding office at 55 East Main Street, Waynesboro, PA 17268, has determined that it is necessary to relocate a portion of its existing utilities to accommodate the construction activities of the PENNDOT Memorial Bridge expansion project; and

WHEREAS, in order to facilitate the execution of required PENNDOT documents associated with the Memorial Bridge expansion project, the Waynesboro Borough Authority shall designate officer signatories to execute said documents.

Complete copy on file at Borough Hall.

Allen Stine made a further motion to authorize the aforementioned officers to execute the PENNDOT documents presented, as permitted in Resolution No. 2016-01 just approved, in regard to the Memorial Bridge Project. Christopher Snively seconded; the motion passed unanimously.

UPDATE – WELTY ROAD WATER LINE PROJECT: Chairman Fleagle and Leiter Pryor recently attended a meeting with Washington Township officials Mike Christopher and Jeff Geesaman regarding the Welty Road water line project. Clarification was made on the entities' responsibilities for various parts of the project -- the Borough will do the taps, supply the meters and conduct the inspections; and Washington Township will complete construction of the mains.

UPDATE – FIFTH STREET PUMP STATION UPGRADE: Mr. Pryor noted that he has received a quote from Mid-Atlantic Pump (who supplied equipment for the Northfield Avenue Pump Station) for pumps and controls for the Fifth Street Pump Station Upgrade. The equipment is on the State's Piggyback Program and is under the threshold for bidding, so prevailing wages will not be required. PSI has worked with Mid-Atlantic on similar projects and provided Mr. Pryor with a fair quote. He can obtain a second quote, however it is difficult to locate contractors who do both electrical and

mechanical work. This upgrade was budgeted at \$52,000, and cost estimates total \$52,950 (which includes an update of the electrical service into the pump station).

Lee Layman made a motion to approve the upgrade project for the Fifth Street Pump Station, as presented. Christopher Snively seconded; the motion passed unanimously.

UPDATE – GEN-SET REPLACEMENT (THIRD STREET PUMP STATION): Mr. Pryor noted that the gen-set at the Third Street Pump Station is in need of replacement. A price quote was received from PSI; and pursuant to the Authority’s approval for PSI to work on the Fifth Street Pump Station upgrade, they will be asked to coordinate this project to eliminate some mobilization costs. Mr. Pryor noted that the gen-set will also be purchased through the State Piggyback Program. He explained that the new gen-set will be relocated from the original location, and he will request a firm price for this modification.

Christopher Snively made a motion to approve the Third Street Pump Station gen-set replacement, as presented. Lee Layman seconded; the motion passed unanimously.

FUTURE UPGRADE AT WATER TREATMENT PLANT: Chairman Fleagle reminded Mr. Pryor again that the WBA would like to tour a “non-Gannett” treatment facility in the near future. Mr. Pryor will make several inquiries and report back at the next meeting.

PAY BILLS: Allen Stine made a motion to approve the payment of the following requisitions --

Sewer Revenue Fund Requisition #SA-170 – D. L. Reichard, II - \$1,013.00 –
Base Retainer for legal Services (04/01/2016 to 06/30/2016)

Water Revenue Fund Requisition #16-03 – D. L. Reichard, II - \$1,013.00 –
Base Retainer for legal Services (04/01/2016 to 06/30/2016)

Water Revenue Fund Requisition #16-04 – Debbie J. Gift - \$128.37 – 2016
Franklin County Real Estate Taxes (Blue Rock Road, Lot #1 – Parcel #19-
0L18.-058B-EX0000)

Water Revenue Fund Requisition #16-05 – Debbie J. Gift - \$591.42 – 2016
Franklin County Real Estate Taxes (Rattlesnake Run Road – Parcel #19-
0L15.-001A-000000)

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:28 p.m. on a Snively/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant