

## WAYNESBORO BOROUGH AUTHORITY

JUNE 21, 2016

### MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, Lee Layman and S. Allen Stine (William Pflager was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor

**APPROVE MINUTES:** It was noted that discussion was held (and WBA members concurred) at the last meeting that the old gen-set from the Third Street Pump Station would be declared scrap/salvage, however this was not included in the minutes from that meeting. Following this clarification, Allen Stine made a motion to approve the May 17, 2016 minutes. Christopher Snively seconded; the motion passed unanimously.

**UPDATE – INDUSTRIAL WASTE STUDY:** Leiter Pryor noted that the proposed excess strength calculation and charges provided by Gannett Fleming were reviewed at the last meeting. The next step in the process was to re-write Sewer Use Ordinance No. 920, and a draft document was received today from Gannett Fleming. Copies were distributed and Mr. Pryor suggested that the document be reviewed in-depth. Any questions or revisions can then be forwarded to Gannett Fleming, who (as part of the scope of work) will attend a workshop meeting with WBA members to explain the document in its entirety. After the document has been thoroughly reviewed by the WBA, it will be forwarded to Borough Council for consideration and review by their Solicitor.

Mr. Pryor noted that there are many additional items since the last revision of the Sewer Use Ordinance, including mandatory connection requirements, excess strength, industrial waste, connections, collections, etc. Chairman Fleagle suggested that a committee (consisting of he, Lee Layman and Leiter Pryor) do the initial review of the document and they will report back to the entire board with their recommendations. Following that, a meeting will be scheduled with Gannett Fleming representatives. In addition, Lloyd Reichard was requested to review the document and provide feedback on legal items such as responsibilities shared with the Borough.

**UPDATE – ANTIETAM DAM EAP:** Leiter Pryor reported that the Emergency Action Plan for Antietam Dam has been signed by all the entities and mailed to DEP. He is awaiting a response from DEP (hopefully concurrence), then it will be forwarded to

PEMA. Following their approval, final documents will be sent to all involved EMA's and Franklin County. He has provided a status update to DEP to ensure they are aware that work is progressing.

**PROPOSAL FOR ANTIETAM DAM STUDY:** WBA members received a copy of Gannett Fleming's draft proposal for the Antietam Dam Study, in the amount of approximately \$100,000. After a lengthy discussion on the matter, Chairman Fleagle requested that Mr. Pryor ask them to reconsider and reduce the cost. In addition, he was requested to contact other municipalities who may have been through the same process. Mr. Pryor added that he has contacted DEP and asked for their calculations and how they were arrived at.

**UPDATE – WELL #2:** Leiter Pryor reported that Well #2 has been experiencing problems with recharge for several months. In the past, it could run 12 hours/day and it would sustain adequate levels in the well casing; however, lately it can only run approximately 8 hours/day. Mr. Pryor indicated that there must be "something going on in the aquifer", but he hasn't seen any construction in the area or wells being drilled, etc. He spoke with a hydrogeologist who stated that, over time, you can deplete the underground reservoir somewhat. It is also possible that there was a false number as to the accurate yield of the well. Various suggestions and scenarios were discussed. Mr. Pryor will continue to review the matter and will report back.

**UPDATE – ROOF & SOFFIT REPLACEMENT AT MT. AIRY PUMP STATION:** Mr. Pryor noted that the contractor has been backlogged, but will be finished with the roof and soffit replacement at the Mt. Airy Pump Station by the week of July 4<sup>th</sup>.

**UPDATE – FIFTH STREET PUMP STATION UPGRADE:** Mr. Pryor reported that the pumps were shipped today and will arrive by Friday; and the control panel has already arrived. PSI will begin the job immediately after they complete the Third Street Pump Station job.

**UPDATE – GEN-SET REPLACEMENT AT THIRD STREET PUMP STATION:** Mr. Pryor noted that the gen-set replacement will be done by the next meeting. He has a confirmed delivery date of next Tuesday for delivery of the gen-set, with start-up scheduled for Wednesday.

**NEW HOPE SHELTER:** Mr. Pryor noted that the New Hope Shelter is planning on doing an expansion and adding seven (7) more units on the second floor (and eventually more on the third floor). They are asking for a 4" fire line and a 2" domestic water service. Tap fees were discussed with them and they are asking for consideration on these fees. He advised that credit can be granted for the existing service (a 1" domestic water service). WBA members agreed they be charged like everyone else. Mr. Pryor confirmed that a 2" domestic tap would cost \$25,550 (with a \$7,500 credit for the existing 1") for a total adjusted fee of \$18,050 for water (plus the meter and connection fee). He added that they will be charged for seven (7) EDU's of sewer, which is \$28,000.

**AWOP AWARD:** Leiter Pryor announced that the Water Treatment Plant will again receive an AWOP award. They are awarding only 20 this year out of 200+ facilities.

**ADDITIONAL PROGRESS REPORTS:** Mr. Pryor reported that he attended a seminar several weeks ago and observed a demonstration of a new type of line flushing equipment which would save manpower where dead-end lines are continuously flushed. Waynesboro's system would require six (6) units, which would cost approximately \$3,000 each. He will obtain additional information for discussion during budget deliberations.

Chairman Fleagle reported that WBA members attended a tour of the Wastewater Treatment Plant, Well #2 and the Water Treatment Plant on 06/01 with several Council members.

Mr. Fleagle noted that he attended a meeting with DEP representatives last week at Washington Township regarding the Welty Road water situation. It was clarified that properties between Route 997 and Lyons Road will not be served by the water line that DEP is paying for; and they are discussing installing on-site treatment for those houses in order to treat for TEC's. A clause will be added to their deeds indicating they have contaminated water on the properties; and the residents are upset because that will impact the value of their properties. DEP made no comments.

Information was provided to WBA members regarding an upcoming PRWA course on 08/25 in Gettysburg. Anyone interested in attending was asked to contact Melinda Knott.

Discussion was held regarding the summer help hired recently. Mr. Pryor noted that one (1) individual is primarily working on the watershed with Penn State's Forestry Department and the other is doing maintenance around the Water Plant. He will talk with Scott Crum to see if it is possible to get any information for an I & I study in the future.

Mr. Pryor was also asked about investing money from the Tank Maintenance Fund, and he advised that he will look at the rates (but mentioned there may be a change in banking institutions in the future due to BB&T's administrative fees).

Mr. Layman noted that the N. Broad Street tank appears to be in need of painting, however Mr. Pryor stated it has a lot of mold/mildew on it from the humidity.

**PAY BILLS:** Allen Stine made a motion to approve the payment of the following requisitions –

**Sewer Revenue Fund Requisition #SA-175 – Gannett Fleming Companies - \$982.72 – Engineering Services related to Sewer Use Ordinance and Sewage Transportation Agreement Updates per GF's April 30, 2015**

Proposal and as authorized under the Annual Services Agreement Miscellaneous Engineering Services. Includes the following tasks: Industrial Users Pollutant Limits Evaluation, a High Strength Wastewater Surcharge Study, a Sewer Use Ordinance Update and Revision, a Sewage Transportation Agreement Update and Revision, and Implementation of an Industrial Pretreatment Program for the period of April 2, 2016 through April 29, 2016

**Water Revenue Fund Requisition #16-11** – Gannett Fleming Companies - \$2,003.26 - Engineering Services related to Antietam Dam Emergency Action Plan completion for re-submission to PADEP (02/11/2016 Proposal) for the period of April 2, 2016 through April 29, 2016

Having no further business to discuss, the meeting adjourned at 7:33 p.m. on a Layman/Snively motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Office Supervisor