

# WAYNESBORO BOROUGH AUTHORITY

OCTOBER 18, 2016

## MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, S. Allen Stine, Lee Layman and William Pflager (via videoconference)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor

**APPROVE MINUTES:** Christopher Snively made a motion to approve the minutes of the September 20, 2016 meeting, as presented. Lee Layman seconded; the motion passed unanimously.

**UPDATE – INDUSTRIAL WASTE STUDY:** Mr. Pryor noted that he has been in contact with the Borough's solicitor, Sam Wiser, regarding a formal management agreement for leaseback of the sewer system to the Borough in light of the duties and functions included in the proposed Sewer Use Ordinance revision. No management agreement could be located ... only an ordinance that defined the Authority as a leaseback Authority. After discussion, it was suggested that Mr. Pryor modify the water management agreement for wastewater as a starting point for the necessary agreement; and the Sewer Use Ordinance will be "on hold" until this management agreement is completed.

**UPDATE – DEBT SERVICE REFINANCING:** Chairman Fleagle noted that discussion has been held regarding refinancing the PENNVEST water loan to obtain a lower interest rate. The current rate is 3.184% for 13 more years. Proposals were received from BB&T (2.54% for 10 years) and F&M (2.34% for 10 years), and various options were reviewed. It was noted there would be a potential savings of \$191,813 with a 10-year term at F&M; with the condition that WBA accounts are transferred to their bank, with no fees being charged as long as the loan is outstanding.

Lee Layman made a motion to authorize Mr. Pryor to proceed with F&M Option 1, refinancing the remaining PENNVEST loan balance of \$1,863,370.29, and transferring all WBA accounts to F&M Bank. William Pflager seconded; the motion passed unanimously.

**UPDATE – STP BIOSOLIDS:** Mr. Pryor noted that continuous monitoring for Molybdenum is being conducted around the system, the influent coming into the plant and throughout the treatment process. Results are currently "non-existent" coming into the plant, as well as at the Third Street and Enterprise Avenue pumping stations; and it

is thought that there was a “slug” that then accumulated in the digester. Results for the secondary digester are currently below the DEP limit, and they have been drawing sludge from the bottom (where it is concentrated with Molybdenum) and placing it on the drying beds. Some of this material will need to be land-filled. Results for the primary digester, however, are higher and clean material is being blended in hopes of being able to land-apply in November. They may also need to dewater to provide more volume in the primary digester to the point where they can land-apply. Mr. Pryor has been in contact with Tom Sweeney (DEP) regarding the possibility of blending clean material with the existing material in the digester in hopes of reducing the Molybdenum concentration below the ceiling of 75 mg/kg. DEP concurred with this plan, however if we do not reach the 75 mg/kg concentration in the primary and secondary digesters, it will be necessary to dewater and landfill a large portion of the volume remaining in the digesters. In the meantime, they will continue to monitor at various locations in an attempt to determine where the discharge is occurring.

If the source of the Molybdenum can be found, necessary action may be taken to have the source reimburse the Authority for the additional disposal costs.

It was noted that the biotower leaks have been repaired to DEP’s satisfaction, and the Notice of Violation has been closed out. DEP also indicated that they received the WBA’s Preparedness, Prevention and Contingency (PPC) Plan and closed that out as well. Required postings and additional training will be done shortly, and Chairman Fleagle commended the staff for their efforts in preparing the PPC Plan.

**UPDATE – FIFTH STREET PUMP STATION UPGRADE:** Mr. Pryor reported that the door has been replaced, interior/exterior painting will be done in the near future and the pumps are running flawlessly; but the roofing contractor has not yet given a firm start date. WBA members agreed that if he isn’t able to do the work by the end of October, another contractor should be contacted.

**GRINDER PUMPS:** Mr. Pryor noted that the new grinder for the Third Street Pump Station arrived today and it will be installed this week.

On a related matter, he reported that the grinder pump at the golf course will need to be replaced. Prices are being obtained. Septage was hauled out and the bathrooms are posted “out of order” until the matter can be resolved; and porta-potties are available for use in the meantime. It was noted that the new grinder pump should be added to a routine maintenance list for the future. Christopher Snively made a motion to authorize Mr. Pryor to proceed with the needed repair/replacement. Allen Stine seconded; the motion passed unanimously.

**TV/GROUTING AND INSPECTION:** Chairman Fleagle asked if any progress has been made on the TV/grouting and inspection program. Mr. Pryor noted that this was a function of the Engineering Department in the past, however they are involved in other projects and are unable to devote any time to it. He met recently with a company on the Costars list (so there would be no need to bid the project) and will look into the matter when he can.

**UPDATE – MEMORIAL BRIDGE WATERLINE PROJECT:** Mr. Pryor reported that when they began to bore under the Antietam Creek, the bank gave way. Due to safety concerns, the boring contractor ceased work and PENNDOT is currently considering other options.

**2017 WATER AND SEWER BUDGETS:** WBA members were provided with a “rough” proposed budget for review. They agreed to meet on Tuesday (11/01) at 6:00 p.m. to discuss the budgets in detail, with hopes of adopting it at the regular meeting on 11/15.

**PAY BILLS:** Allen Stine made a motion to approve the payment of the following requisitions –

**Sewer Revenue Fund Requisition #SA-182 –** Gannett Fleming Companies - \$665.98 – Engineering services related to review of Frick wastewater disposal for the period of July 23, 2016 through September 2, 2016

**Sewer Revenue Fund Requisition #SA-183 –** Gannett Fleming Companies - \$1,321.88 – Engineering Services related to Sewer Use Ordinance and Sewage Transportation Agreement Updates per GF’s April 30, 2015 Proposal and as authorized under the Annual Services Agreement Miscellaneous Engineering Services. Includes the following tasks: Industrial Users Pollutant Limits Evaluation, a High Strength Wastewater Surcharge Study, a Sewer Use Ordinance Update and Revision, a Sewage Transportation Agreement Update and Revision, and Implementation of an Industrial Pretreatment Program for the period of July 23, 2016 through September 2, 2016

**Sewer Revenue Fund Requisition #SA-184 –** Borough of Waynesboro (Clearing Account) - \$233,692.00 – 4<sup>th</sup> Quarter, 2016 Sewer Allocation

**Water Revenue Fund Requisition #16-24 –** Gannett Fleming Companies - \$65.72 – 2016 Annual Services for the period of July 23, 2016 through September 2, 2016

**Water Revenue Fund Requisition #16-25 –** Borough of Waynesboro (Clearing Account) - \$360,531.00 – 4<sup>th</sup> Quarter, 2016 Water Allocation

William Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:34 p.m. on a Snively/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Office Supervisor