

WAYNESBORO BOROUGH AUTHORITY

MAY 26, 2015

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:10 p.m. with the following in attendance:

Borough Authority members – Jon Fleagle, S. Allen Stine, Lee Layman and William Pflager (via Skype); Christopher Snively was absent

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Minutes from the April 21st meeting will be presented and considered for approval at the next meeting.

UPDATE – SEWER PLANT UPGRADE: Leiter Pryor reported that the contractor has been working to finalize the punch-list, and some of the outstanding items have been taken care of (painting of the mudwell floor, seeding and grading are all complete). Several minor equipment items should be done within the next week, and outstanding submittals have been coming in daily.

A payment request and change order is being presented for the WBA's approval at this meeting, to include all outstanding credits and expenses for work on the punch list to date. He added that \$102,000 is still being withheld after this payment. Kinsley has been advised by Gannett Fleming that the "drop dead" date is 06/12; and at that time, the contract will be closed and someone else will be hired to complete the work. Mr. Pryor reviewed the remaining outstanding items which include repair of the mudwell, work on the waste gas system, several control issues, spare parts from various suppliers, as-built drawings and results of performance testing on the SCADA system.

Chairman Fleagle suggested that payment be approved, but held until the 06/12 date. If the outstanding items are completed prior to 06/12 to Mr. Pryor's satisfaction, the check can be mailed (and if not, the check is to be held). Allen Stine made a motion to approve payment to Kinsley Construction (Sewer Construction Fund Requisition #1139, details to be listed in "Pay Bills" section of these minutes). Lee Layman seconded; the motion passed unanimously.

Mr. Pryor noted that funds in the Sewer Construction Fund are low until a reimbursement is request is processed from PENNVEST. Accordingly, Lee Layman made a motion to authorize a transfer of \$100,000 from the Sewer Revenue Fund to the Sewer Construction Fund until a reimbursement is received from PENNVEST. William Pflager seconded; the motion passed unanimously.

INDUSTRIAL WASTE PROPOSALS: Per discussion held at the last meeting, proposals to update regulations regarding high-strength waste in Sewer Use Ordinance No. 920 and the Sewer Transportation Agreement with WTMA were received from Gannett Fleming and Material Matters. They were reviewed, as follows: Gannett Fleming - NTE \$18,700 and Material Matters - \$28,100. Lee Layman made a motion to proceed with Gannett Fleming's proposal for the work. Allen Stine seconded; the motion passed unanimously.

Mr. Pryor added that he recently received a request for discharge of an unknown solvent. Information from the customer was sent to Gannett Fleming for review. He will report back at the next meeting.

SECURITY SYSTEM PROPOSAL (SEWER PLANT): Two (2) proposals were received for a security system (and monitoring) at the Sewer Treatment Plant. The proposals were reviewed; and it was noted there was a significant difference in pricing. WBA members agreed to table the matter until references from customers who have similar systems can be obtained and reviewed.

CARETAKER HOUSE ROOF REPLACEMENT PROPOSALS: Estimates were received and reviewed for a new roof on the caretaker's house at the Water Treatment Plant, as follows: Bonded Applicators - \$8,230, Walker's Home Remodeling - \$6,200 and Dave's Professional Roofing - \$5,200. Mr. Pryor noted that the GAF for shingles quoted by Walker's is better, as is the warranty to be provided. As \$6,000 was budgeted for the project, Chairman Fleagle suggested that Walker's be awarded the project if they are willing to accept \$6,000. Allen Stine made a motion as such. William Pflager seconded; the motion passed unanimously.

TOUR OF FACILITY AT INDUSTRIAL PARK: Mr. Pryor advised that he recently toured a facility at the Zullinger Industrial Park (where it is felt the Molybdenum issues have originated). They were very cooperative, and advised that they are in the process of changing to a different corrosion inhibitor. Modifications will be completed by the second week of June, and additional sampling will be conducted at that time. Phosphorus was also discussed with them, which will take more time, but they assured that they will make necessary changes to their process pending successful trial testing of an alternate product.

Discussion followed regarding the BOD issues from another business, which are still 30-40% higher than are permitted in the Sewer Transportation Agreement with WTMA.

PAY BILLS: Allen Stine made a motion to approve the payment of the following requisitions -

Sewer Construction Fund Requisition #1139 - Kinsley Construction, Inc. - \$251,247.88 - Estimate No. 28 for Contract One (General Construction - Wastewater Treatment Plant Upgrade) for work performed up to and

including May 21, 2015

Sewer Revenue Fund Requisition #SA-140 - D. L. Reichard, II - \$988.50 - Base Retainer for Legal Services (07/01/2015 to 09/30/2015)

Water Revenue Fund Requisition #15-10 - D. L. Reichard, II - \$988.50 - Base Retainer for Legal Services (07/01/2015 to 09/30/2015)

Water Revenue Fund Requisition #15-11 - Gannett Fleming Companies - \$136.35 - Annual Services (May 3, 2014 through April 3, 2015)

Water Revenue Fund Requisition #15-12 - Walker's Home Remodeling - \$3,000.00 - 50% Deposit on Installation of Roof on Caretaker's House at Water Treatment Plant

Lee Layman seconded; the motion passed unanimously.

STAFFING UPDATE (WATER AND SEWER PLANTS): Mr. Pryor reported that Stacy Stine has transferred from the Maintenance Department to the Sewer Plant as Building & Grounds Maintenance Worker; and Tyler Grove has been hired as a Trainee at the Water Treatment Plant. Both facilities are now fully staffed.

DIRECTIONAL BORING: Mr. Pryor noted that there has been a lot of directional boring lately for traffic signals, etc. around the Borough. Scott Crum (Engineering Department) has requested that regulations be created to require contractors to dig test pits to physically determine elevations of the utilities. An incident occurred last week at Enterprise Avenue & Second Street when a directional borer ran their equipment through a main. As a result, numerous businesses were required to boil water for the weekend. The contractor will be responsible for all damages. He added that PA One-Call was contacted and the line was marked, but the depth of the lines are not confirmed in these instances. Mr. Pryor was instructed to ask Gannett Fleming if they have any experience with these type of situations.

BLACKTOP ISSUE AT SEWER TREATMENT PLANT: Mr. Pryor reported that a sub-contractor returning to do grading and seeding recently damaged new blacktop on the back road behind the drying beds, causing significant damage. Kinsley was contacted and the sub-contractor returned to do repairs (which seemed to be satisfactory).

Having no further business to discuss, the meeting adjourned at 7:31 p.m. on a Layman/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant