

## WAYNESBORO BOROUGH AUTHORITY

SEPTEMBER 15, 2015

### MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority (held at the Waynesboro Water Treatment Plant) to order at 6:10 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, Lee Layman and S. Allen Stine (William Pflager was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor

He noted that, following this meeting, WBA members will meet with WTMA members at their office (as advertised) to discuss items of mutual interest.

**APPROVE MINUTES:** Allen Stine made a motion to approve the minutes of the August 18, 2015 meeting, as written. Lee Layman seconded; the motion passed unanimously.

Chairman Fleagle thanked members of the staff for their assistance in planning/preparing the picnic held prior to the meeting.

**REQUEST FOR REIMBURSEMENT – JOEL MANGES (continued later in the meeting):** Leiter Pryor noted that this was discussed previously with WBA members. Mr. Manges presented a request for reimbursement to WTMA, however they denied his request and suggested he might want to discuss the matter with the WBA. He requested to be placed on the agenda for discussion at this meeting, however he was not present at this time.

**UTILITY REQUEST – ARMORY ESTATES:** Chairman Fleagle noted that the property behind the Armory on N. Grant Street was subdivided, and Marsh Run Properties is proposing to put in housing in that area. Lee Royer explained that they will be building eight (8) single units and four (4) duplex units along Grandview Avenue. The street will be privately owned/maintained by the Homeowners' Association, and the utilities will be given to the WBA.

There is an existing 6" water main on Route 316, which will be extended; and the possibility of looping out to the 4" in Grandview Avenue was discussed. Scott Crum was asked to model this scenario, as well as check the water age and let Mr. Royer know. A 30' utility easement in the middle of the street will also be provided over the WBA's lines.

Sewer service was also discussed. Mr. Royer noted that, beyond the last gravity flow manhole, a 2" pressure line will be installed; and the eight (8) lots will have grinder pumps owned by the homeowner. Chairman Fleagle noted his concern with grinder pumps, because if there is a problem with one (1) service, there will be a problem with all eight (8) services on the pressure line. Scott Crum noted that, although the WBA has never approved grinder pumps, several nearby municipalities (Washington Township, Antrim Township and Highfield) have. It was clarified that WBA responsibility ends at the main (manhole) and the HOA would be responsible for the sewer line beyond that. Another possibility was discussed – that being installing sewer through the development to the west and sharing in the costs of a pumping station. Mr. Royer was directed to work with Scott Crum and Leiter Pryor and to get back with them prior to the WBA's next meeting.

**REQUEST FOR REIMBURSEMENT – JOEL MANGES (continued from earlier in the meeting):**

Joel Manges arrived. He presented his request for reimbursement of repair costs (which was discussed by Mr. Pryor at the WBA's last meeting). He explained that, during the system-wide leak detection program, he was informed (secondhand) that there was a leak at his property which needed to be repaired. He contacted a plumber the following day, who originally thought the leak was at the house. He then discovered, however, that the leak was further up the road. He borrowed a wrench from the Borough's Maintenance Department and attempted to turn the water off. He was still unable to shut off the water the following day, and Jody Sanders (from the Borough) shut off the water and made repairs to the valve.

Mr. Manges acknowledged responsibility for the repairs on his side of the curb stop, but feels he should be reimbursed for repairs made to the curb stop (which is the property of WTMA, but is maintained by the Borough). Discussion continued regarding plumbers who are approved by WTMA, and the fact that he should have been made aware of where his responsibility started and ended. He suggested a 50/50 split of the \$540.00 bill, and Chairman Fleagle advised that the matter will be taken under advisement for consideration.

**UPDATE – SEWER PLANT UPGRADE:** Leiter Pryor reported that the outstanding punch list items have been completed, and a request for final payment (in the amount of \$172,200) will be considered later in the meeting with the bills to be paid. Mr. Pryor noted, however, that there are several outstanding warranty items that need to be completed: (1) digester painting – still have not heard a clarification of how/when that work will be done; (2) trip hazard at the mud well where the concrete has settled; and (3) a flow switch on one of the eyewash stations needs to be replaced. He suggested that this final payment be held until these matters are resolved. Chairman Fleagle noted he does not feel that these items fall under the "warranty" category and should be called "final punch list items". WBA members concurred on holding this payment until these items are completed to the staff's satisfaction.

**UPDATE – INDUSTRIAL WASTE STUDY:** Mr. Pryor reported that the first round of sampling at the plant was completed, as well as one (1) round of residential sampling. The new composite sampler, authorized at the last meeting, has been purchased. The

second round of process sampling at the plant will be done next week, and he is hoping to receive results back from the first round of sampling in the very near future. Gannett Fleming will then begin review of those results for inclusion in the revised Sewer Transportation Agreement and Sewer Use Ordinance.

**UPDATE – FAIRVIEW AVENUE WATER LINE:** Mr. Pryor advised that progress is being made on the Fairview Avenue water line ... and it should be completed through Eighth Street in the next several days. The Maintenance Department anticipates that the project will be completely finished by the end of September.

**UPDATE – NAVITOR REQUEST FOR DISCHARGE:** Mr. Pryor reported that Gannett Fleming has attempted to have a Wastewater Contribution Questionnaire completed by Navitor; and they continue to work with them on other issues with regard to the sampling done, their plumbing plan and plan to discharge, etc. He added that Gannett's estimate of \$1,000 wasn't quite accurate – he has contacted Navitor regarding the overage and they are agreeable. In the meantime, until the review and recommendations are complete, the solvent in question is being hauled away by Safti-Clean.

**TRANSFER AUTHORIZATIONS:** Mr. Pryor noted that a final payment to Smith Elliott Kearns & Company in the amount of \$500 was authorized at the last meeting, however the full payment was inadvertently paid from the Sewer Revenue Fund. Accordingly, authorization to transfer \$300 from the Water Revenue Fund to the Sewer Revenue Fund was requested. Allen Stine made a motion for approval; Lee Layman seconded, and the motion passed unanimously.

Mr. Pryor requested authorization to transfer \$50,000 from the Sewer Revenue Fund to the Sewer Construction Fund until PENNVEST reimbursement is received. Lee Layman made a motion for approval; Allen Stine seconded, and the motion passed unanimously.

**MEETING WITH WTMA RE: SEWER DISCHARGE AT ZULLINGER INDUSTRIAL PARK:** Chairman Fleagle reminded WBA members of their meeting following this meeting with WTMA officials regarding sewer discharge at the Zullinger Industrial Park. Discussion followed regarding the situation; and members agreed that, although WTMA could be charged for violating the Sewer Transportation Agreement with WBA, it would be more productive to advise that no more connections can be made at the Industrial Park until this issue is resolved..

**PAY BILLS:** Christopher Snively made a motion to approve payment of the following requisitions --

**Sewer Construction Fund Requisition #1144\*\*** – Kinsley Construction, Inc. -  
\$172,200.00 – Estimate No. 29-FINAL for Contract One – General  
Construction (Wastewater Treatment Plant Upgrade) for work performed  
up to and including September 10, 2015

**Sewer Revenue Fund Requisition #SA-150** – Gannett Fleming Companies - \$49.56 – Engineering services related to review of Navitor proposed chemical usage/disposal for the period of June 27, 2015 through July 24, 2015

**Sewer Revenue Fund Requisition #SA-151** – Gannett Fleming Companies - \$63.60 – General Wastewater Engineering Services as authorized under the Annual Services Agreement for the period of June 27, 2015 through July 24, 2015

**Sewer Revenue Fund Requisition #SA-152** – Gannett Fleming Companies - \$466.04 – Engineering services related to review of Navitor proposed chemical usage/disposal for the period of July 25, 2015 through August 21, 2015

**Sewer Revenue Fund Requisition #SA-153** – CI Corporation (Xylem) - \$1,433.00 – WS700 Water Sampler

**Sewer Revenue Fund Requisition #SA-154** – D. L. Reichard, II - \$988.50 – Base Retainer for Legal Services (10/01/2015 to 12/31/2015)

**Water Revenue Fund Requisition #15-20** – S. Leiter Pryor - \$136.28 – Reimbursement for WBA meeting supplies

**Water Revenue Fund Requisition #15-21** – D. L. Reichard, II - \$988.50 – Base Retainer for Legal Services (10/01/2015 to 12/31/2015)

**\*\*This requisition will be approved, but payment held subject to completion of final punch list items at the Sewer Treatment Plant.**

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, Christopher Snively made a motion to adjourn the meeting at 7:40 p.m. WBA members will proceed to meet with WTMA board members, as previously advertised, at their offices at 11102 Buchanan Trail East, Waynesboro, PA. Lee Layman seconded; the motion passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant