

WAYNESBORO BOROUGH AUTHORITY

OCTOBER 20, 2015

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, S. Allen Stine and Lee Layman (William Pflager participated via telephone)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Allen Stine made a motion to approve the minutes of the September 15, 2015 regular meeting of the WBA, as written. Christopher Snively seconded; the motion passed unanimously.

PUBLIC IN ATTENDANCE: George Thomas, 42 W. Main Street, was present to discuss the WBA's minimum charge policy. His efficiency apartment has two (2) sinks, one (1) shower and one (1) toilet ... he feels it would be "virtually impossible" for him to use 5,000 gallons of water per quarter; and for this reason, he feels the Borough is "stealing" his money.

Chairman Fleagle explained that the minimum charge is calculated on the WBA's fixed costs and the ability to serve customers (whether they use 1,000 or 100,000 gallons). The fixed costs include the water treatment plant, maintenance of the impounding dam, transmission lines, water mains, etc.

UTILITY REQUEST – ARMORY ESTATES: Lee Royer and Craig McCleaf were present. Mr. Royer noted that discussion was held at the last meeting regarding proposed grinder pumps for eight (8) of the homes to be built in this development. Since then, Borough staff has confirmed that grinder pumps will be necessary. The homeowners will be responsible for the grinder pumps and the line to the main, and the WBA will be responsible for the 2" line in the middle of the street. Mr. Royer assured WBA members that extra check valves will be added to ensure that there is no back-up in the homes.

Regarding water services, it was noted that the drawings have been revised and there will not be a dead-end line (they will connect onto the water line going down Route 316 and on Grandview Avenue).

Allen Stine made a motion to provide water and sewer services for Armory Estates, as presented. Lee Layman seconded; the motion passed unanimously.

In conjunction with this discussion, Mr. Pryor noted that Kevin Grubbs presented him with a memo this afternoon regarding a change in the planning exemption forms for DEP. Previously, the forms were signed by the WBA to grant capacity for the sewer for land development plans. Now, Borough Council needs to sign those as the governing body; and the WBA will need to give a letter to Council recommending approval. Accordingly, letters need to be done as such for the Armory Estates and New Hope Shelter. Chairman Fleagle noted that, anytime approval is given, Mr. Pryor is authorized to write the required letter to Council. WBA members concurred.

UPDATE – SEWER PLANT UPGRADE: Mr. Pryor reported that the digester cover has been painted, a flow switch is ordered for the eyewash station, and they are working with Gannett Fleming on a solution for the sidewalk issue at the mudwell. It was recommended that the concrete causing a trip hazard be ground off to make an easier transition. As all the outstanding items have been addressed, Mr. Pryor recommended that the completion certificate be executed and submitted to PENNVEST for reimbursement of approximately \$750,000. Mr. Fleagle suggested that the completion certificate be signed on November 1st (enacting a one-year warranty period) and the check for their final estimate be mailed the same date. Lee Layman made a motion approving execution of the completion certificate, as discussed. Christopher Snively seconded; the motion passed unanimously.

Mr. Pryor added that Gannett Fleming has completed the as-built drawings, and those will be forthcoming shortly.

DEP CORRESPONDENCE: Mr. Pryor provided WBA members with a “Notice of Violation” from DEP as a result of their recent inspection at the WWTP. They indicated “An inadequate amount of sludge storage is available. In an attempt to deal with this without hauling out excess solids, digester decant is being applied to the sludge drying beds in order to try to filter out solids which might negatively affect the plant if directly returned to the head works, as designed. Additionally, sludge removal is not expected to occur until November, risking the further buildup of solids in your treatment process.” Their correspondence also quoted the NPDES permit as follows: “The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the permittee to achieve compliance with the terms and conditions of this permit.” A response is expected within 15 days.

Mr. Pryor advised he will respond that, although the sludge inventory “was up”, we were not violating any parameters of the discharge permit. The back-up plan was to fill the remaining drying beds and, if there was no relief, a belt filter press would be utilized for dewatering and the sludge would be stockpiled on an empty pad. The operators were monitoring the plant effluent quality very closely and adjusting plant operation accordingly, but he is not sure if that fact was relayed to DEP. In order to alleviate future misunderstandings, Chairman Fleagle instructed that anytime a representative from DEP arrives, the staff should contact Mr. Pryor or Mr. Cruickshanks to speak with them.

Mr. Pryor noted that hauling was then done the following week and will be done again this week. He added that Mr. Cruickshanks is currently in the process of working with the permitted farms to ensure there are fields available in mid to late summer for land application, thus eliminating a high sludge inventory in the future.

UTILITY PLAN – WAYNESBORO MIDDLE SCHOOL: Mr. Fleagle presented a proposed utility plan for the Waynesboro Middle School's addition. The architects were required to show the design of the grease pits, etc. for their new cafeteria/kitchen. Christopher Snively made a motion to approve the utility plan for water/sewer for the Middle School addition, as presented. Allen Stine seconded; the motion passed unanimously.

UPDATE – INDUSTRIAL WASTE STUDY: Mr. Pryor reported that sampling has been progressing, and results have been returned which are fairly consistent with those received when the NPDES permit renewal sampling was done. Several parameters being analyzed, however, are coming back as "non-detectable"; and as such, Gannett Fleming has recommended possibly removing them from future sampling events to cut costs.

Mr. Pryor reported that he requested an update from WTMA on industrial waste at the Zullinger Industrial Park. Sean McFarland has responded that the owner and plant manager of Ranchers' Pride attended a recent WTMA board meeting. The board deferred any action against Ranchers' Pride until they could evaluate changes the company had made (to plumbing, etc.). Mr. Pryor reported that the numbers appear to be "coming down slightly" from the Cold Springs pumping station; and additional sampling is being done in the industrial park for parameters other than BOD. It was suggested that one (1) staff member do all the Zullinger sampling to ensure there is no variation in sampling procedures.

Mr. Pryor also reported that molybdenum results of "non-detect" have been received for influent into the plant, so the main source of the past problem was found. He noted he has been informed that CamSuperline is still in the testing phase for a non-phosphate cleaner they are experimenting with. As some changes will need to be made in their production, they are hoping this process will be in place by the end of the year.

Chairman Fleagle commented that the WBA should have a policy to review all utility plans for businesses planning to move into the industrial park in the future. WBA members agreed.

Mr. Fleagle asked for an update on the Navitor discharge request, and Mr. Pryor advised that they (Navitor) were requested to submit additional information to Gannett Fleming and haven't done so.

UPDATE – FAIRVIEW AVENUE WATER LINE: Leiter Pryor reported that work on the Fairview Avenue water line is progressing well. Several more tie-ins need to be made at Seventh Street and paving of the remaining ditch lines should be completed by the end of the week.

MINUTES RE: JOINT MEETING WITH WTMA ON SEPTEMBER 15, 2015: WBA members were asked to contact Leiter Pryor by the end of the week with any recommended changes to minutes provided by WTMA for their recent joint meeting. If no comments are heard, approval will be assumed.

2016 WATER AND SEWER BUDGETS: WBA members were provided with a copy of the proposed Water, Sewer and Capital Projects budgets for review. A special meeting will be held to discuss the budgets in-depth on Tuesday (10/27) at 6:00 p.m.

MUFFIN MONSTER REPAIR: Mr. Fleagle reported that the bearings in the Muffin Monster at the WWTP went out recently, and he gave approval for it to be sent back to the manufacturer for repair. WBA members concurred.

GOLF COURSE UPDATE: Mr. Fleagle asked that Mr. Pryor request an update from Dan Baker/Jon Becker (golf course) on improvements they have made to the property over the past year.

PAY BILLS: Allen Stine made a motion to approve the payment of the following requisitions --

Water Revenue Fund Requisition #15-22 – Borough of Waynesboro (Clearing Account) - \$360,531.00 – 4th Quarter, 2015 Water Allocation

Sewer Revenue Fund Requisition #SA-155 – CI Corporation (Xylem) - \$38.39 – Freight on WS700 Water Sampler

William Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:43 p.m. on a Layman/Snively motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant