

FEBRUARY 1, 2017
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Council Members – Delmos Oldham, Patrick Fleagle, C. Harold Mumma, Chad Rooney and Michael Cermak (Niccole Rolls was absent)

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Denny Benshoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
Sam Wisner, Borough Solicitor (Salzmann Hughes, PC)
S. Leiter Pryor, Director of Utilities
Jim Sourbier, Police Chief

Junior Councilpersons – Arianna Taylor and Sophie Van Gilder

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS: None.

EXECUTIVE SESSION: Council adjourned to executive session at 7:32 p.m. and reconvened to regular session at 7:38 p.m.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)

PERSONNEL COMMITTEE: Councilman Cermak made a motion to accept the resignation (with regret) of Lyle J. P. Williams as Patrolman, effective 01/24/2017. Councilman Rooney seconded; the motion passed unanimously.

PROPERTY AND PUBLIC SAFETY COMMITTEE: Councilman Rooney reported that the Property Committee met on 01/19, and concerns raised by Nathan Green about the current weapons ordinance were discussed. Since the indoor shooting range issue has been resolved, the Property Committee will now focus on this issue. The next Property Committee meeting will be held on 02/16 at 6:00 p.m.

STREET COMMITTEE: Councilman Rooney made a motion for removal of the convex mirror at 19 N. Church Street (per PENNDOT's request). Councilman Cermak seconded; the motion passed unanimously.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: Councilman Fleagle noted that the next Downtown Revitalization Committee meeting will be held on 02/07 at 10:00 a.m.

FINANCE COMMITTEE: President Mumma noted that several miscodes were discovered in the previous financial statement and those have since been corrected. Council members have received updated reports for review.

RECREATION BOARD: Councilman Rooney noted that the Recreation Board met on 01/25 and conducted the following business –

- Borough Manager Stains provided updates on activities that took place in 2016, including grant funding for the enhancement of Borough parks and the new walking trail.
- The “Little Libraries” discussed with Council last summer have been built and will be placed in the parks.
- Voted to approve field use at Memorial Park by the Waynesboro Area Girls’ Softball League.
- Discussed willingness of Recreation Board members to assist with Theme Thursdays at Northside Pool.
- Containers were presented (and potential locations for the containers discussed) for geo-caches to be placed in Borough parks. This is an idea to encourage traffic and use of the parks.
- Discussion was held regarding ways to interact with residents to help promote Borough events such as paid advertisements on Facebook, a triathlon at Northside Pool and a 5K run on the new walking trail. Additional information will be forthcoming.

The next Recreation Board meeting will be held on 02/22 at 6:30 p.m.

MAYOR’S REPORT: The Mayor’s Report was as follows –

“On January 25th, I was invited by PSAB to attend a roundtable discussion in reference to the Mayor’s role in the community with Council. Others in attendance were Mayors Mument, Harris and Oliverio; and Chris Cap, Executive Director of PSAB. This program will air on 02/12 at 5:00 p.m. and on 02/26 at 2:00 p.m. on Boroughs.org or PCNTV.com.

On January 26th, I attended the Chamber’s mixer at the Redneck Outlaws location. They have raised over \$100,000 for children with cancer in this community.”

SOLICITOR'S REPORT: No report.

DIRECTOR OF UTILITIES' REPORT: Leiter Pryor noted that the Waynesboro Borough Authority hasn't met since Council's last meeting. He reported that Gannett Fleming representatives were on-site today to begin a preliminary evaluation of the Water Treatment Plant. They will visit several more times before meeting with WBA members to discuss recommendations for upgrade. Gannett Fleming representatives will also attend the upcoming WBA meeting to present their evaluation and proposed alternatives regarding the dam expansion. Mr. Pryor added that the WBA is also in the process of soliciting proposals from financial management firms to possibly refinance their sewer debt.

JUNIOR COUNCILPERSONS' REPORT: No report.

MANAGER'S REPORT: Mr. Stains requested that his report be postponed until later in the meeting.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS:

Pat McDonald (on behalf of St. Andrews School) – Mr. McDonald noted that, following completion of their school expansion project, they placed a 20' x 40' banner on the front of their building and were told it was in violation of an ordinance they were not aware of. Accordingly, they asked for permission to re-hang the banner until the close of the school year (approximately June 1). Code Enforcement Officer Dan Sheffler noted that any banners to be erected must be approved by Council. President Mumma noted that the matter will be discussed further under "New Business".

CONSENT AGENDA: Councilman Fleagle made a motion to approve the Consent Agenda, as follows –

- A. Approval of Minutes as Presented (January 4, 2017 and January 18, 2017)
- B. Pay Bills – Check Detail dated 01/23

Councilman Rooney seconded; the motion passed unanimously.

UNFINISHED BUSINESS

CONSIDER PROPOSED ORDINANCE RE: INDOOR SHOOTING RANGES FOR ADOPTION: Mr. Stains noted that Council has discussed the issue regarding indoor shooting ranges, a public hearing has been held, and the proposed ordinance has been

advertised for Council's consideration at this meeting. Solicitor Wisner added that, prior to voting on the ordinance, a public hearing must be opened to accept comments specifically for the proposed amendment. No comments were voiced.

Councilman Oldham then made a motion to adopt the proposed ordinance regarding indoor shooting ranges, as presented. Councilman Rooney seconded; the motion passed unanimously.

ORDINANCE NO.

AN ORDINANCE OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NUMBER 937 OF THE BOROUGH OF WAYNESBORO, ENTITLED "ZONING" AS AMENDED TO ALLOW FOR INDOOR SHOOTING RANGES AND INDOOR FIREARM LIVE-FIRE TRAINING FACILITIES AS A CONDITIONAL USE IN THE GENERAL COMMERCIAL AND INDUSTRIAL DISTRICTS IN THE BOROUGH OF WAYNESBORO.

Complete copy on file at Borough Hall.

CONSIDER PROPOSED ORDINANCE RE: CIVIL SERVICE COMMISSION FOR ADOPTION: Mr. Stains explained that the current Civil Service Commission consists of three (3) members; and according to the Borough Code, all three (3) members must be present at a meeting to constitute a quorum. Because it is sometimes difficult for all three members to attend, Council is proposing the addition of up to three (3) alternate members. Mr. Stains noted that the proposed ordinance has been duly advertised for Council's consideration at this meeting. Councilman Cermak made a motion to adopt the proposed ordinance, as presented. Councilman Oldham seconded; the motion passed unanimously.

ORDINANCE NO.

AN ORDINANCE AFFIRMING THE ESTABLISHMENT OF A CIVIL SERVICE COMMISSION OF THE BOROUGH OF WAYNESBORO.

Complete copy on file at Borough Hall.

CONSIDER PROPOSED ORDINANCE RE: TRAFFIC AND PARKING REGULATIONS FOR ADOPTION: Kevin Grubbs noted that this proposed ordinance will update the Traffic & Parking Regulation Ordinance (No. 688) to include all traffic signs and regulations approved by Council in 2016. Councilman Oldham made a motion to approve the proposed ordinance, as presented. Councilman Rooney seconded.

Discussion followed regarding the enforcement of amendments made throughout the year (prior to the adoption of the annual ordinance), and Solicitor Wisner clarified that there is a 90-day temporary regulation permitted under the Vehicle Code (which can be

formally extended by Council for an additional 90 days). Kevin Grubbs will place a reminder on his calendar to request the required extension every 90 days.

A vote was then called and the motion to adopt the ordinance passed unanimously.

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 688 OF THE BOROUGH OF WAYNESBORO, AS AMENDED, PRESCRIBING TRAFFIC AND PARKING REGULATIONS IN THE BOROUGH OF WAYNESBORO, PRESCRIBING PENALTIES FOR VIOLATION AND REPEALED CERTAIN PRIOR ORDINANCES.

Complete copy on file at Borough Hall.

NEW BUSINESS

BANNER REQUEST – ST. ANDREWS SCHOOL: Councilman Cermak made a motion to allow the erection of the banner on the front of St. Andrews School until the end of the school year (approximately June 1st), as discussed earlier in the meeting. Councilman Rooney seconded.

Dan Sheffler noted he sees no issue with the banner ... it covers three (3) of the school's windows (which are empty rooms), but no entry doors will be covered. It will be fastened securely, so he sees no safety issues with it.

A vote was then called and the motion to allow the banner passed unanimously.

Solicitor Wisner also commented that the Borough is in the process of revising its Zoning Ordinance, which includes sign provisions. As there will be new sign regulations in place (most likely in approximately March, 2017), this will impact any future banners/signs they may wish to hang. They were encouraged to ensure understanding of provisions in the new Zoning Ordinance going forward.

MANAGER'S REPORT: Mr. Stains reported the following –

- Liquid Fuels report has been filed with PENNDOT. Discussion has been held with them regarding the possibility of using excess Liquid Fuels money to pay-off the street sweeper (as it is a part of that program). That can be done, however there will be some additional internally-managed requirements.
- Received \$484,000 reimbursement from PENNDOT for the Fairview Avenue and Welty Road projects.
- 2016 audit began this week. They will be returning in May and anticipate completion of the audit in August/September of 2017.
- Personnel Committee will be meeting soon to conduct the bi-annual review of the Employee Handbook. Several changes will need to be made, and the matter should be on Council's agenda for the second meeting in March.

- Quincy Township has signed the proposed extension of the fire services agreement with the Borough. Fire protection is still being provided on a month-to-month basis, and arrangements will be made in the near future for a meeting to negotiate a new agreement.
- Received a letter from the Franklin County Tax Claim Bureau regarding delinquent taxes.
- Correspondence was mailed to the Treasurer of Mainstreet Waynesboro regarding their 2016 contribution.
- Conference calls have been held regarding the Memorial Park project, and plans are to acquire the services of a professional engineering firm for playgrounds (this is a requirement of the grant, and grant funds can be utilized for this purpose). Bids will be solicited when signed agreements are received from the state, and they are hoping to break ground sometime in the summer of 2017.

PRESS QUESTIONS:

Jennifer Fitch, Herald Mail

Question: Did Council issue a written decision regarding the curative amendment for D. B. Holdings?

- Solicitor Wisner noted that he will provide a copy to Ms. Fitch.

COUNCIL AND STAFF COMMENTS: Councilman Rooney thanked the public for their attendance.

Bill Kohler (Mainstreet Waynesboro, Inc.) reported that pop-up shops will be present again in the downtown for the upcoming Valentine's Day weekend. He also noted that the newly-installed dog waste stations are being used.

Police Chief Sourbier noted that discussion was held at the last Council meeting regarding funding that could be used at Borough Hall for various renovations. He asked Council to consider the police station's front doors, which are not ADA compliant and are significantly deteriorated. Kevin Grubbs noted that he is almost finished with drawings for the ADA restrooms and will work on the police station's entrance after that. Mr. Stains noted that when price quotations are obtained for all the proposed ADA upgrades, information will be brought to Council and a public hearing held regarding modifications to the CDBG budget to include the project(s) Council chooses.

Councilman Oldham asked about progress made by Mr. Stains regarding a street light on Green Street (between Hamilton and Ridge Avenues). Mr. Stains noted that he is awaiting a response from West Penn Power.

Mayor Starliper noted he has observed code violations at several properties on N. Broad Street, S. Church Street, W. Fourth Street and Clayton Avenue/E. Third Street.

He also requested that the Street Committee consider paving options for Second Street (from the Middle School to Main Street).

Mayor Starliper also mentioned that the upcoming Cumberland-Franklin County Boroughs Association meeting will be held on 02/28 in Waynesboro. RSVP's and meal choices are due by 02/22.

Having no further business to discuss, Council adjourned at 8:14 p.m. on a Fleagle/Oldham motion which passed unanimously.

It was noted that, following a five (5) minute break, Council will continue review/discussion of proposed amendments to the Zoning Ordinance and Subdivision/Land Development Ordinance (SALDO).

Respectfully Submitted,

Melinda S. Knott
Borough Secretary