

NOVEMBER 2, 2016  
WAYNESBORO, PA 17268  
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 8:07 p.m. (immediately following the public hearing) with the following in attendance:

Council Members – Delmos Oldham, Patrick Fleagle, Niccole Rolls, C. Harold Mumma, Chad Rooney and Michael Cermak

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager  
Dan Sheffler, Zoning-Code Enforcement Officer  
Denny Benshoff, Maintenance Superintendent  
Kevin Grubbs, Head of Engineering Services  
Sam Wiser, Borough Solicitor (Salzmann Hughes, PC)

**PLEDGE OF ALLEGIANCE:** Mayor Starliper led those present in the Pledge of Allegiance.

**COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)**

**PERSONNEL COMMITTEE:** Councilman Cermak noted that he received favorable performance evaluations for Gordon Cruickshanks and Gary Smith -- no action was required.

**PROPERTY AND PUBLIC SAFETY COMMITTEE:** Councilman Rooney noted that the Property Committee met on 10/20. Several items were discussed, including the Official Map (which is on time for presentation to Council early in 2017), the walking trail and concerns by the Police Chief. The next Property Committee meeting will be held on 11/17 at 6:00 p.m.

**STREET COMMITTEE:** Councilwoman Rolls noted that the Street Committee met on 10/26 and discussed the following –

- Proposed Extension of Snow Emergency Route – Kevin Grubbs was requested to send letters to residents who live along the affected routes to inform them of the proposed changes and invite them to attend the 12/07 Council meeting to express their concerns or support.
- Request for One-Way Street – Tyler Rooney gave a presentation expanding on the points he brought up at the last Council meeting regarding his request for Pen Mar Street to be made one-way. The Street Committee agreed that

consideration should be given to his request. Parking is only permitted on one side of Pen Mar Street, which still only allows for about 14' of open space for vehicles to travel (the minimum standard for two vehicles to safely pass by one another is between 20'-24'). Letters will also be sent to residents of Pen Mar Street and the surrounding neighborhood regarding the proposed change to one-way traveling west. The matter will be considered by Council at their 12/07 meeting.

- Grandview Avenue Speeding and Parking Concerns – There is concern about parking on both sides of the street on Grandview Avenue, particularly between N. Franklin Street and an empty lot before the entrance to View Point Way, which makes it difficult for cars to pass. There is concern regarding speeding on the street as well. The Engineering Department will conduct a speed check and a street detail drawing will be proposed.
- Alley No. 1 North and N. Church Street – Police Chief Sourbier has requested that the Street Committee review the intersection, as there have been 18 accidents at this location already this year. After discussion, Councilwoman Rolls made a motion to authorize the Engineering Department to request that PENNDOT's Traffic Safety Unit install a 125' cross-hatched area in the southbound lane of N. Church Street from Alley No. 1 North to the south side of the M&T Bank drive-thru entrance as depicted on the Street Detail Drawing, including proper signage and traffic count data. Councilman Cermak seconded; the motion passed unanimously.

The next Street Committee meeting will be held on 11/23 at 9:00 a.m.

**INTERGOVERNMENTAL COMMITTEE:** No report.

**DOWNTOWN REVITALIZATION COMMITTEE:** Councilman Fleagle noted that the Downtown Revitalization Committee's meeting has been rescheduled from 11/01 to 11/15 at 10:00 a.m. He gave special thanks to Harry and Louise Morningstar for the hanging baskets downtown, as well as to the volunteers who watered them.

**FINANCE COMMITTEE:** President Mumma noted that Council continues to work on the 2017 budget.

**RECREATION BOARD:** Councilman noted that the 10/26 Recreation Board meeting was canceled. Information was provided by the Borough Manager regarding the Borough's success in receiving a \$205,000 grant award for improvements at Memorial Park. Appreciation was noted to Senator Alloway for his assistance in securing those funds.

The next Recreation Board meeting is scheduled for 11/23 at 6:30 p.m.

**MAYOR'S REPORT:** The Mayor's Report was as follows –

“On October 20<sup>th</sup>, I attended the Greencastle's Chamber of Commerce Breakfast meeting at which Congressman Bill Shuster was the speaker.

Also on the 20<sup>th</sup>, I attended the Burns Hill Cemetery meeting, of which I am a member of the Board.

On October 21<sup>st</sup>, I attended the ribbon cutting for the new Edward Jones office on Main Street.

On October 27<sup>th</sup>, I had the privilege of being a part of the National Initiative Program in relation to Jumpstart Reading. I read to the fifth grade students at Mowrey Elementary School.

On October 31<sup>st</sup>, I had the privilege of uniting in marriage Lizbeth Guyer and John Beesley. Wish them the very best.

On November 2<sup>nd</sup>, I attended the ribbon cutting for the new Washington Township Boulevard, along with Borough officials.”

**SOLICITOR’S REPORT:** No report.

**MANAGER’S REPORT:** Mr. Stains reported the following –

- Council received an Official Register from the Civil Service Commission for the position of Police Patrolperson, which contains two (2) eligible candidates. Councilman Oldham made a motion to acknowledge receipt of the register. Councilman Rooney seconded; the motion passed unanimously.
- The issue regarding trees on S. Phillips Avenue is being addressed. Additional information will be forthcoming in the next several months.
- A reminder was given that all roll-off dumpsters must be farther than 30’ from an intersection.
- A meeting was held between Mainstreet Waynesboro, Inc. and GMS regarding working together in the future on grant(s) for future projects.
- As mentioned by Councilman Rooney, a DCNR grant for Memorial Park Rehabilitation was awarded in the amount of \$205,000. Mr. Stains thanked Kevin Hammond and his crew for painting the restrooms (and Sherwin Williams for donating the paint) until the facilities can be updated.
- Work has begun on clearing the path for the walkway. Discussions are being held with involved property owners regarding appraisal of their property and payment for the portion utilized for the walking trail.

**JUNIOR COUNCILPERSONS’ REPORT:** Councilman Rooney noted that Ms. Taylor and Ms. Van Gilder had advised him they would be unable to attend this meeting, due to a conflict in schedules

**PUBLIC COMMENTS – AGENDA ITEMS:** Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

**PUBLIC COMMENTS – NON-AGENDA ITEMS:** None.

**CONSENT AGENDA:** Councilman Fleagle made a motion to approve the Consent Agenda, as follows –

- A. Approval of Minutes – October 19, 2016 (regular meeting)
- B. Pay Bills – Check Details dated 10/17 and 10/24

Councilman Oldham seconded; the motion passed unanimously.

### **UNFINISHED BUSINESS**

**CURATIVE AMENDMENT (D. B. HOLDINGS, LLC):** Solicitor Wisner noted there was no action to be taken at this time. He reiterated his recommendation that Council meet in executive session to deliberate on the matter and discuss when it would be appropriate for the item to be placed on an agenda for further discussion.

Councilman Oldham asked if the shooting range can continue to operate until a decision has been made. Mr. Wisner noted that Council has not authorized the Solicitor to pursue any type of legal action to preclude them from operating.

**ORDINANCE REPEALING PER CAPITA TAX:** Council directed the Manager and Solicitor to draft an ordinance repealing the per capita tax in the Borough of Waynesboro, and copies of their recommendation were provided for review. Councilman Cermak made a motion to authorize advertisement of the proposed ordinance for Council's consideration at their meeting on 12/07. Councilwoman Rolls seconded; the motion passed unanimously.

### **NEW BUSINESS**

**2017 NORTHSIDE POOL FEE SCHEDULE:** A proposed fee schedule for Northside Pool was presented to Council upon recommendation of the Recreation Board. Councilman Rooney made a motion for approval of the 2017 fee schedule, as presented. Councilman Cermak seconded; the motion passed unanimously.

**REFUSE EXONERATION POLICY:** Mr. Stains presented a proposed policy for exoneration of refuse charges when a property is vacant. After explanation/clarification of the policy parameters, Councilman Fleagle made a motion to approve the policy as discussed. Councilman Rooney seconded; the motion passed unanimously.

**FOR INFORMATION ONLY:** None.

**PRESS QUESTIONS:** None.

**COUNCIL AND STAFF COMMENTS:** Kevin Grubbs noted that he will deliver copies of the revised Subdivision/Land Development Ordinance, with changes highlighted, to all Council members the following day. Questions should be directed to him.

Councilman Oldham thanked the public for their attendance.

Councilwoman Rolls reported that “Scouting for Food” will be held on 11/05 from 10:00 a.m. to 12:00 p.m. She asked that residents be generous with their donations and cautious of the scouts while they are gathering food. Additionally, Community and Human Services are looking for volunteers to assist in stocking their shelves with the donated items.

Mayor Starliper reminded motorists to be aware of “No Left Turn” areas, noting that illegal turn fines are \$130.

Council adjourned to executive session for quasi-judicial deliberations and litigation discussions at 8:39 p.m. It was noted that no action would be taken following the executive session. Council reconvened to regular session at 9:06 p.m. and adjourned the meeting at 9:07 p.m.

Respectfully Submitted,

Melinda S. Knott  
Borough Secretary