

MAY 6, 2015  
WAYNESBORO, PA 17268  
WORKSHOP MEETING

Council President C. Harold Mumma called the workshop meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, Delmos Oldham, Darrel Potts, C. Harold Mumma, Hans Bader and Michael Cermak

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager  
Dan Sheffler, Zoning-Code Enforcement Officer  
Kevin Grubbs, Head of Engineering Services  
Sam Wiser, Borough Solicitor (Salzmann Hughes, PC)  
Jody Sanders, Deputy Fire Chief  
John Beck, Jr., Assistant Fire Chief

**PLEDGE OF ALLEGIANCE:** Mayor Starliper led those present in the Pledge of Allegiance.

**EXECUTIVE SESSION:** Council adjourned to executive session at 7:31 p.m. for the purpose of discussing code enforcement issues. They reconvened to regular session at 7:55 p.m.

### **COMMITTEE REPORTS**

**PERSONNEL COMMITTEE:** Councilman Cermak noted that he received a favorable performance evaluation for Dakota Welsh – no action was required. He will present several others during the “voting section” of the meeting.

**PROPERTY COMMITTEE:** Councilman Bader reported that the Property Committee met with Dan Baker (“The Muni” Golf Course) regarding safety issues with the directional sign placed at the edge of the Green Hill Cemetery property near S. Potomac Street. He will present a motion regarding this matter during the “voting section” later in the meeting.

**STREET COMMITTEE:** Councilman Potts advised that Council members received minutes from the Street Committee’s last meeting. No action was required.

**INTERGOVERNMENTAL COMMITTEE:** Mr. Stains reported that Washington Township has requested a meeting with the Borough’s Intergovernmental Committee regarding a joint resolution for the Hospital’s Medical Office Building and lights at Memorial Bridge.

They will coordinate the meeting via email.

**VOTING ON ITEMS FROM COMMITTEE REPORTS:** Councilman Cermak made a motion to approve the hiring of Tyler Grove as a Water Plant Operator/Trainee, at a salary level 5A. Councilman Greenawalt seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve the hiring of Ben Bender as a Water Treatment Plant Seasonal Worker, at a salary of \$9.00/hour. Councilman Greenawalt seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve a step increase for Jody Sanders to salary level 13C. Councilman Greenawalt seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve hiring the following individuals as Lifeguards at Northside Pool: Julie Smith, Aiden Smith, Logan Bohn, Moriah Woods, Melanie Rosenteel, Sarah Prince, John Foreman and Elizabeth Farmer. Councilman Greenawalt seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve hiring the following individuals as Cashiers at Northside Pool: Jacob Smith, Kim Sheffler, Hollister Rolls and Michaela Shover. Councilman Greenawalt seconded; the motion passed unanimously.

As a follow-up to Councilman Bader's report, Councilman Cermak noted that the directional sign for the golf course is in violation of the current ordinance and Mr. Baker would like to appeal for a variance. He made a motion to waive the fee of \$375 for said appeal, as the Borough (Authority) owns the golf course property. Councilman Bader seconded; the motion passed unanimously.

**MAYOR'S PROCLAMATION RE: NATIONAL POLICE WEEK (MAY 10-16, 2015):** Mayor Starliper presented a Proclamation addressing federal legislation on lowering the flag to half-staff on 05/15, as that date has been designated as Peace Officers' Memorial Day; and recognizing the week of 05/10-05/16 as National Police Week. He noted that he and Police Chief Sourbier will host a breakfast that week for all current and retired officers of the Borough's Police Department.

**INVITATION TO ATTEND CELEBRATORY SERVICE AND PROCESSION TO ST. MARY'S EPISCOPAL CHURCH (MAY 10, 2015, BEGINNING AT 9:30 A.M.):** Council members received an invitation from St. Mary's Episcopal Church to attend a celebratory service and procession on 05/10 in recognition of their 100<sup>th</sup> year anniversary.

**INVITATION TO ATTEND ANNUAL SPRING MEETING OF THE FRANKLIN COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS (MAY 20, 2015, BEGINNING AT 6:00 P.M.):** Council members received an invitation to attend the Franklin County Association of Township Officials' Annual Spring Meeting on 05/20. It was noted, however, that this is a Council meeting night.

**DECORATIVE LIGHTING - MEMORIAL BRIDGE PROJECT:** Jason Stains noted that much of the discussion regarding the Memorial Bridge project has been regarding decorative lighting. The Waynesboro VFW will be paying for the lighting and offered several fixtures to choose from ... Washington Township's top three (3) choices were indicated. Mr. Stains added that the Borough will need to enter into a maintenance agreement with Washington Township for the lights, and conduit will be installed in order for the lights to be illuminated in the future. Councilman Cermak made a motion to concur with Washington Township's #1 lighting fixture choice for the Memorial Bridge project. Councilman Greenawalt seconded; the motion passed unanimously.

**WALKING TRAIL DISCUSSION:** As he has received numerous requests for an update on the proposed walking trail project, Mr. Stains advised that easements have been forwarded to the three (3) adjoining property owners for consideration. (Some of those easement issues have been discussed previously with Council in executive session, but cannot be discussed publicly due to potential litigation). Until they hear back from the property owners, however, the project is in a "holding pattern". He added that several contractors have already indicated they may be willing to do in-kind work on the project in order to save money.

**USE OF EMERGENCY VEHICLES AT LUNCHTIME:** Mr. Stains noted that a citizen voiced concern at the last meeting regarding staff utilizing emergency vehicles at lunchtime, and he offered an opportunity for Council to state their opinions. Mayor Starliper noted that he has no problem with it. Councilman Cermak also noted that he has no problem with it, provided that the employees stay within the Borough limits, as they can respond immediately if there is an emergency call. President Mumma added that he feels it is good public relations.

**AGENDA FOR WORKSHOP MEETINGS:** Mr. Stains commented that Councilman Oldham provided him with a copy of the agenda/minutes format utilized by Washington Township for their workshops, and he asked if Council wishes to keep or change their current format. Discussion followed regarding the various meeting formats, and it was the consensus of Council to try a similar format in the future.

**"MOVIES IN THE PARK":** Mr. Stains reported that the Rotary Club of Waynesboro is sponsoring "Movies in the Park" again this year, beginning at dusk on the following dates --

- June 9, 2015 (Rain Date: June 16) - Rotary Park
- July 14, 2015 (Rain Date: July 21) - Northside Pool (with a FREE public swim at 7:00 p.m.)
- August 11, 2015 (Rain Date: August 13) - Memorial Park

Mr. Stains noted that they will pay the \$288.75 rental fee for the public swim event at Northside Pool, but are requesting that Council waive the additional \$1.25/person over the number of 100 (as they have in the past). Councilman Greenawalt made a motion for approval. Councilman Oldham seconded; the motion passed unanimously.

**REQUEST FROM WAYNESBOROFEST FOR USE OF NORTHSIDE POOL ON 08/30 FROM 5:00 - 7:30 P.M. AND "MOVIE IN THE PARK" FROM 8:00 - 9:15 P.M.:** Mr.

Stains noted that WaynesboroFest is sponsoring a FREE public swim on August 30<sup>th</sup> from 5:00 p.m. to 7:30 p.m., with an additional "Movie in the Park" that evening from 8:00 p.m. to 9:15 p.m. They will pay the \$288.75 rental fee for the public swim event, but are also requesting that Council waive the additional \$1.25/person over the number of 100. Councilman Cermak made a motion for approval. Councilman Bader seconded; the motion passed unanimously.

**WAIVER OF PLAN REVIEW FEE FOR DOWNTOWN PARKLET LAND DEVELOPMENT PLAN:** Kevin Grubbs noted that Mainstreet Waynesboro, Inc.'s Land

Development Plan for the proposed Downtown Parklet will be reviewed by the Waynesboro Planning Commission at their meeting on 05/11. MSW is requesting a waiver of the \$150 plan review fee, as well as a waiver of the preliminary plan review requirements (so the plan can be reviewed as preliminary/final).

Councilman Potts made a motion to waive the \$150 fee. Councilman Bader seconded; the motion passed unanimously. Councilman Cermak made a further motion to waive the preliminary plan review requirement so that the Land Development Plan for the Downtown Parklet can be reviewed as a preliminary/final plan. Councilman Bader seconded; the motion passed unanimously.

**PRESS QUESTIONS/COMMENTS:**

Jennifer Fitch, Herald Mail

Question: Is the VFW paying for these lights (at Memorial Bridge) and not PENNDOT?

- President Mumma responded it is his understanding that the VFW is buying the lights.

Question: Is construction still planned for 2016 and 2017?

- Kevin Grubbs noted it is.

Question: And the plans are still very comparable to those presented previously?

- Kevin Grubbs noted that final copies of the actual design have not yet been received for the bridge ... they have been working mostly on the land development and stormwater plans at this time. Final plans for the bridge are to be submitted by November.

**COUNCIL AND STAFF COMMENTS:** Mr. Stains reported that the Borough's

Maintenance Department has been doing a lot of work at Northside Pool to ensure it is ready for opening in two (2) weeks, and it is looking very good. Several unexpected issues needed to be addressed – many signs were rotting and steps on the lifeguard chairs were brittle – and those were all replaced at a cost of \$2,500. In addition, repairs to the tiles on the pool walls are also being done. Several other upkeep items will need to be discussed during budget deliberations for 2016 --

- New custom pool cover (price 10 years ago was \$80,000)
- Paving of the parking lot (estimated price \$75,000)
- New filter media (approximately \$15,000)
- Stains in the baby pool, which are caused by old galvanized piping (at least \$7,000, depending on the replacement option chosen)
- Repair/replace patio (approximately \$2,000)
- Locker rooms and bathrooms are dingy and in need of updating

Mr. Stains commented that a municipal pool is a costly investment. He asked Council to keep in mind that since 2009, pool profits have been utilized for various other items (\$30,500 to the golf course, \$6,000 to sidewalks and \$42,500 to Capital Reserve Fund). Last year, \$5,000 was placed in a Pool Capital Reserve; and the Recreation Board is looking at ways to make the pool more profitable. Discussion was held regarding removal of the baby pool (which is very heavily used) and the installation of a pavilion for sun protection and to increase daytime rentals. This will be discussed further and funding options will be pursued.

Steve Hershberger reminded Council and the public of the upcoming Craft Beer Festival on 05/16 and Car Show on 06/20. In addition, he advised that approximately 80 Hometown Hero banners will be displayed beginning the week before Memorial Day.

Councilman Oldham reminded Code Enforcement Officer Dan Sheffler to check for weed violations since “the grass is growing”.

Councilman Oldham asked the Mayor if Council members will be permitted to receive the monthly police report in their meeting packets. Mayor Starliper responded that they are available for viewing in his office after the second meeting of each month. Councilman Oldham then submitted a “Right to Know” request for the information to Mr. Stains (the Borough’s RTK Officer).

Mr. Starliper presented a request from the Fire Police Association for Council’s authorization to increase their staff membership from the present 20 to 30. He feels the more fire police on the roster, the better they are able to assist at emergencies and special events. Councilman Greenawalt made a motion for approval. Councilman Potts seconded. It was clarified that these individuals will all be properly trained and certified. The motion passed unanimously.

Mayor Starliper read commendation letters to Patrolmen Tom Storey and Stuart Hannah for their assistance to Washington Township during a domestic dispute on 03/31.

President Mumma noted that he attended the recent Cumberland-Franklin County Boroughs' Association meeting, which included an excellent program. The September CFCBA meeting will be held in Waynesboro.

**PUBLIC COMMENTS:**

Darwyn Benedict - Mr. Benedict suggested that a reminder be placed in the newspaper(s) regarding the upcoming Planning Commission meeting (on 05/11) when the proposed new zoning map will be discussed. It was clarified that the meeting, as well as the proposed zoning changes, have been advertised; and all affected property owners, contractors, etc. have been notified.

Regarding Council's regular meeting vs. workshop meeting formats, Mr. Benedict suggested that if Council doesn't vote during a workshop meeting, the public would have time to gather information and provide input prior to Council's vote at the regular meeting.

Having no further business to discuss, Councilman Greenawalt made a motion to adjourn the meeting at 8:53 p.m. Councilman Oldham seconded; the motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Borough Secretary