

SEPTEMBER 17, 2014
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, Delmos Oldham, Darrel Potts, C. Harold Mumma, Hans Bader and Michael Cermak

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Denny Benshoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Scott Crum, Chief Draftsman-Inspector
Jason Kelso, Borough Solicitor (Salzmann Hughes, PC)
Jason Stains, Assistant Borough Manager
Jim Sourbier, Police Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Cermak reported that he received favorable performance evaluations for Jamie Shindlecker and Ray Wagaman, but no action was required. He also noted that two (2) candidates have been interviewed for the position of Fire Apparatus Driver, and one (1) more will be interviewed shortly. A hiring recommendation will be presented at the next meeting. Mr. Cermak added that he will make a motion on Mike Ely's performance evaluation during the "voting section" of the meeting.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report.

STREET COMMITTEE: No report. Councilman Potts reported that the next Street Committee meeting will be held on (09/24) at 9:00 a.m.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: No report.

FINANCE COMMITTEE: Councilman Greenawalt noted that Council will hold a budget meeting immediately following the Council meeting on 10/01.

MAYOR'S REPORT: The Mayor's Report was as follows –

“On September 5th, I had the privilege of uniting in marriage Cindy Matthews and Wayne Kelley. We wish the Kelleys the very best.

On September 10th, I met with Ben Thomas Jr., Manager of Cumberland Township, Adams County, in reference to the Strategic Planning options.

On September 10th, I attended the opening of the new veterans' center at Penn State-Mont Alto.

On September 10th, I attended the Chamber mixer sponsored by Susquehanna Bank.

On September 11th, I attended the FCADC annual dinner. As you saw in the newspaper, Pat Fleagle received the Zane Miller award. Congrats to Mr. Fleagle.

On September 13th, along with Assistant Manager Stains, I was present when the Mad Anthony officers presented a check to the Waynesboro cross-country coaches. We also presented the awards to the runners. Great day, in spite of the weather.

On September 13th, along with Chief Sourbier, I attended a dinner at the Virginia Avenue Fire Hall sponsored by the Waynesboro Fire Police organization. Our thanks and gratitude to the members and families.”

SOLICITOR'S REPORT: No report.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman Cermak noted that he received a favorable performance evaluation for Mike Ely, and made a motion to approve a step increase for him to salary level 10D. Councilman Greenawalt seconded; the motion passed unanimously.

CONSIDER APPROVAL OF CONSENT AGENDA: Councilman Greenawalt made a motion to approve the Consent Agenda, as presented. Councilman Oldman seconded; the motion passed 5-0 (Councilman Cermak abstained).

UNFINISHED BUSINESS

REQUEST TO REVERSE DECISION ON GRASS ALLEY BETWEEN W. SIXTH AND W. SEVENTH STREETS AND CROSS ALLEY AT PARK STREET: Councilman Oldham noted that the Street Committee was asked to reconsider their decision to install

three (3) signs in the grass alley at this location. After discussion with the Engineering Department, they are recommending the installation of two (2) signs – one (1) on W. Seventh Street next to the Brezler residence and one (1) at the intersecting alley to the north. Councilman Oldham made a motion to approve the recommendation and repeal the decision made previously for this location. Councilman Greenawalt seconded; the motion passed unanimously.

NEW BUSINESS

NOTICE OF RETIREMENT (FIRE APPARATUS DRIVER): Jason Stains reported that William Hedrick is retiring from his position as Fire Apparatus Driver on 09/28. Councilman Greenawalt made a motion to accept his notice of retirement. Councilman Cermak seconded; the motion passed unanimously.

VACANCY FOR FIRE APPARATUS DRIVER: Mr. Hamberger noted that Mr. Hedrick's retirement will create a vacancy in the Fire Department; and there may possibly be a second vacancy, as one individual is completing his second 13-week disability period and may not be able to return to work. As mentioned earlier in the meeting, two (2) candidates have been interviewed and a third will be interviewed early next week. Mr. Hamberger will be recommending that the 10/01 Council meeting be canceled (and a budget workshop meeting be held in its place), and he requested Council's authorization for management and the interview committee to hire one (1) or two (2) fire apparatus drivers, depending on the need. Councilman Greenawalt made a motion as such, provided that the other Council members be advised of their selection(s). Councilman Bader seconded; the motion passed unanimously.

MUNICIPAL COG AUCTION RESOLUTION (RESOLUTION NO. 2014-11): Mr. Hamberger presented proposed Resolution 2014-11 authorizing the sale of various items at the annual Municipal COG Auction to be held on October 15-16. Councilman Cermak made a motion to approve Resolution 2014-11, as presented. Councilman Potts seconded; the motion passed unanimously.

RESOLUTION NO. 2014-11

RESOLUTION OF THE BOROUGH OF WAYNESBORO AUTHORIZING THE SALE OF MUNICIPAL PROPERTY AT FRANKLIN COUNTY COG AUCTION

Complete copy on file at Borough Hall.

PUBLIC COMMENT - NON-AGENDA ITEMS: None.

PENN STATE THON CANNING: Jason Stains noted that Penn State-Mont Alto is once again requesting permission to "can" in Center Square and at the Virginia Avenue/Main Street intersection on 10/17-19, 11/07-09 and 12/05-07. Councilman Greenawalt made a motion to approve the request. Councilman Cermak seconded; the motion passed

unanimously. Mayor Starliper asked that they be reminded not to get out in traffic.

REQUEST RE: SIGN FROM RENFREW MUSEUM AND PARK: Dan Sheffler noted that Renfrew Museum will be installing informational signs (all but one of which are in Washington Township); and as the Borough prohibits off-premise signs, they will need to obtain a variance from the Zoning Hearing Board and permission from the School District to place the sign on the Summitview Elementary School property. Dade Royer, Executive Director of Renfrew, was present to answer any questions. Mr. Hamberger added that Council may waive any ZHB fees for non-profit organizations.

Councilman Cermak made a motion to waive the ZHB fee(s) required to apply for a variance, provided that the School Board grants permission for the sign to be placed on their property. Councilman Bader seconded; the motion passed unanimously.

FOR INFORMATION ONLY

SUPPORT OF THREE-MINUTE RULE FOR FIRE DEPARTMENT RESPONSE: Jason Stains advised that Fire Chief Adolini recently implemented a 3-minute wait on calls (which is the time when the County checks back to see if apparatus is able to respond) to ensure sufficient manpower. Since implementation of this rule, they have been averaging approximately nine (9) personnel on a call. Acknowledgment of their support for this rule was received from Quincy Township Supervisors, and several other municipalities have voiced their support (and will send written acknowledgment) as well. Mayor Starliper also noted his support for the rule. Councilman Cermak made a motion to approve/acknowledge this action by the Fire Chief. Councilman Potts seconded; the motion passed unanimously.

REVISED 2015 BUDGET SCHEDULE: Council members received a revised budget meeting schedule. As mentioned earlier in the meeting, a budget workshop will be held in place of the regular Council meeting on 10/01, beginning at 6:30 p.m. Councilman Greenawalt made a motion to cancel Council's 10/01 regular meeting. Councilman Cermak seconded; the motion passed unanimously. Council's next regular meeting will be held on 10/15.

REMINDER OF CFCBA MEETING IN NEWBURG: Council members were reminded of the upcoming Cumberland-Franklin County Boroughs Association meeting in Newburg on 09/23.

REMINDER OF JOINT MEETING WITH WASHINGTON TOWNSHIP SUPERVISORS: Council members were reminded that the next joint meeting with the Washington Township Supervisors is scheduled for 09/25 at 6:00 p.m. at the Parlor House.

REMINDER OF "SHOUT IT OUT" DAY AT WAYNESBORO SENIOR CENTER: Council members were also reminded of their invitation to attend the "Shout it Out" event at the Waynesboro Senior Center on 09/25 at 1:30 p.m.

FILLING OF FRONT OFFICE POSITION: Mr. Stains provided correspondence to Council regarding this matter. Interviews were held with several internal applicants for the vacancy created in the front office when Julie Myers resigned. It is management's recommendation to re-classify D'Lynn Scheeler to Receptionist-Data Processor, at a salary level of 8A; and to re-classify Peggy Martin (Clerk-Accounting) to salary level 7A. The third position will be made part-time (approximately 25 hours/week), and Orea Stoops will be transferred from the golf course (effective 10/01) to fill this position.

UPDATE ON GOLF COURSE: Jason Stains reported that the Pro Shop is being painted, a new heat pump has been installed, a new water line will be laid in Cemetery Avenue, the parking lot and Cemetery Avenue will be paved/lined, the bathrooms have been "dressed up", and a guardrail was installed between the bridge and the first tee for safety. Mr. Stains noted that the lease agreements have been executed by all parties, all services are being changed-over, and the effective date for the transition is October 1st.

COUNCIL AND STAFF COMMENTS: Mr. Hamberger noted that Jason Stains is transitioning well into the budget cycle. All department heads (except the Fire Chief) have been interviewed, and the initial "rough draft" of the budget will be delivered to Council in the near future. He reminded Council that they will meet with department heads to discuss their requests on 10/01.

Councilman Bader reported that he and Councilman Oldham were recently given a tour of the Borough's Water Treatment Plant by Operations Manager Gordon Cruickshanks. He was very impressed with the facility and its operation, and found Mr. Cruickshanks and his staff to be quite knowledgeable. Mr. Hamberger added that Council members will be invited to tour the Wastewater Treatment Plant when the construction upgrades are complete.

Mr. Hamberger mentioned that Scott Crum (who was representing the Engineering Department in Mr. Grubbs' absence) is not only the Chief Draftsman-Inspector, but also the IT individual who keeps the Borough's computer system functioning and organized. Mr. Hamberger noted his appreciation for Scott's assistance.

Jason Stains reported that he met with representatives of Kennametal today (the former Landis Machine Company). He advised that they are trying to make a significant impact on the community at their property. They have updated company signs and are upgrading lighting around the property, and will be demolishing the building along Potomac Street in the near future. Kennametal is projecting to "walk away" with a \$15,000,000 revenue at this location; and within 3 years, they are projecting a \$50,000,000 revenue. They currently have 60 employees on the floor; and as things progress, they plan to increase that to 100 employees. Mr. Stains added this is good news for the Borough.

Scott Hershberger, Mainstreet Waynesboro Inc., reported that they have already sold several Hometown Heroes banners since they began sales in the last two (2) weeks.

He noted that Market Day is expected to be a success again this year, as there are only three (3) vendor spots remaining. Applications for the Holiday Parade were mailed out last week.

Councilman Oldham asked if results from the 2013 audit have been received yet. Mr. Hamberger responded that he received a rough draft for review, and he is hoping to have the final report very shortly. Mr. Oldham noted that will be helpful when discussing the proposed 2015 budget.

Councilman Oldham noted that the Waynesboro Borough Authority's cookout held the previous evening at the Water Plant was very enjoyable. He added that the facility is a very clean operation and commended the WBA (and the plant personnel) for doing an excellent job. Mr. Hamberger commented that members of the public are also welcome to tour the facility – he suggested they call ahead to make an appointment.

Discussion followed regarding any progress in obtaining information on conducting a municipal study. There was nothing new to report.

Mayor Starliper requested Council's approval to add Wayne Miller as a new fire policeman. Councilman Greenawalt made a motion as such. Councilman Cermak seconded; the motion passed unanimously.

Mr. Starliper reported that the Waynesboro Fire Police will assist with Greencastle's Halloween parade on 10/24 and their Christmas parade on 11/22.

Mr. Starliper also noted that the Police Department's Drug Take-Back event will be held on 09/27 from 10 a.m. to 2 p.m. at the rear of Borough Hall. He added that there is a permanent in-house drop box in their foyer for the public's use during the Police Department's regular office hours.

President Mumma thanked the public for their attendance.

Having no further business to discuss, the meeting adjourned at 8:20 p.m. on a Greenawalt/Potts motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant