

OCTOBER 15, 2014
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, Delmos Oldham, Darrel Potts, C. Harold Mumma, Hans Bader and Michael Cermak

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Denny Benshoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
Sam Wisner, Borough Solicitor (Salzmann Hughes, PC)
Jason Stains, Assistant Borough Manager
Jim Sourbier, Police Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Cermak reported that he received favorable performance evaluations for Darryll Wagaman and Gary Smith, but no action was required. Mr. Cermak made a correction in the hourly salary for Orea Stoops, who was hired as a part-time Office Assistant – she will be paid \$10.00/hour (not minimum wage, as previously reported). He will also present an item for action during the “voting section” of the meeting.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report.

STREET COMMITTEE: Councilman Potts noted that Council members received the Street Committee minutes from their 09/24 meeting. He noted that downtown lighting has been a recurring subject, and they are pursuing possible solutions for improvement. There will be no items to vote on. The next Street Committee meeting will be held on 10/29 at 9:00 a.m..

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: No report.

FINANCE COMMITTEE: Councilman Greenawalt reported that Council will hold a

budget meeting immediately following this Council meeting.

MAYOR'S REPORT: The Mayor's Report was as follows –

“On September 23rd, along with Manager Hamberger, Assistant Manager Stains and Council President Mumma, I attended the CFCBA meeting in Newburg.

On September 30th, I met with Alice Green of the Echo-Pilot.

On October 4th, along with Chief Sourbier, Fire Chief Adolini and others, I helped to judge the scarecrows and also the chili cook-off. Our thanks to all who helped to make Market Days a success.

On October 4th, I had the privilege of uniting in marriage Erica Nemzek and Dustin Bumbaugh. We wish them the very best.

On October 8th, I had the privilege of going with the veterans and guests from the American Legion Post 15 to Arlington National Cemetery and the National Mall to see the World War II memorial, Korean War memorial, Vietnam Veterans memorial and the Lincoln memorial. Thanks to all of the veterans and all who helped to arrange this trip.

On October 9th, along with Assistant Manager Stains, I attended the Greater Waynesboro Chamber of Commerce's dinner meeting.

On October 10th, I swore-in Wayne Miller as a new fire policeman.

On October 11th, I had the privilege of uniting in marriage Crystal Oxendine and Jason Calvert. We wish the Calverts the very best.”

SOLICITOR'S REPORT: No report.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman Cermak noted that the Planning Commission terms of Stephen Monn and Allen Porter are due to expire on 10/20/2014. Mr. Monn is seeking re-appointment to an additional term, however Mr. Porter is not (but agreed to serve until a replacement is found). Councilman Cermak made a motion to re-appoint both individuals to terms expiring on 10/20/2018, with the understanding that a replacement for Mr. Porter will be sought. Councilman Greenawalt seconded; the motion passed unanimously.

Stephen Monn, who was present in the audience, suggested that Council may want to consider reverting back to five (5) members on the Planning Commission, as a quorum is sometimes difficult to achieve with a larger number of members. Council members

will discuss the matter further at the next Council meeting.

CONSIDER APPROVAL OF CONSENT AGENDA: Councilman Greenawalt made a motion to approve the Consent Agenda, excluding the bid awards for 2015 materials/supplies. Councilman Bader seconded; the motion passed unanimously.

RESOLUTION FOR
COUNCIL MEETING OF OCTOBER 15, 2014
"CONSENT AGENDA"

WHEREAS, the Mayor and Borough Council have either previously discussed or considers certain agenda items to be of a routine nature; and

WHEREAS, items of the nature noted in the paragraph above generally meet with the consensus approval of the Mayor and Borough Council.

NOW, THEREFORE, on motion of Councilman _____, seconded by Councilman _____, by a vote of _____, it was resolved that the following items are approved by the Mayor and Borough Council:

Routine:

1. Approval of minutes - August 20, 2014 (regular meeting), September 3, 2014 (regular meeting) and September 25, 2014 (joint meeting with Washington Township)
2. Accept reports of the Code Enforcement Officer and Fire Chief - September, 2014
3. Pay Bills - Voucher List dated 09/25 and 10/10 (and any others following preparation of this agenda)

Previously Discussed: N/A.

AWARD BIDS: Mr. Hamberger noted that the staff is recommending bid awards for 2015 materials/supplies, as follows –

Snow Plowing – D. L. George & Sons (subject to review of the equipment by the Maintenance Superintendent)

Fuel Oil – Bedford Valley Petroleum

Motor Fuels – Cumberland Valley Fueling (voucher system) and Penn-Mar Oil (diesel delivery); no bid was received for delivered gasoline

Water Treatment Chemicals – to be deferred until alternate equals can be confirmed

Councilman Greenawalt made a motion to award the bids in accordance with the staff's recommendations. Councilman Bader seconded; the motion passed unanimously.

UNFINISHED BUSINESS

REVISED RESOLUTION (NO. 2014-12) REGARDING DCED FUNDS FOR CONSTRUCTION OF A PARKLET:

Mr. Hamberger noted that Council previously approved Resolution No. 2013-10 regarding funding for the construction of a parklet, but DCED is requiring that the \$200,000 matching funds be incorporated into the resolution. Accordingly, he presented proposed Resolution No. 2014-12 (which is the same resolution and cooperative agreement with Mainstreet Waynesboro, except that the \$200,000 matching funds are included) for Council's approval.

Mr. Hamberger clarified that the Borough is technically guaranteeing the matching funds, however MSW has \$107,000 in the land; \$80,000 in in-kind donations for the demolition; cash pledges of \$107,000; and in-kind contributions for concrete work, engineering services and an audit, in the amount of \$321,000 – which far surpasses the matching funds required. Representatives of MSW were present to answer any questions.

Councilman Cermak made a motion to approve Resolution 2014-12 and the cooperative agreement with MSW, as presented. Councilman Bader seconded; the motion passed 5-1 (Councilman Greenawalt opposed).

RESOLUTION NO. 2014-12

ENTERING INTO AN AGREEMENT WITH MAINSTREET WAYNESBORO, INC. TO APPLY FOR FUNDS FROM DCED FOR CONSTRUCTION OF A PARKLET

Complete copy on file at Borough Hall.

NEW BUSINESS

REQUEST FROM CALVARY ASSEMBLY OF GOD RE: LIGHT THE NIGHT EVENT

(OCTOBER 23, 2014): Jason Stains reported that the Calvary Assembly of God presented a request for their annual "Light the Night" event, which is historically held on the same evening as the Borough's "Trick or Treat" (scheduled for 10/23), from 5-8:30 p.m. Councilman Greenawalt made a motion to authorize the closing of Snider Avenue from Potomac Street to the first alley for this event. Councilman Bader seconded; the motion passed unanimously.

REQUEST FROM CHURCH OF GOD AND SAINTS OF CHRIST RE: GRAND MARCH

(NOVEMBER 15, 2014): Jason Stains presented a request from the Church of God and Saints of Christ to hold a "Grand March" on 11/15 from 9:30 to 10:00 a.m.

Leonard Horton, their representative, was present to answer any questions. He explained that the walk will begin at the church (located at 324 W. Third Street), and participants will cross the street at Cleveland Avenue and return to the church. Approximately 75-100 people have been invited to participate in the event; and discussion followed regarding the need for someone to assist with the street crossing. Mayor Starliper noted he will attempt to have a fire police officer there to assist; but if

one is not available, the church would be responsible.

Councilman Cermak made a motion to approve the request, as presented. Councilman Potts seconded; the motion passed unanimously.

STATE HILL ROAD/OLD MILL ROAD: Monty Westmyer, 9 State Hill Road, read a written statement (on file at Borough Hall) outlining his concerns regarding speeding on State Hill Road and two-way traffic on Old Mill Road. He proposed that Council consider posting 25 mph speed limit signs on Old Mill Road, and modifying traffic on Old Mill Road to only one-way. Several Council members voiced their agreement, and the Street Committee was directed to review the matter and make a recommendation for Council's action.

PLAQUE PRESENTATION: President Mumma noted that a presentation was planned for William Hedrick, who is retiring from many years of service as a Fire Apparatus Driver, however Mr. Hedrick was not in attendance. The Borough Manager and/or Mayor will ensure that the plaque is presented to Mr. Hedrick.

2015 HOLIDAY SCHEDULE: Jason Stains presented the proposed 2015 Holiday Schedule for Borough employees. Councilman Bader made a motion for its approval, as presented. Councilman Cermak seconded; the motion passed unanimously.

NPDES APPLICATION NOTIFICATION (FRYE PROPERTY): Kevin Grubbs provided information to Council regarding the NPDES application for the Robert W. & Margaret N. Frye Revocable Trust Agreement for property located at the end of Sixth/Seventh Streets. He noted that all appears to be in order with the application for permits required for their proposed land development plan. Discussion followed regarding problems with dirty water at the end of the line on Sixth Street and if anything can be done during this development to provide relief for that situation. Mr. Grubbs noted that will be addressed by the Waynesboro Borough Authority during the land development process.

FORMER ARMORY BUILDING: Kevin Grubbs noted that the Planning Commission reviewed the proposed subdivision plan for the former Armory building on Grandview Avenue/Route 316. The Planning Commission recommended approval of the plans, contingent upon the completion of two (2) revisions (both of which have been completed). Councilman Greenawalt made a motion to approve the Subdivision Plan for Marsh Run Properties, LLC. Councilman Oldham seconded; the motion passed unanimously.

MARTIN'S 6525 FUEL - TEMPORARY ACCESS DURING CONSTRUCTION: Information was provided to Council regarding Martin's proposal for the fuel canopy opening in January. Mr. Grubbs asked that Council table the matter for later discussion, as there is concern regarding their plans to utilize Enterprise Avenue for ingress/egress.

STREET LIGHTS: Kevin Grubbs reported that he spoke with a representative of First Energy regarding the downtown street lights. He noted that the original mercury vapor lights were changed to metal halide, but they are not individually metered and cannot exceed 175 watts under the current tariff. Bulbs were originally changed-out every other year, which was then changed to every three (3) years, and now has been discontinued (because First Energy felt that the light output did not drop off enough to constitute changing the bulbs on a regular basis). He added that the lights on the west end of Main Street look brighter because they are newer lights (same wattage, but they are on a pulse start system which has very little drop-off). A representative from Hadco Lighting will be on-site next week to review the overall lighting system and make recommendations.

REPAIR OF BRICK STAMPED CROSSWALKS: Kevin Grubbs noted that Asphalt Solutions has made repairs to the damaged areas of the brick stamped crosswalks for the last three (3) years free-of-charge. However, they will no longer do that; and will provide a price quote to repair the four (4) locations which are currently damaged. Borough personnel will provide traffic control while the repairs are being made to help reduce the cost. Discussion followed regarding the cause for recurrent damage and possible solutions for the future.

PUBLIC COMMENT - NON-AGENDA ITEMS: None.

FOR INFORMATION ONLY

BUDGET MEETING FOLLOWING COUNCIL MEETING: Council was reminded that there is a budget meeting scheduled for immediately following this meeting.

REMINDER OF TRICK-OR-TREAT DATE/TIMES (OCTOBER 23, 2014 - 6 TO 8 P.M.):
The public was reminded that Trick-or-Treat is scheduled for 10/23 from 6-8 p.m.

HANDICAPPED PARKING REQUEST - KNIGHTS OF COLUMBUS: Kevin Grubbs presented a request from the Knights of Columbus for a crosswalk and two (2) handicapped parking spaces in front of their establishment at 42 E. Second Street (the former Henicle's Market). After review, the Engineering Department is recommending placement of the crosswalk on the west side of the intersection at Philadelphia Avenue.

Councilman Greenawalt made a motion to approve the handicapped parking spaces, as requested. Councilman Bader seconded; the motion passed unanimously. After discussion on the responsibility for the incurred costs of the crosswalk, Councilman Cermak made a motion to install the requested crosswalk as a public service. Councilman Bader seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS: Councilman Bader reported that he will be attending the upcoming quarterly PA Emergency Management Coordinator's training to be held on 11/12-13 in State College.

Councilman Cermak invited members of the public to attend the budget meeting to be held following this meeting..

Denny Benshoff advised that the golf course parking lot has been paved, and the Maintenance Department will begin paving Cemetery Avenue next week.

Scott Hershberger reported that Market Day was a successful event. Waynesboro has been featured in several positive press coverages lately – in *The Record Herald* for being named the “#4 City on the Rise” in the state, in *The Public Opinion* for Waynesboro’s development efforts, and a number of media outlets have reported on Waynesboro’s interest in becoming a historic district and being a town on the National Register of Historic Places (which MSW is currently pursuing).

Councilman Greenawalt asked if anything can be done to ensure that vehicles are not parking in the “no parking zone” at Dollar General on W. Main Street. Mr. Grubbs noted the Street Committee will review and discuss the matter during their next meeting.

Councilman Oldham asked if the Borough experienced any difficulty as a result of the recent heavy rains. Denny Benshoff replied that there was nothing major ... his crew did their best to keep the inlets clear of debris.

Mayor Starliper welcomed members of the ninth grade Civics Class, Jacob Geesaman and Logan Weibley.

Mr. Starliper noted that the Fire Police will be assisting at Renfrew’s Pumpkin Fest on 10/18. He also mentioned that “The Muni” golf course is looking for tee sign and marker sponsorships for various increments – interested individuals should contact Dan Baker.

Mayor Starliper reminded motorists that PA law mandates that headlights must be on when windshield wipers are in operation.

President Mumma provided clarification on the Planning Commission’s endorsement for Waynesboro’s designation as a historic district. This designation will recognize the Waynesboro area for its historic items, which might provide opportunities for business owners to obtain grants for improvement of the town. He stressed that it is not to create additional burdens on property owners. Council may also wish to endorse it in the future, after additional information is received. Mr. Hershberger mentioned that a story will air on WHAG News tonight at 11 p.m.

Having no further business to discuss, the meeting adjourned at 8:45 p.m.

Respectfully Submitted

Melinda S. Knott
Administrative Assistant