

MAY 2, 2012
WAYNESBORO, PA 17268
REGULAR MEETING

Council President Jason Stains called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, Craig Newcomer, Darrel Potts, Jason Stains, Wayne Driscoll and Michael Cermak

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Denny Benschoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
Sam Wiser, Borough Solicitor (Salzmann Hughes, PC)
Jason Cohen, Assistant Borough Manager
Mike Bock, Police Sergeant

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Cermak noted that he received a favorable performance evaluation for Scott Crum – no action was required. He will present another item during the “voting” section of the meeting.

PROPERTY AND PUBLIC SAFETY COMMITTEE: Councilman Driscoll reported that Community Movie Nights, sponsored by WaynesboroFest and several other businesses/organizations, have been scheduled as follows –

- 06/12 at Rotary Park - showing “The Muppets”
- 07/05 at Northside Pool - showing “Puss in Boots”
- 08/14 at Memorial Park - showing “Pirates of the Caribbean 3”

Promotional items will be available in several weeks.

STREET COMMITTEE: Councilman Potts reported that the Street Committee met on 04/25 and discussed the following at that time –

- Complaint about truck traffic and speeding on N. Potomac Street – staff is reviewing the matter.
- Representative from *The Record Herald* was present regarding their request to close Walnut Street for their annual yard sale - will be discussed later in the meeting.
- Ed Miller, representing the Lions Club, presented their project to replace the trees in the grass median along W. Eighth Street. It was anticipated that he would also present the matter to Council at this meeting, but Mr. Miller was not in attendance.

Mr. Potts also noted that the Committee met at the Ambulance Squad site to discuss the parking situation. Council members received information regarding the matter, and were asked to review the staff's proposal for discussion at the next meeting.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: No report. Councilman Newcomer noted that the next meeting will be held on 05/22 at 9:30 a.m.

FINANCE COMMITTEE: Councilman Greenawalt reported that approximately 80% of real estate taxes have been paid to date.

MAYOR'S REPORT: The Mayor's Report was as follows –

“On April 22nd, I presented a Certificate of Achievement for an Eagle Scout award to Austin Maurer of Troop 19. On April 29th, a Certificate of Achievement for an Eagle Scout award was presented to Michael Swankler of Troop 83. Congratulations to both young men.

On April 25th, along with Manager Hamberger; Assistant Manager Cohen; and Councilmen Cermak, Driscoll and Potts, I attended the Cumberland-Franklin County Boroughs Association meeting at Mont Alto.

From April 29th thru May 2nd, I attended the PSAB's 101st Conference.”

Mr. Starliper noted that, during the conference, he provided a copy of the Borough's proposed Rental Inspection Ordinance to Shelly Houk (PSAB's Director of Research) for her review. She advised that it appears to go well beyond a landlord/tenant registration program, and is more like a Property Maintenance Program Ordinance. She added that the landlord/tenant ordinances she has seen only address the landlord providing information about his/her tenants; and noted concern about the Borough's liability should some of these items be included.

SOLICITOR'S REPORT: No report.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman Cermak made a motion to hire the following individuals for the summer season –

- Tina Rideout, Pool Custodian
- Andrew Holscher, Summer Maintenance Worker (Maintenance Department)
- Kristen Russ, Summer Maintenance Worker (Maintenance Department)
- Lifeguards – Clayton Heebner, Rachael Sanders, Kathryn Plummer, Stephanie Stachmus, Nick Scaricaciottoli, Charles Cooley, Deborah Rosenberger, Brooke Murdock, Sarah Cherry, Courtenay Lesniak, Claire Koons, Michal Sanders, Molly Sanders, Jeannie Tippett and Aaron Dinterman
- Cashiers – James Miller, Kyle McFerren and Haley Thomas

Councilman Greenawalt seconded; the motion passed unanimously.

Councilman Potts noted that *The Record Herald* has requested that Walnut Street be closed for their annual yard sale. Feedback on a suggestion made is still forthcoming, but the Street Committee feels

they should grant the request with certain conditions. Accordingly, Councilman Potts made a motion to approve the request for *The Record Herald* to hold their annual yard sale on 06/23, with the stipulation that Walnut Street may not be closed. Councilman Cermak seconded; the motion passed unanimously.

CONSIDER APPROVAL OF CONSENT AGENDA: Councilman Newcomer made a motion to approve the Consent Agenda, as presented. Councilman Greenawalt seconded; the motion passed unanimously.

**RESOLUTION FOR
COUNCIL MEETING OF MAY 2, 2012
"CONSENT AGENDA"**

WHEREAS, the Mayor and Borough Council have either previously discussed or considers certain agenda items to be of a routine nature; and

WHEREAS, items of the nature noted in the paragraph above generally meet with the consensus approval of the Mayor and Borough Council.

NOW, THEREFORE, on motion of Councilman _____, seconded by Councilman _____, by a vote of _____, it was resolved that the following items are approved by the Mayor and Borough Council.

Award of Contracts:

1. Award bids for Street Paving – Valley Quarries is low bidder - see bid results.

Routine:

1. Pay Bills – Voucher Lists dated 04/25 and 04/30 (and any others following the preparation of this agenda).

Previously Discussed: N/A.

UNFINISHED BUSINESS

CHIEF OF POLICE VACANCY: Mr. Hamberger noted that numerous application packets have been sent out, and a rating matrix has been prepared for the review process. He recommended that President Stains appoint an existing committee or a separate review committee; and that committee could then select 5 or 10 candidates to attend interviews. Mr. Stains advised that he will appoint an ad hoc committee and will notify Council members the following day.

STAFF RECOMMENDATION ON STORMWATER BID: Mr. Hamberger noted it is the staff's recommendation to reject the bids. He and the Solicitor will meet with the engineer in an attempt to find a cost-effective way to proceed with part or all of the project. Councilman Cermak made a motion to reject the stormwater bids. Councilman Potts seconded; the motion passed unanimously.

NEW BUSINESS

REQUEST FOR WAIVER OF PER PERSON (OVER 100) POOL RENTAL FEE FOR WAYNESBOROFEST: Mr. Hamberger reported that WaynesboroFest would like to hold an event at Northside Pool, and have agreed to pay the normal rental fee of \$275.00, but are requesting that the \$1.25 fee for each individual over 100 be waived. Councilman Driscoll made a motion to waive the fee, as requested. Councilman Greenawalt seconded; the motion passed unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS:

Charles Barnes - Mr. Barnes noted that he attended a Council meeting two (2) months ago and discussed an issue regarding the grading at a sidewalk on Sixth Street. He was told that Kevin Grubbs was working on the matter. Mr. Barnes requested a copy of the pertinent grade specifications.

FOR INFORMATION ONLY

UPDATE ON RFP FOR ZONING AND SALDO ORDINANCES UPDATES: Jason Cohen noted that Council received information regarding this matter via email. An RFP will be issued for consulting services to update the Zoning and Subdivision & Land Development Ordinances, utilizing CDBG funds. The Request for Proposals will be advertised this month, with the project beginning in either June or July, and completed by the end of 2012 or early 2013. Any comments should be forwarded to Mr. Cohen.

POOL OPENING UPDATE: Mr. Cohen reported that the maintenance crew began work at the pool this week, and no major issues are anticipated. A new filter has been installed, the contract for the pool concession area has been executed, and all pool personnel have been hired. A staff meeting will be held the following weekend to review policies and procedures.

UPDATE ON BIDS FOR FLASHING CROSSWALK SIGNS: Kevin Grubbs reported that the bids will be opened on 05/14 at 4:00 p.m.

UPDATE ON PARK GRANT PROJECT: Jason Cohen advised that the Memorial Park Grant project is underway, and the first drawdown from DCED has been successfully made. Paving is complete, and infrastructure for the camera system (to monitor the memorial) has been installed. Denny Benschoff reported that the center walkway has been blacktopped, the slabs and benches have been placed, and the topsoil and seeding is done. Still to be completed is the remainder of the walkway, several benches along Walnut Street, fencing, blacktop at the bleachers for handicapped access, and the installation of two (2) new handicapped water fountains. The project is approximately 1/3 complete.

COUNCIL AND STAFF COMMENTS: Councilman Cermak thanked the public for their attendance.

Jason Cohen reported that the pool rental discussed previously as a class project has been reconsidered. They will only hold the event until 10 p.m., which is like a typical evening rental. It is also understood that an adult (the teacher) will need to execute the rental agreement.

Kevin Grubbs advised that the brick-stamped crosswalk in Center Square (east side) has two (2) small areas that have "failed". PENNDOT has been contacted, as well as the contractor who did the work. The work is under warranty, and they will be coming in to repair the damaged areas. They claim the reason for the failure was that the required milling was not deep enough.

As has been done in the past, Councilman Newcomer made a motion to hold one (1) Council meeting per month ... that being the meeting on the third Wednesday of June, July and August; and further, that a second meeting can be held (if necessary) at the call of the President. Councilman Driscoll seconded; the motion passed unanimously.

Mayor Starliper noted that he attended two (2) very interesting and informative sessions at the PSAB conference – on CSI Forensics and Megan's Law. He will share additional information with Council members after the meeting.

President Stains requested that Kevin Grubbs accompany him to the property (sidewalk) in question on Sixth Street the next day. He also reported that he and other members of Council and the staff

visited the property on W. North Street mentioned at previous meetings – they plan to take every action possible to remedy the nuisance property, and Council will be provided updates on the progress.

Having no further business to discuss, the meeting adjourned at 7:56 p.m. on a Greenawalt/Potts motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant