

AUGUST 19, 2009  
WAYNESBORO, PA 17268  
WORKSHOP MEETING

Council President Craig Newcomer called the workshop to order at 7:00 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, C. Harold Mumma, Craig Newcomer, Charles McCammon, Ronald Martin (Jason Stains was absent)

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager

Denny Benshoff, Maintenance Superintendent

Melissa Dively, Borough Solicitor

Kevin Grubbs, Head of Engineering Services

Mark King, Police Chief

Dan Sheffler, Zoning-Code Enforcement Officer

Dave Martin, Fire Chief

Mr. Newcomer noted that Council will discuss some of the agenda items during their workshop, and then will check with the various committees to see if there is anything they wish to discuss. Council will also hold an executive session for legal matters prior to commencing the regular meeting.

**FIRE HALL ROOF AND BELL TOWER REMOVAL:** Mr. Hamberger reported that the apparent low bidder for removal of the bell tower at the Fire Hall was Waynesboro Construction (\$24,000); and the only bidder for the roof was Bonded Applicators (\$49,000). There is \$22,850 budgeted for the roof, and he will recommend that the bids be deferred until the next Council meeting to provide him an opportunity to seek funding.

Councilman Martin noted that he is “not comfortable” with just one (1) bid for the roof; and suggested that the bid be rejected and the contract re-bid. President Newcomer noted concern that the bid amount has already been announced publicly, which could be a disadvantage to the bidder during the re-bid process. Kevin Grubbs also cautioned that the roof must go in place as soon as the bell tower is down. If the contract is re-bid, the work will be delayed until sometime in October, and weather conditions at that time may have an effect on the roofing material.

**CDBG STREETS:** Mr. Hamberger noted there were two (2) bidders for the CDBG Street Projects – Fayetteville Contractors (\$158,000 + \$20,000 for Addendum #1) and Valley Quarries (\$126,000 + \$9,000 for Addendum #1). He recommended awarding the bid to Valley Quarries, subject to final approval by the State.

**REQUEST FROM MAINSTREET WAYNESBORO, INC. RE: PUBLIC RESTROOMS:** Mr. Hamberger noted that Council received a request from MSI to use the public restrooms in front of Borough Hall during their Market Day event.

**HVAC UNIT REPLACEMENT (POLICE DEPARTMENT):** Mr. Hamberger reported that the HVAC unit in the Police Department failed. Because of the age of the unit, it was recommended that it be replaced. Three (3) quotations were obtained, the lowest of which was \$9,500; and Mr. Hamberger authorized them to proceed. In the meantime, they are looking for temporary units (with no success) to

provide some comfort for the officers and to preclude problems with the computer equipment due to heat and humidity. Councilman McCammon asked why the officers are wearing dark shirts, as they previously wore light-colored shirts in the summertime. Chief King noted that it would be an unnecessary expense to change the uniforms, and the men have not complained about them. In fact, he noted that the shirts are of a poly-cotton blend, which "breathes" better. He explained that the shirts are not the problem ... bullet-proof vests are very hot to wear.

**MEMORANDUM OF UNDERSTANDING RE: SCHOOL RESOURCE OFFICER:** Mr. Hamberger noted that this item was mislabeled – it is a document required by the State between the School District and the Police Department regarding police activities on school property.

Chief King added that Washington Township has a similar agreement for the schools in their jurisdiction. The document has been updated slightly – some of the changes provide more detailed information and others are of benefit to the Police Department. Solicitor Dively noted that the document obligates the School District more clearly – in fact, all regulatory elements in the Safe Schools Act were met and further items were added thereto.

Councilman Martin questioned what documents are in place with regard to the School Resource Officer's authority at the schools. Chief King replied that there is a separate Memorandum of Understanding between Borough Council and the School District regarding this matter.

**UPDATE ON SIDEWALK AND SQUARE PROJECT:** Kevin Grubbs reported that, to date, the brick sidewalks look nice. As of today, the work has progressed to the Elks Club. The contractor anticipates that that section will be completed early next week. The existing concrete will also be removed between Potomac Street and Cleveland Avenue (on the south side) and work will begin on the south side from Walnut Street to Alley #1. He noted that is the extent of the work to be done until PENNDOT's contractor moves out of the area. An added difficulty is that pedestrian accessibility must be provided at all times. At this point in time, the project is approximately two (2) weeks behind schedule.

Mr. Hamberger also advised that, while work is being done on the traffic lights, the "loops" won't be working and timing of the lights will be "inconsistent". In addition, he reminded Council that there will be no four-way pedestrian stops in the system except in the Square.

**COMMITTEE DISCUSSIONS:** Councilman Greenawalt reported that he and Mr. Hamberger attended the Wage Tax meeting earlier today in Washington Township, during which Chambersburg's Wage Tax collection agency presented a proposal to conduct all collections in the County. Mr. Hamberger and Mike Christopher recommended that a satellite office be provided in Waynesboro; and further, that proposals should be solicited from other organizations before making any commitment.

Councilman Martin opened discussion regarding the handicapped ramps at Fairview Avenue and Main Street, and reported that Tom Eyler is declining to do the work. Kevin Grubbs stated that he is aware of that fact. He noted that the new federal ADA accessibility standards are very time-consuming, and he explained those in detail. He and Mr. Hamberger have discussed several possible solutions, however school will be starting soon and the work will (most likely) not be completed in time. Mr. Hamberger added that handicapped ramps are included in the contract for downtown sidewalks; and they will be included in the CDBG contracts as well. They are considering adding these ramps as an addendum to one of those contracts.

Council adjourned to an executive session regarding potential litigation at 7:31 p.m. They returned to (and adjourned) the workshop at 7:57 p.m., with the intention of beginning their regular meeting immediately thereafter.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant