

MARCH 5, 2008
WAYNESBORO, PA 17268
REGULAR MEETING

Council President Craig Newcomer called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, Jason Stains, C. Harold Mumma, Craig Newcomer, Charles McCammon and Ronald Martin

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Denny Benschoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
Melissa Dively, Borough Solicitor (Salzmann Hughes, PC)
Ray Shultz, Police Chief
Dave Martin, Fire Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

APPROVE MINUTES: Corrections were noted to the minutes of the February 20th special meeting, as follows --

- Mayor Starliper was not in attendance as was noted
- Under Chief of Police Job Description, the last paragraph should read “Mayor Starliper suggested that candidates for the position be interviewed *separately* by local Police Chiefs. Discussion on the matter ensued, and it was the consensus of Council that the interviews include Council members only.”

Councilman McCammon made a motion to approve the minutes of February 20th (special meeting, public hearing and regular meeting), February 25th (special meeting), and February 27th (special meeting), with the aforementioned changes. Councilman Greenawalt seconded; the motion passed unanimously.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Mumma reported that he has received favorable performance evaluations for Chris Eyler and Gary Zentmyer, but no action is required. In addition, he received two (2) other favorable evaluations, which will be discussed during the “voting section” of the meeting.

Councilman Mumma noted that he also received a letter from Benjamin Greenawalt resigning from his position on the Civil Service Commission. A motion will be presented on the matter later in the meeting.

PROPERTY AND PUBLIC SAFETY COMMITTEE: Councilman McCammon submitted information regarding two (2) individuals who are interested in serving as alternate members on the Zoning

Hearing Board to the Personnel Committee. It was noted that interviews will be scheduled for these individuals.

STREET COMMITTEE: Councilman Martin reported that the Street Committee met this morning at 10:00 a.m. and discussed the following --

- Funding needed for Potomac Street Outfall (stormwater management) – they are looking at borrowing \$1,000,000 from local banks; one (1) proposal has been received and they are awaiting two (2) others.
- Timeframe for drain work at the corner of N. Church and E. Main Streets, as the Main Street project is “coming on quickly”.
- Request for a three-way stop on Hollengreen Drive off Route 997 – the Street Committee is not recommending a three-way stop at this time (the Mayor added that the street is not ordained yet anyway).
- Paving of Welty Road – considering using a PENNVEST loan for this project. Mr. Hamberger also suggested a secondary loan, instead, because PENNVEST loans involve a lot of legal work. He will discuss the matter with several local banks.
- Motion will be made later in the meeting regarding the name of State Road/ State Road Hill/State Hill Road.
- Street sweeping on Main Street from Fairview Avenue to Clayton Avenue will be done every Monday and Friday. Mr. Martin requested that this be published in the newspaper. Denny Benschoff has prepared a schedule for Borough-wide street sweeping, which will be discussed for approval later in the meeting.
- Will contact Allegheny Power regarding six (6) street lights which are out on Second Street to the rear of Waynesboro Mall (in the area of Summitview Elementary and the Middle School).
- Request Council’s permission for the Maintenance Department to move a sign approximately 5’ from the area of the “Welcome to Waynesboro” sign in front of Buchanan Chevrolet-GMC, as the current location blocks motorists’ view of the new sign.
- Councilmen Mumma and Martin recently attended the FCADC Breakfast Meeting – the meeting was very interesting and provided an overview of what they have done and are planning to do.
- Received a report from Denny Black on the Potomac Street Outfall – work has begun. Mr. Martin requested that an update be provided on the Mondays prior to Council meetings for discussion at the meeting.

President Newcomer presented information regarding the Gay Street area to the Street Committee for review. In addition, he noted that a constituent contacted him regarding Cleveland Avenue. Councilman Martin responded that the Street Committee has reviewed that location relative to the two (2) stops signs with the crosswalk, and can’t justify any changes there at this time. Mr. Newcomer noted that he will read the letter he received during the “public comment” section of the meeting.

Councilman Martin also reported that Kevin Grubbs submitted the request from Mr. McCulloh for a crosswalk on Main Street (from Sunnyside Avenue to the Waynesboro Mall) to PENNDOT. Their response is expected in approximately two weeks.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: President Newcomer provided an update on items which have been accomplished, in conjunction with Mainstreet, Inc. --

- Planting and trimming of trees in downtown area
- Victorian-style street lights
- Banners for display on street lights
- Flower baskets
- Crosswalks and sidewalks on Center Square approved by PENNDOT
- Fluted columns for traffic light standards
- Parking lot improvements (Phase 1 - directional signs, Phase 2 - closing alleys and placement of brick imprint, and Phase 3 - reconstruction/repaving of Rotary parking lot)
- Traditionally-styled trash receptacles for downtown
- “Welcome to Waynesboro” signs erected on the outskirts of Waynesboro

FINANCE COMMITTEE: No report.

MAYOR’S REPORT: The Mayor’s Report was as follows –

“On February 23rd, I had the privilege of attending the winners of the Waynesboro TV Tune-in Essay contest. Once again, we have a very talented group of young boys and girls. All the essays were very good.

On February 25th, I presented a Certificate of Achievement to Ronald “RJ” Finafrock, of BSA Troop #97, on his obtaining the rank of Eagle Scout.

On the 26th, along with Borough Manager Hamberger; Councilmen Greenawalt, Mumma and Martin; I attended the Tri-County Boroughs Association meeting.

On February 29th, along with Borough Manager Hamberger; Councilmen Greenawalt and Mumma; I participated in the ribbon-cutting of Adventures in Coffee on E. Main Street.

On the 2nd of March, I attended the retirement party of Fire Chief Ron Flegel.”

SOLICITOR’S REPORT: No report.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman Mumma made a motion to approve a step increase for Julie Myers from salary level 7E to 8C (\$14.76/hour). Mr. Hamberger added that this position should be re-evaluated in the near future. Councilman McCammon seconded; the motion passed unanimously.

Councilman Mumma made a motion to approve a step increase for Peggy Martin from salary level 5A to 5B (\$12.15/hour). Councilman McCammon seconded; the motion passed unanimously.

Councilman Mumma made a motion to accept Benjamin Greenawalt's resignation from the Civil Service Commission, effective at the next Council meeting (when a replacement is appointed). Councilman Stains seconded; the motion passed 5-0 (Councilman Greenawalt abstained).

Councilman Martin made a motion to authorize advertisement of the ordinance changing the street name of State Road to State Hill Road. Councilman Stains seconded; the motion passed unanimously.

Councilman Martin made a motion to approve the 2008 street sweeping schedule prepared by Denny Benschoff. Councilman McCammon seconded; the motion passed unanimously. It was noted that the schedule will be published in the newspaper and posted on the Borough's website.

Councilman Martin requested Council's permission to allow the maintenance staff to move a sign 5' to the west (away from the "Welcome to Waynesboro" sign) at Buchanan Chevrolet-GMC. Councilman McCammon made a motion as such. Councilman Greenawalt seconded; the motion passed unanimously.

UNFINISHED BUSINESS

TRAFFIC STUDY ORDINANCE: Council was provided a copy of the proposed ordinance regarding traffic studies. The ordinance has been forwarded to the Waynesboro Planning Commission and the Franklin County Planning Commission, and their comments should be received this month. A public hearing will be held at 7:15 p.m. on April 2nd, and the ordinance will be considered for adoption by Council at their meeting at 7:30 p.m. that evening. Council concurred.

2008 PA CLEAN-UP: President Newcomer noted that he received information in the mail recently regarding the 2008 PA Clean-up Program, which is designated from March to May 31st. Bags, gloves and vests will be provided for participants. Councilman McCammon made a motion to approve registration in this event. Councilman Greenawalt seconded; the motion passed unanimously. Mr. Hamberger noted that he will advertise the program and solicit groups/organizations to assist.

NEW BUSINESS

PLANNING COMMISSION ITEMS: Kevin Grubbs noted that Council members received an agenda for the upcoming Planning Commission meeting. Questions or comments should be directed to him, and plans will be available for Council's review in the first floor conference room of Borough Hall.

Kevin Grubbs noted that he received an update from Denny Black, the Borough's consulting engineer. He has begun the deed research for the properties near the outfall at Cemetery Avenue, and the survey crew is scheduled to start the following morning. They will establish the location of the outfall in relation to the properties and the perimeter to determine where work needs to be done. DEP has been contacted regarding the outfall, and he is awaiting their response. In addition, at last week's special meeting, Council requested revisions to the contract with Mr. Black. A revised copy was presented for Council's approval (the total contract is \$66,500). Council concurred.

EXTEND POOL CONCESSION STAND CONTRACT FOR 2008 SEASON: Mr. Hamberger noted that the current contract for the concession stand rental permits an extension for the 2008 season. This is acceptable to both parties, and he recommended approval. Councilman Stains made a motion to extend the pool concession stand contract with Della Koons for the 2008 season. Councilman McCammon seconded; the motion passed unanimously.

DAMAGE TO LIBRARY FENCE: Mr. Hamberger noted that the fence in the alley at the library was damaged recently by high winds. A claim was turned in to the insurance company, but fences are not covered. The Board of Trustees would like to tear down the fence and replace it with a hedge, and they are requesting Council's permission and/or financial assistance. It was noted that the hedge will need to be trimmed constantly. President Newcomer stated that a cost estimate is required before Council will make a decision. Mr. Hamberger and the Property Committee were requested to review the matter further. It was suggested that the Borough could do some in-kind service (perhaps the Maintenance Department could remove the fence and plant the hedge). Council agreed.

BRANCH AGREEMENT WITH BLUE RIDGE SUMMIT LIBRARY: Mr. Hamberger noted that the Solicitor's meeting packet was lost in the mail, so she was unable to review and comment on this matter. He suggested that the matter be deferred until Council's next meeting. Councilman Martin noted concern regarding automatic renewal of the agreement.

FIRE COMPANY CARNIVAL REQUEST: Mr. Hamberger presented a request from the Fire Department's Carnival Committee regarding use of the Rotary parking lot for their annual carnival to be held on August 4th thru August 9th. Discussion followed regarding the Borough's plans for repaving the parking lot. It was noted that this work won't be done until September to allow this year's carnival to take place. Councilman McCammon made a motion to approve the request. Councilman Greenawalt seconded. President Newcomer advised Chief Martin that the fire company should begin looking for an alternate location (or another fundraising event) for next year, and he offered Council's assistance. A vote was called and the motion passed unanimously.

MEMORIAL PARK BOARD PRESENTATION AND GRANT INFORMATION: Don McBride, President of the Memorial Park Board, was present. He reported that the Memorial Park Board met recently with the Borough's Recreation Board regarding a grant for updates needed at Memorial Park (a detailed presentation will be given to Council in early-April).

Mr. McBride explained that, when the park was originally dedicated in 1949, there were 32 people serving in WW2 who had died. These people were honored by planting a tree for each along the main walkway. In keeping with that plan, the Board would like to see at least 32 trees again along the walkway. Some of the existing trees could possibly be trimmed and remain, or they could be removed and replaced with new.

Other matters under consideration include:

- Grass the former shuffleboard court, or move the volleyball court to that location; (the possibility of beach volleyball was also mentioned)
- Extend the path near the playground area around the entire park
- Plant more trees along Walnut Street
- Separate the two (2) basketball courts
- Repair all paths, where needed

Mayor Starliper asked what items the grant monies would cover. Mr. Hamberger noted that the grant would pay only for "hard" costs, such as the equipment and paving (it will not cover any greenery). Some type of fundraiser could be held for the donation of trees in honor/memory of a loved one. He added that the equipment needs updated in order to be ADA-compliant and meet new safety criteria. Upgrading the restrooms was also discussed, and Mr. Hamberger stated they will be looked at.

Comments were voiced regarding saving as many trees as possible. Mr. Hamberger will contact the Forestry Department at Penn State-Mont Alto Campus to see if they could provide input on the matter.

Mr. Hamberger added that a handicapped parking area needs to be established. Fences at the ballfields and tennis courts were also mentioned for repair/replacement. Safety issues regarding the sandbox, swings and tractor were discussed – those will be addressed in the near future.

It was noted that vandalism at the park continues to be an issue. Mr. Hamberger requested that anyone who sees someone damaging or destroying equipment at the park contact the Police.

Councilman Martin noted that he and his wife will contribute funds for the purchase of two (2) trees. He added that other people would most likely follow suit if requested to do so.

PUBLIC IN ATTENDANCE - NON-AGENDA ITEMS:

Frank Bittner, 842 Anthony Avenue - Mr. Bittner thanked the Maintenance Department for installing the “Welcome to Waynesboro” signs; he suggested that residents be encouraged to sweep their sidewalks prior to street sweeping; and brought to Council’s attention the items being used as “fill” at the former Valley Quarries dump off Hess Avenue (including tires, railroad ties, asphalt, concrete pipe, etc.) Mr. Hamberger replied that the tires and other unacceptable items which have accumulated there will be removed.

Dave Martin (Fire Chief) - Chief Martin noted that the Fire Department would like to hold their annual Easter Egg Hunt at Memorial Park on March 22nd from 8:00 a.m. to 11:00 a.m. Mr. Hamberger reminded him that the park will not be reserved (per se), but it can be used on a first-come, first-served basis. Councilman Martin made a motion to approve the request. Councilman Greenawalt seconded; the motion passed unanimously.

President Newcomer read a letter he mentioned earlier in the meeting regarding the intersection at Cleveland/Fairview Avenue/Fourth Street. The constituent (Ty Carbaugh) feels there is a potential problem when traveling from one stop sign to the other stop sign and someone makes a right turn off of Cleveland Avenue onto Fourth Street. He has had several “close calls” at this location and requested review of the matter. The Street Committee reviewed the matter and responded that the stop sign was placed there because of the crosswalk. Mr. Carbaugh disagreed and mentioned many other locations where crosswalks do not have stop signs. The letter was presented to the Street Committee for their record.

FOR INFORMATION ONLY

PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES (PSAB) SPRING CONFERENCE: Mr. Hamberger noted that anyone interested in attending the PSAB Spring Conference, to be held on March 30- April 1, should contact Melinda Knott.

LEGISLATIVE BREAKFAST: Mr. Hamberger presented Council with an invitation to attend a Legislative Breakfast Meeting sponsored by area Chambers of Commerce on March 28th at the Antrim House Restaurant. Anyone interested in attending should contact Melinda Knott.

PAY BILLS: Councilman Mumma made a motion to approve the payment of Check Nos. 45908 to 45956 (Check No. 45907 was voided). Councilman Greenawalt seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS: Councilman McCammon questioned the status of hiring a Fire Apparatus Driver. Mr. Hamberger noted that the matter regarding a probationary period is being researched by the Solicitor. A recommendation will be forthcoming at the next Council meeting.

Denny Benshoff noted that he has been informed by Allegheny Power that the lights on E. Second Street (mentioned earlier) will be repaired by Friday of this week. He also explained and requested a change in his budget to purchase a tow-behind concrete mixer with funds saved on other equipment. (Mr. Hamberger noted that there is no additional cost involved, simply a “shift” in funds.) Councilman Mumma made a motion to approve the purchase. Councilman Martin seconded; the motion passed unanimously.

Chief Ray Shultz noted that, several months ago, Sgt. Mike Bock talked with Mayor Starliper and Mr. Hamberger regarding the Franklin County Strike Team purchasing a self-contained trailer for police emergency use (and they were looking for a place to house that unit). He informed Council that the unit is being housed at the Borough’s Maintenance Center for use in large incidents where personnel will be on-site for several days. The trailer is also available for use by the Police Department for special events in the Borough (such as July 4th, etc.) He invited Council members to make arrangements to view the trailer by contacting Sgt. Bock.

Councilman Martin noted it is his understanding that Waynesboro is the only Police Department in Franklin County that doesn’t have taser guns. Chief Shultz replied that Greencastle and Mercersburg don’t have them. He added that this has been discussed in the past, and they are still considering potential liability and safety issues with their use. Mr. Martin requested that the Chief provide Council with a report on the matter at their next meeting, as he feels the Department should have these available for use (with the proper training). President Newcomer noted that \$3,000 has been placed in this year’s budget (under “Miscellaneous”) for this purpose.

Having no further business to discuss, the meeting adjourned at 8:48 p.m. on a McCammon/Stains motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant