

FEBRUARY 6, 2008
WAYNESBORO, PA 17268
REGULAR MEETING

Council President Craig Newcomer called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance.

Borough Council Members – Benjamin Greenawalt, Jason Stains, C. Harold Mumma, Craig Newcomer (President), Charles McCammon and Ronald Martin

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager

Dan Sheffler, Zoning-Code Enforcement Officer

Denny Benshoff, Maintenance Superintendent

Kevin Grubbs, Head of Engineering Services

Melissa Dively, Borough Solicitor (Salzmann Hughes, PC)

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

APPROVE MINUTES: Councilman Stains made a motion to approve the minutes of the January 16, 2008 regular meeting and the January 23, 2008 special meeting, contingent on correcting the invoice numbers to be paid to read "45645 to 45755" in the minutes of January 23rd. Councilman Greenawalt seconded; the motion passed unanimously.

AGENDA CHANGE: Councilman Newcomer announced that the agenda item 8(B) "Northeast Avenue One-Way Discussion" would be moved forward on the agenda at this time due to the attendance of interested citizens.

NORTHEAST AVENUE ONE-WAY DISCUSSION – Ronald Martin, Chairman of the Street Committee, requested input from those in attendance.

Steve Kulla and Elaine Gladhill representing the Washington Township Board of Supervisors:

Mr. Steve Kulla reported that due to the fact that Northeast Avenue in the Borough borders on Washington Township and greatly affects its residents, the Washington Township Board of Supervisors held a public hearing Monday, February 4, 2008, to gather input from interested citizens. There were seventy-five in attendance with thirty-five commenting, and a 100% unanimous consensus against making Northeast Avenue one-way. Based on this finding, The Washington Township Board of Supervisors passed a motion to oppose changing Northeast Avenue.

Ms. Elaine Gladhill presented some of the comments &/or suggestions presented at the Township meeting, including: (1) a change would create more speeding on Northeast

Avenue; (2) if turning left onto Main Street from Northeast Avenue is the problem, address left turns instead of making it one-way; (3) conduct a traffic study; (4) consider making a four-way stop intersection at Northeast Avenue and the K-Mart entrance. She asked if there has been a study made of accidents at the intersections of Northeast and Roadside Avenues and Main Street, and if this change is made, would this be higher or lower?

In response to Councilman Martin's question "Northeast Avenue and Main Street... would you say that's a dangerous intersection?", Mr. Kulla responded that major traffic jams would be created by solving only one issue. He suggested asking the hospital to contribute to installing a traffic light, or put this whole issue on hold until the Welty Road-Rt 16 Bypass is complete to see if that would alleviate some of the traffic creating this situation.

Tracey Stockslager, 610 Vista Court - Ms. Stockslager stated she feels that making Northeast Avenue one way, and thereby increasing traffic on Roadside Avenue, would greatly increase the dangerous situation that already exists for the safety of children walking to school, hospital employees, and patients going to and from the rehab center. She cited as an example the recent accident involving a tractor trailer flipping over when making a turn from Roadside Avenue onto Main Street.

Grace Baylor, 101 Northeast Avenue - Ms. Baylor is in favor of a traffic light to turn from Main Street onto Northeast Avenue, and feels that Roadside Avenue would not be able to handle all the increased traffic that would be entering it from the north if Northeast Avenue is made one way.

Anne Markell, 210 Roadside Avenue - Ms. Markell urged consideration of the safety factor in funneling traffic down Roadside Avenue, and also the inconvenient and unsafe access to residences' homes. She also suggested a traffic study.

Jim Winebrenner, 11875 Gehr Road - Mr. Winebrenner questioned "Why this intersection? Why not a more dangerous one?" citing the intersection of Clayton Avenue & 5th Street (Rt. 997). He stated he feels that making Northeast Avenue one-way is not the right cure for the situation.

Ernie Brockman, 9104 Meadowbrook Drive - Mr. Brockman stated it is already difficult to get out his street onto Northeast Avenue, and his concern is that making it one-way would create a raceway.

Lawrence Rogina, 603 Vista Court - Dr. Rogina feels it is an unsafe situation now and will be even less safe if the change is made. He added that it's obvious that people are reading the "Not a thru-street" sign as "Now a thru-street".

Joan Swope, 1214 Bayer Drive - Ms. Swope commented on the dangerous left turns from Northeast Avenue onto Main Street that she sees school buses filled with our children making every day.

Doug McCullough, 826 Summit Avenue – Mr. McCullough said that last year he asked for something to be done about this dangerous intersection, and thanked Mr. Martin for finally doing something. He recommended crosswalks in front of the Waynesboro Mall and the YMCA, and urged Borough Council to get together with Washington Township Supervisors and Terry Punt to get a traffic light at Northeast Avenue rather than making it one-way.

Mr. McCullough displayed the handheld “Stop” sign he encourages his wife to use when crossing Main Street in front of the Mall, and offered to provide them to anyone interested.

At this point, **Kevin Grubbs, Engineering Services**, said he would submit an application for crosswalks tomorrow (February 7).

Grant Olsen, 9351 Oyer Court – Mr. Olsen stated he is adamantly opposed to making Northeast Avenue one-way due to (1) the impact it would have on the hospital (2) the noise and unsafe situation that would be created by having 18-wheelers using Roadside Avenue instead of Northeast (3) the inconvenience of area residents having to make unnecessary detours to access their homes. He feels a traffic light at the intersection of Northeast Avenue and East Main Street, if properly synchronized, would be a big help in creating an orderly flow. Mr. Olsen also highly recommended a speed bump on Northeast Avenue.

Bill Hofmann, 10696 Rinehart Drive – Mr Hoffman thanked Councilman Martin for getting people to think about the traffic situation at this intersection and others, and suggested getting an updated traffic study before making Northeast Avenue one way.

Jody Walker, 138 S. Broad Street – Mr. Walker said that trying to make a left hand turn from Northeast Avenue onto Main Street is impossible, and suggested a study be made before making any changes. He feels a traffic light at this intersection would be the ideal solution, along with a traffic circle at the intersection of Northeast Avenue and Gehr Road.

Lori Rogina, 603 Vista Court – Mrs. Rogina feels that this intersection is already dangerous, especially since it has no sidewalks, and wonders how making it one-way would make it any better. She thinks making Northeast Avenue one way is not a workable solution and would inconvenience a lot of people.

Ted Danyluk, 11938 Rinehart Drive - Mr. Danyluk pointed out the pedestrian safety issue in the area around the hospital, and urged making this area safe whether one-way or two-way.

Councilman Martin thanked everyone for their input and the very good points which were made, and made a motion that the Borough of Waynesboro work with Washington Township, Senator Punt and Representative Rock, to obtain grant money for a traffic light, and if unable to obtain grant money, and if the State is willing to give half or a third, then the Borough and Washington Township ‘pony-up’ to pay the balance, with the borough covering up to \$75,000, with Washington Township matching \$75,000. Councilman Stains seconded; the motion passed with Councilman McCammon voting against.

A motion by Councilman McCammon to install a “No Left Turn” sign from Northeast Avenue onto Main Street before moving forward with a traffic light died for lack of a second.

* FIVE MINUTE RECESS *

COMMITTEE REPORTS

Personnel Committee: Councilman Mumma reported that (1) the Recreation Board recommends hiring Brian McDowell as Pool Manager for the 2008 season for \$7,670; (2) Interviews are being conducted for a new hire for the Maintenance Department; (3) approval is being requested for a new trainee for the Water Treatment Plant; (4) Approval is being requested to hire a temporary employee to cover for an office employee during maternity leave (5) and we will have a recommendation for the Police Chief position at a later time. Actions on these items will be taken later in the meeting.

Property and Public Safety Committee: Councilman McCammon reported that the Planning Commission and Zoning Board request that Council look at the property across from the Ambulance Squad on West Main Street, which is zoned "Planned Residential", and recommend that this block back to the alley be instead zoned as RM.

Street Committee: Councilman Martin reported that (1) permits will be filed with the state for changing crosswalks on King Street and Fairview Avenue; (2) in response to a letter received from Nancy Funk of Myrtle Avenue regarding student parking, he plans to meet with Marilyn Smith of the High School and suggest that temporary off-street parking be provided in the unopened section of Third Street; (3) street sweeping signs for the Rotary Parking Lot should be received and installed within the next few days; (4) consultants should complete the final review plan for CV Avenue within the next 4-6 weeks; (5) Kevin Grubbs will be giving a report on the storm water system later in this meeting.

Intergovernmental committee: Councilman Stains reported that correspondence has been received from Comcast Cable regarding upgrades for computer and television, and notifying that any questions regarding the 2009 ending of analog transmission should be directed to them.

Downtown Revitalization and Finance Committee: No report at this time

Mayor's Report: Mayor Starliper reported:

- (1) On January 23rd he attended the re-opening and ribbon cutting of the Waynesboro Floor Covering Warehouse along with Borough Manager Hamberger and Councilmen Martin, Mumma and Greenawalt.
- (2) On February 4th he attended the Fort Ritchie Community Meeting along with Councilman Mumma and Martin, and received an update on new development, construction, historic preservation and leasing & business opportunities.
- (3) A letter has been issued in-house regarding a School Resource Officer.

Solicitor's Report: Solicitor Dively reported that she is currently working on a number of changes to Borough ordinances.

PUBLIC COMMENT - ITEMS ON AGENDA: None

VOTING ON ITEMS FROM COMMITTEE REPORTS:

Personnel Committee:

- Councilman Mumma made a motion that Brian McDowell be hired as Pool Manager at the salary of \$7,670 on the condition of resolving several issues that came up last year. Councilman Martin seconded; the motion passed unanimously.
- Councilman Mumma made a motion to hire Douglas Whittington for the Maintenance Department at salary level 5A subject to passing the CDL drug test and a 6-month probation. Councilman Greenawalt seconded; the motion passed unanimously.
- Council Mumma made a motion to hire David Martin at the Water Treatment Plant at a salary level 4A as recommended by Gordon Cruickshanks. Councilman Martin seconded; the motion passed unanimously.
- Councilman Mumma made a motion to hire Lori Frantz as a temporary employee to replace D'Lynn Scheeler during maternity leave, starting February 11, 2008. Councilman McCammon seconded; the motion passed unanimously.
- Councilman Mumma made a motion to review the Police Chief qualifications, educational experience section, since the way it is currently worded would eliminate several otherwise well-qualified officers. Councilman Martin seconded; the motion passed unanimously.
- It was noted that applications for the Police Chief position are due by February 15, 2008.

Property and Public Safety Committee: Councilman McCammon made a motion that the Planning Commission look into making the block of West Main at the Ambulance Squad and consider making it R-M instead of PRD. Councilman Martin recommended that this line be pulled back only as far as Cold Spring Estates. Councilman Mumma seconded; the motion passed unanimously. Kevin Grubbs stated he would put it on the agenda for the next Planning Commission meeting.

Street Committee: Councilman Martin made a motion to have the Planning Commission move the line for Downtown Business District ½ block back to Walnut Street. Following a brief discussion it was decided to have the Planning Commission look at this and return with a recommendation.

Councilman Martin reported that the Street Committee looked at the intersection of Cleveland, Fairview and Fourth streets, and recommends a "Stop on Right Turn" sign at the intersection of Cleveland and Fairview. Following discussion, the recommendation was withdrawn.

Councilman Martin made a motion to install 'no parking, except on Sunday' signs on King Street from Crown Court to the alley and on the east side of Elder Avenue to facilitate trucks going to the Furniture Market. The A.M.E. Church will install a concrete barrier to keep

traffic from going onto their property. Councilman Stains seconded; the motion passed unanimously.

UNFINISHED BUSINESS:

Planning Commission Ordinance Modification: Councilman Mumma made a motion to adopt an ordinance to increase the number of Planning Commission members from five to seven. Councilman Greenawalt seconded; the motion passed with Councilman McCammon voting against based on his feelings that Planning Commission meetings are long enough and more members would further slow them down.

Councilman Mumma made a motion to appoint Doyle Helfrick (term to expire on 10/20/11), Allen Porter (term to expire on 10/20/10) and Louis Barlup (term to expire on 10/20/11) to the Planning Commission. Councilman Stains seconded; the motion passed unanimously.

Storm Water Analysis Report: Kevin Grubbs, Head of Engineering Services, presented a study of the storm water drainage system from Dennis E. Black Engineering Services outlining where the problems are, what needs to be done and the costs. Improvements to four areas would greatly improve the system and make it capable of handling a five-year storm whereas now it is not even able to handle a two-year storm. Those four areas are (1) intersection of Green and Potomac streets which has the longest receding time due to the elevation and being under-sized; (2) intersection of Grant & W. Second street, which would be diverted south to Snyder Avenue; (3) replacing the 24" pipe at the intersection of Main and Potomac streets with 36" to better handle the load; (4) remove sediment from the existing drainage boxes and replace the pipes in Center Square.

Mr. Grubbs stated that prior to making these changes the situation of the outfall from Cemetery Avenue would be addressed by replacing the culverts or putting in a concrete aqueduct system on Church Street and Maple Street.

The cost the Green Street and Potomac Street intersection phase would be \$760,000; the addition phases would bring the total to \$5,875,000.

A fifth and final phase would be to install a 4' tall x 6' wide concrete bypass drainage box down South Potomac Street at a cost of approximately \$4 million.

It was decided to set up a meeting as soon as possible with Dennis E. Black Engineering to get input, set priorities and discuss funding.

NEW BUSINESS: At this time agenda items were rearranged to accommodate Councilman Stains having to leave the meeting.

Council Police Committee: Councilman Stains made a motion to establish a committee that would consist of interested citizens, a retired police officer and a council member to act as a liaison between the Police Chief and the Mayor to help with communication between the Police Department and the Town Council, and would be appointed by the Personnel Committee. Councilman Martin seconded; the motion passed unanimously.

Councilman Jason Stains excused himself from the meeting at this time.

Resolution No. 2008-03 – Police Pension Deductions: Councilman McCammon made a motion to approve pro forma Resolution No. 2008-03 authorizing Police Pension Deductions as presented by Borough Manager Hamberger. Councilman Greenawalt seconded; the motion passed unanimously.

Mutual Firefighting Assistance Agreement: Councilman Martin made a motion to approve the Mutual Firefighting Assistance Agreement between the Borough of Waynesboro Fire Department and the Fayetteville Volunteer Fire Department. Councilman Mumma seconded; the motion passed unanimously.

It was further noted that an agreement has already been executed between Waynesboro and Quincy.

Landis Tool Company: Councilman Martin made a motion for the Borough Council to work in conjunction with The Waynesboro Industrial Development Corporation and Franklin County Industrial Development Corporation to see about purchasing some of INOVA's property in an effort to create new jobs and encourage development. Councilman McCammon seconded; the motion passed unanimously.

Downtown Concerns: Council President Newcomer stated he would like to set up an open forum on February 20 prior to the regular council meeting for downtown business owners and interested citizens to present suggestions on how Town Council can better help the downtown business area.

Ernie Brockman, Meadowbrook Drive, stated that Mainstreet Inc. already has a 'forum' format and he doesn't feel any input or action is required from Borough Council.

Council President Newcomer clarified that he is only interested in being supportive of Mainstreet Inc, and would like to meet with Carlene Wilhide to clear the air on this situation.

Councilman Martin made a motion to stay out of the activities of Mainstreet Inc., letting the record show that we only tried to help. Councilman Mumma seconded; the motion passed unanimously.

Grant for Parks: Borough Manager Hamberger reported that the Recreation Board and Memorial Park Board will hold a public meeting on February 12 at 7:30 p.m. to discuss applying for a 50-50 grant to improve Borough parks.

Cooperative Purchase Resolution (PACC) No. 2008-04: Following explanation and recommendation by Borough Manager Hamberger, Councilman Martin made a motion that the Borough of Waynesboro pass a resolution to join PACC (PA Cities Cooperative) prior to purchasing new equipment. Councilman Greenawalt seconded; the motion passed unanimously.

Ordinance Modifying Subdivision and Land Development Ordinance Re: Traffic Study: Following recommendation by Borough Manager Hamberger, Councilman

McCammon made a motion to begin the process for adopting an ordinance for a traffic study, which would have to go before the Planning Commission and the Franklin County Planning Commission. Councilman Martin seconded; the motion passed unanimously.

Kevin Grubbs stated he would deliver it to the Franklin County Planning Commission on Thursday.

Schedule first 2008 Community Development Block Grant Hearing: On recommendation by Borough Manager Hamberger, Council concurred to hold the first hearing for the 2008 Community Development Block Grant Program for 7:15 p.m. prior to the next Council meeting.

PUBLIC IN ATTENDANCE – NON-AGENDA ITEMS:

Frank Bittner, 842 Anthony Avenue: Mr Bittner reported that on July 26, 2007 a search was begun to find suitable locations for three 8' x 5' "Welcome to the Greater Waynesboro Area" signs, and sixteen possible locations were evaluated according to specific criteria. The signs will be located on (1 - West) property owned by Summit Partners LLC adjacent to 84 Lumber; (2 - South) property owned by Mr. Lavern Martin; (3 – East) property owned by Welty Medical Center. Since these signs are located in Washington Township, a permit is required for installation;, and on Monday, February 4, 2008 the Washington Township Supervisors voted unanimously to grant the required permits to install these signs in their Township.

FOR INFORMATION ONLY

Status Report on Police Chief Applications: Borough Manager Hamberger stated that applications for the Police Chief position are due February 15.

Tri-County Boroughs Association Meeting – February 26, 2008: Borough Manager Hamberger asked that reservations be made with Melinda Knott by February 15th.

\$10,000 Check from Quincy Village: It was decided to receive the check for \$10,000 from Quincy Village and not send a thank you letter, since the request was for a \$20,000 donation in appreciation for assisting with their financing.

PAY BILLS: Councilman Mumma made a motion to approve the payment of invoices #45761 – 45850, noting that #45802 was voided. Councilman Martin seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS:

Request for a new dumptruck: Denny Benshoff, Maintenance Superintendent, reported that when he budgeted for a new dump truck he didn't realize the truck bed had gone up \$6,000, which would put him \$5,000 over budget. Since he saved \$4,800 on other budgeted items, he is asking Council if he can buy the truck. He was told to buy the truck.

Funds To Purchase New Police Car: Mayor Starliper reiterated the request he made at the first meeting in January for the Finance Committee to check on funds to purchase a new police car and part time help.

There being no further business to discuss, the meeting was adjourned at 10:20 p.m. on a McCammon/Greenawalt motion which passed unanimously.

Respectfully submitted,

Ellen Fassio
Filling in for Melinda S. Knott