

APRIL 6, 2005  
WAYNESBORO, PA 17268

Council President Charles McCammon called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members B Richard George, C. Harold Mumma, John Cook, Charles McCammon, Lorena Newcomer and Andrew Benchhoff

Mayor Louis M. Barlup, Jr.

Borough Staff B Lloyd R. Hamberger, II, Borough Manager  
Dan Sheffler, Zoning-Code Enforcement Officer  
Kevin Grubbs, Head of Borough Engineering Services  
D. Lloyd Reichard, II, Borough Solicitor  
Scott Crum, Draftsman-Inspector

**PLEDGE OF ALLEGIANCE:** Mayor Barlup led those present in the Pledge of Allegiance.

**APPROVE MINUTES:** Councilman George made a motion to approve the minutes of the March 14, 2005 special meeting and the March 16, 2005 regular meeting, as written. Councilman Cook seconded; the motion passed unanimously.

**ACCEPT REPORT:** Councilman Benchhoff made a motion to accept the report of the Police Chief for the month of February. Councilman George seconded; the motion passed unanimously.

### **COMMITTEE REPORTS**

**PERSONNEL COMMITTEE:** Councilman Mumma noted that a favorable performance evaluation was received for Gary Zentmyer, however no action is required.

Councilman Mumma also noted that the Personnel Committee is recommending the promotion of Scott Crum to the newly-created position of Chief Draftsman-Inspector (Salary level 12A).

Councilman Mumma noted that the following individuals are being recommended as pool staff for the 2005 season:

**Lifeguards:** Brandon McDonnell, Ryan Conrad, Ashley Newcomer, Jenna Horton, Hannah Sanders, Jessica Kauffman, Hunter Proctor, Laura Rock, Allison Doub, Michalle Ruble, Matt Hinojos and Tiffany Waters

**Cashiers:** Ashley Fleagle, Paige Tanner and Brittany Hatfield

**PROPERTY AND PUBLIC SAFETY COMMITTEE:** Councilman Benchhoff reported that the Property Committee met jointly with the Personnel Committee on Monday, April 4<sup>th</sup>. No action is required.

**STREET COMMITTEE:** Councilman George reported that the Street Committee met and discussed several items B

- One item discussed was the newly-purchased traffic counter, which is working well. He noted that the Street Committee would like to make a recommendation to purchase a second traffic counter.
- The Engineering Department reported that bidding information on the street projects should be available within the next several weeks, and the Borough Manager provided information on funding for the work.
- A request was received from the Seventh Day Adventist Church for paving an area that includes the Borough=s alley (Myrtle Avenue Extended). The Committee will be moving for approval.
- Playground signs for Memorial Park were also discussed. Those will be erected in the near future.
- The Committee also talked about the possibility of erecting signs to direct traffic to the Afree@ parking lots. Information on that matter will be forthcoming.
- In addition, a request was received regarding removal of a handicapped parking space, as well as the installation of a school sign on W. Third Street (near Cold Spring Estates).

**INTERGOVERNMENTAL COMMITTEE:** No report.

**DOWNTOWN REVITALIZATION AND FINANCE COMMITTEE:** Councilman Cook noted that Main Street Inc.=s series of Avisioning@ meetings for the downtown area were concluded on March 21<sup>st</sup>. At the last meeting, a Vision Statement was presented. Accordingly, Councilman Cook presented proposed Resolution #2005-07 (which adopts the Vision Statement) for Council=s consideration.

**MAYOR=S REPORT:** The Mayor=s Report was as follows B

AI recently attended the Spring Conference of the Pennsylvania State Association of Boroughs and received updates on legislative issues.

Governor Edward Rendell spoke at Saturday=s luncheon and covered many concerns, including a pitch for Act 72 to help fund local education. His plan, of course, is to legalize slot machine gambling and route some of the proceeds back to school districts.

Locally, the Waynesboro Area School District held a public meeting on March 29 and tried to explain the positive aspects of the plan. The speaker, however, was quite candid and accurately attempted to answer the many questions from the audience.

The deadline for opting in is May 30, and thus far only four school districts in the entire state have so far adopted a resolution to participate.

I brought handouts from several of the sessions that I feel can be used for future reference. One group concerns the Federal and State Surplus Property Programs. Another is a mini-manual of employment rights of military reservists.

The chaplain of our Police Department, Roger Myers, continues to bring his special support to our police. A celebration to commend the department on the recent drug bust was held and then followed by an invitation to join the Grace Brethren family for Easter Breakfast.@

**PUBLIC COMMENT - ITEMS ON AGENDA:** Roy Tressler, 121 W. Third Street, was present. He mentioned the Borough of Greencastle=s use of pedestrian marking signs for crosswalks. Councilman George

noted that these signs were discussed briefly at the last Street Committee meeting. They plan to contact municipalities using them for comments, and will review the matter further.

Frank Bitner, 842 Anthony Avenue, informed Councilman Benchhoff about a 4" gap in the steel doors in the sidewalk in front of the laundromat on E. Main Street. He questioned what can be done about this safety hazard. Councilman Benchhoff responded that the Borough's Code Enforcement Officer (Dan Sheffler) will contact the property owner and follow-up with a Notice of Violation (if it is indeed a violation). Mr. Bitner noted that, throughout town, various signs are placed high, low, etc. He questioned if there is a requirement for the height and positioning of signs. Kevin Grubbs noted that PENNDOT mandates requirements for sign distances, etc. Mr. Bitner also mentioned that there is a An parking@ zone on the east side of S. Potomac Street, but one reserved handicapped parking space within that zone. He questioned if that handicapped parking space must be honored. Councilman George informed Mr. Bitner that he will review the matter with Kevin Grubbs to determine if the signage, etc. is appropriate.

**VOTING ON ITEMS FROM COMMITTEE REPORTS:** Councilman George made a motion that Council authorize the Borough Manager to purchase a second traffic counter, at a cost of approximately \$400.00. Councilman Cook seconded; the motion passed unanimously.

Councilman George made a motion to grant approval to the Seventh Day Adventist Church for paving their parking lot, which will include a portion of the alley (Myrtle Avenue Extended) beside the church. Councilman Cook seconded. Councilman Mumma noted his concern regarding stormwater run-off into the neighboring ballfields, and Kevin Grubbs added that they will be required to present a Stormwater Management Plan prior to beginning work. Councilman George then amended his motion to include the statement Apending Engineering Department approval@ and Councilman Cook seconded the amendment. A vote was called and the motion passed unanimously.

Councilman George made a motion to approve the removal of a handicapped parking space at 132 Cleveland Avenue, which is no longer needed. Councilman Cook seconded; the motion passed unanimously.

Councilman Mumma made a motion to accept the performance evaluation for Gary Zentmyer, however no action was necessary. Councilman George seconded; the motion passed unanimously.

Councilman Mumma made a motion to approve the new job description entitled Chief Draftsman-Inspector. Councilman Cook seconded; the motion passed unanimously.

Councilman Mumma made a motion to appoint Scott Crum to the position of Chief Draftsman-Inspector, at a salary level of 12A. Councilman George seconded; the motion passed unanimously.

Councilman Mumma made a motion to hire the 2005 pool staff, as previously listed. Councilman Benchhoff seconded; the motion passed unanimously.

Councilman Cook made a motion to adopt proposed Resolution #2005-06, as presented earlier. Councilman Benchhoff seconded; the motion passed unanimously.

#### RESOLUTION #2005-06

#### A RESOLUTION ENDORSING DOWNTOWN WAYNESBORO=S VISION STATEMENT

Complete copy on file at Borough Hall.

Councilwoman Newcomer reported that she attended the recent WaynesboroFest planning meeting on March 28<sup>th</sup>. Plans are progressing, but volunteers and additional activities are still needed. She invited interested

individuals to attend their next meeting on May 23<sup>rd</sup> at 7:00 p.m. at the First National Bank of Greencastle.

## **UNFINISHED BUSINESS**

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**LOAN/LINE OF CREDIT:** Mr. Hamberger stated that, subsequent to opening bids for the 1.3 million dollar loan/line of credit to fund upcoming street projects, he was informed by PENNDOT to contact the Pennsylvania Infrastructure Bank regarding their rates. He reported that they quoted a fixed rate at one-half of prime for 10 years, which is an excellent rate. He contacted the Borough=s bond counsel, Bob Long, who will pursue the matter. Accordingly, Mr. Hamberger suggested that the loan/line of credit be placed Aon hold@ until the particular details of this proposal can be investigated. Mr. Hamberger will report back to Council at their next meeting. Councilman George made a motion to table award of the bids for the loan/line of credit. Councilman Benchoff seconded; the motion passed unanimously.

**CLEAN-UP WEEK:** Mr. Hamberger reported that he contacted Waste Management regarding the difference in fees if large item pick-up is done once every month or twice a month (the same week that recyclables are collected) B the fee would be the same either way. He added that bi-annual Clean-Up Week cost the Borough approximately \$40,000-\$45,000. This new program would be more cost-effective (only \$17,000-\$18,000/year or \$.36/unit). Councilman Benchoff noted his concern that the recyclable bulk items collected (metal products, etc.) are indeed recycled. Mr. Hamberger stated it is his understanding that they do recycle as much as possible, as landfill space is too valuable to place recyclable items in it. He assured Council members that he will confirm this fact. In addition, Mr. Hamberger noted that a Atag system@ will need to be established for appliances with freon (refrigerators, air conditioners, etc.), as an additional fee will need to be charged.

Councilman Cook made a motion to authorize the Borough Manager to work out specific details of this program and work to Aget it moving@. Councilwoman Newcomer stated that the matter should be re-visited if future costs would escalate. In addition, Councilman Benchoff requested confirmation regarding recycling of the applicable items. Councilman Mumma seconded; the motion passed unanimously.

**POOL CONCESSION STAND RENTAL:** Mr. Hamberger reviewed the bids received for the pool concession stand rental B 15% of gross sales (Della Koons) and \$1,710.00/season (Velvet Caf ). He noted that the Recreation Board discussed the matter at their meeting the previous evening and recommended that the contract be awarded to Della Koons. Councilman George made a motion to award the contract to Ms. Koons. Councilman Cook seconded; the motion passed unanimously.

## **NEW BUSINESS**

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**POOL RULES/REGULATIONS AND JOB DESCRIPTIONS:** Mr. Hamberger noted that the Recreation Board (in conjunction with he and the Pool Manager) have been reviewing job descriptions and rules/regulations for the pool staff. Those are being finalized and will be presented to Council for approval at their next meeting.

Councilman George commended the Recreation Board members for their efforts regarding Northside Pool. They have spent long hours attempting to work out various issues to alleviate problems that occurred last year. Mr. Hamberger echoed his comments. He also noted that staffing is Alooking good@, and they are currently interviewing for the Assistant Manager=s position. In addition, various activities are being considered to Amake up for some errors@ from last year. He is hopeful that this will be a successful year for the pool.

**TRUSTEE FOR POLICE PENSION:** Mr. Hamberger noted that attempts are being made to place the police pension plan with a local trustee (rather than dealing with an organization in Boston). He will be meeting with representatives of the Police Department=s Association to discuss the matter and will report back in several weeks.

**PUBLIC IN ATTENDANCE - NON-AGENDA ITEMS:** None.

**FOR INFORMATION ONLY**

**PSAB ANNUAL CONFERENCE (JUNE 19-22, 2005 AT HERSHEY LODGE AND CONVENTION CENTER)**: Mr. Hamberger reminded Council members of the upcoming Annual Conference. Anyone interested in attending was instructed to contact Melinda Knott as soon as possible.

**CABLE TV CHANNEL MODIFICATION**: Councilwoman Newcomer reported on channel modifications for Comcast Cable. Those will become effective on April 25<sup>th</sup>.

**REMINDER OF ATOWN MEETING@ ON APRIL 14, 2005 AT 7:00 P.M.**: Mr. Hamberger reminded Council and the public of the upcoming ATown Meeting@ to be held on Thursday, April 14<sup>th</sup>, at 7:00 p.m., at the American Legion.

**PAY BILLS**: Councilman Cook made a motion to approve the payment of Voucher List VL-05-09. Councilman Benchhoff seconded; the motion passed unanimously.

**COUNCIL AND STAFF COMMENTS**: Mr. Hamberger reported that Council members received information from the Summer Jubilee Committee for this year=s activities (which are basically the same as last year=s). The matter will be on the agenda for Council=s next meeting.

Mr. Hamberger reported that Frick Company has provided municipal notification that they are making modifications to a paint booth at their facility (a requirement of the Federal Clean Air Act). The modifications will create no increased emissions.

Councilman Benchhoff noted that he patronized the Municipal Golf Course recently and found it to be in excellent condition. He recommended that everyone Ago out and give it a try@.

Kevin Grubbs noted that the Borough received a request for a zoning change on Dickinson Avenue (from RL - Low Density Residential to HO - Hospital/Office). He noted that a public hearing date needs to be established. Councilman George made a motion to schedule a public hearing for the proposed zoning change on April 20<sup>th</sup> at 7:00 p.m. Councilman Benchhoff seconded; the motion passed unanimously.

Kevin Grubbs reported that the sidewalk work has been completed on Sunnyside and Prospect Avenues. Backfilling behind the curbs will be done next.

Scott Crum thanked Council members for his promotion to Chief Draftsman-Inspector.

Councilman George stated that he was contacted by a resident regarding his TV cable bill. He was told that an additional charge was being collected for the Borough. Mr. Hamberger noted that there have been no changes in the amount paid to the Borough B the franchise fee continues at 3%. However, he will contact TV Cable representatives to discuss the matter.

Councilman George offered condolences to Denny Benshoff, on behalf of the Council and Mayor, on the death of his mother-in-law.

Having no further business to discuss, the meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant