

DECEMBER 7, 2005
WAYNESBORO, PA 17268

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Richard George, Lorena Newcomer, John Cook, C. Harold Mumma, Charles McCammon and Stephen Monn

Mayor Louis M. Barlup, Jr.

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Denny Benshoff, Maintenance Superintendent
Kevin Grubbs, Head of Engineering Services
D. Lloyd Reichard, II, Borough Solicitor
Ray Shultz, Police Chief
Ron Flegel, Fire Chief

PLEDGE OF ALLEGIANCE: Mayor Barlup led those present in the Pledge of Allegiance.

APPROVE MINUTES: Councilman Cook made a motion to approve the minutes of the November 16, 2005 public hearing and regular meeting, as written. Councilman Monn seconded; the motion passed unanimously.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilwoman Newcomer noted that the Personnel Committee received four (4) performance reviews: Mike Pryor - step increase to 12D is recommended, Stacie Noll - no action required, Gordon Cruickshanks - no action required, and Vicky Carty - no action required. In addition, they will recommend hiring Scott P. Sullivan as Patrolman for the Police Department.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report. Councilman Monn noted that the next meeting will be held on December 19th at 7:00 p.m.

STREET COMMITTEE: Councilman George reported that the Street Committee met on Monday, December 5th, and discussed the following:

- Work on the driveways at 922 & 934 Park Street (modifications were required due to the recent street construction) will commence when the weather is favorable for paving.
- Possibility of eliminating truck traffic on streets – a recommendation will be forthcoming.
- Safety concerns from Landis Threading – will have a recommendation.
- Bidding specifications have been prepared for new parking meters; bids will be opened in January.
- Will ask Council to approve agreement for convex mirror at Alley #1.

- Requests for handicapped parking spaces.
- Recommendation regarding curb painting.
- Recommendation regarding improvements at Roadside Avenue/Roadside Road.
- Recommendations for parking on N. Franklin Street.
- Request to look at intersection of W. Ninth and Park Streets with regard to sight distance.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION AND FINANCE COMMITTEE: No report. Councilman Cook noted that the next meeting will be held on Monday, December 19th, at 7:00 p.m. Mr. Hamberger also noted that Council members are invited to attend the Planning Commission's meeting the following Monday (December 12th at 8:30 p.m.) to discuss zero lot lines. Representatives from Main Street, Inc. will also be in attendance.

MAYOR'S REPORT: No report.

ADDITION TO PERSONNEL COMMITTEE REPORT: Councilwoman Newcomer noted her receipt of a letter of resignation from Kerry Smith, who works in the Maintenance Department.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilwoman Newcomer made a motion to approve the resignation of Kerry Smith. Councilman Cook seconded; the motion passed unanimously.

Councilwoman Newcomer made a motion to approve a step increase to 12D for Mike Pryor. Councilman Cook seconded; the motion passed unanimously.

Councilman George made a motion to authorize the Engineering Department to conduct a traffic study to determine possible weight restrictions on the following streets: (1) S. Church Street - Main Street to Fifth Street; (2) Snider Avenue - S. Potomac Street to Cleveland Avenue; and (3) Cleveland Avenue - W. Main Street to W. Third Street. Councilman Cook seconded; the motion passed unanimously.

Councilman George made a motion to approve the following, upon request from Landis Threading Systems: (1) installation of a crosswalk on W. Fifth Street, across from the guardshack, at the maximum allowable width; (2) purchase two (2) movable Pedestrian Crosswalk road pedestals for each side of the crosswalk, to be placed out after each work shift is finished; (3) purchase neon yellow sign post sleeves printed with "YIELD" on the new and old crosswalk signs; (4) Landis Threading will install a yellow flashing light on top of the guardshack, to be turned on at the time the work shift is leaving and crossing the street; (5) Request more enforcement for speeding vehicles in the area at the times the work shifts are completed; and (6) Landis Threading has agreed to pay for all signs and crosswalks that are to be added in this area. Councilman Cook seconded. Mayor Barlup questioned the need for another crosswalk. Councilman George noted that the employees exit at the guardshack and go straight across the street – the existing crosswalk at the corner of S. Church and W. Fifth Streets is not utilized. A vote was called, and the motion passed unanimously.

Kevin Grubbs noted that Council previously approved the purchase of a convex mirror for the intersection of N. Church Street and Alley #1 North. He presented a proposed agreement between the Borough of Waynesboro and Ralph Helm (property owner of 19-23 N. Church Street) for this location. Borough Solicitor Lloyd Reichard has approved the agreement, and Mr. Helm has agreed to sign it.

Councilman George made a motion to authorize execution of the agreement by the Borough. Councilman Cook seconded; the motion passed unanimously.

Councilman George noted that the Street Committee also discussed painting curbs in the Borough. Councilman Cook stated he feels that the program should move forward, possibly utilizing volunteers and/or part-time helpers from other organizations (Probation Department, senior citizens, etc.) He then made a motion to begin the program. Councilwoman Newcomer seconded. Councilman McCammon stated he feels that this is a “waste of money” and will cause hardships at many locations. Mayor Barlup agreed, noting it will be very costly and time consuming. He suggested that only Main Street be done initially. Much discussion followed, and Mayor Barlup suggested that the issue be considered further. A vote was then called; and the motion to proceed passed, with Councilmen McCammon and Monn opposing.

Councilman George made a motion to paint an island extending further into Roadside Avenue at the intersection, with additional traffic control signs to indicate that all traffic must bear right onto Roadside Road. Kevin Grubbs presented a drawing indicating the use of reflective channeling markers along the perimeter of the painted island to be noticeable at night and to help direct traffic traveling east and west. Councilman Cook seconded; the motion passed, with Councilman McCammon opposing.

Councilman George made a motion to establish a “No Parking Here to Corner” area on the west side of N. Franklin Street 20' from the intersection of W. North Street. Councilman Cook seconded; the motion passed unanimously.

UNFINISHED BUSINESS

CONSIDER ORDINANCE NO. 1035 (VACATING A PORTION OF E. SEVENTH STREET, E. EIGHTH STREET AND WALNUT STREET) FOR ADOPTION: Councilman McCammon made a motion to adopt proposed Ordinance No. 1035. Councilwoman Newcomer seconded; the motion passed unanimously.

ORDINANCE NO. 1035

AN ORDINANCE VACATING A PORTION OF EAST SEVENTH STREET, EAST EIGHTH STREET AND WALNUT STREET ON PETITION OF ALL PROPERTY OWNERS ABUTTING THAT PORTION OF THE STREETS TO BE VACATED.

Complete copy on file at Borough Hall.

CONSIDER ORDINANCE NO. 1036 (JOINING CAPITAL REGION INSURANCE TRUST AND PENNSYLVANIA MUNICIPAL HEALTH INSURANCE COOPERATIVE) FOR ADOPTION: Councilman McCammon made a motion to adopt proposed Ordinance No. 1036. Councilwoman Newcomer seconded; the motion passed unanimously.

ORDINANCE NO. 1036

AN ORDINANCE AUTHORIZING THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, TO JOIN WITH OTHER POLITICAL SUBDIVISIONS AS A MEMBER OF THE CAPITAL REGION INSURANCE TRUST; TO JOIN THE PENNSYLVANIA MUNICIPAL HEALTH INSURANCE COOPERATIVE (PHMIC); TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR THE PURPOSE OF JOINING THE TRUST; AND TO PARTICIPATE AS A MEMBER OF THE TRUST AND PHMIC.

Complete copy on file at Borough Hall.

NEW BUSINESS

REQUEST FOR PERMISSION TO BURN (MEADOW BREEZE, LLC): Mr. Hamberger presented a request from Meadow Breeze, LLC to burn a pile of brush which has accumulated at their development site. He noted that open burning is only permitted by exception of Borough Council, with final approval required from the Fire Chief. Councilman McCammon made a motion to approve the request. Councilman George seconded; the motion passed unanimously.

FRANKLIN COUNTY VISITORS' BUREAU: Correspondence was received from the Franklin County Commissioners regarding their intention to withdraw from the Hershey Capital Region Visitors' Bureau and organize the new Franklin County Visitors' Bureau in an effort to improve tourism and boost the local economy. Councilman Cook made a motion to concur with the resolution to be passed by the Commissioners regarding the Franklin County Visitors' Bureau. Councilman McCammon seconded; the motion passed unanimously.

TRI-COUNTY BOROUGH ASSOCIATION MEETING (JANUARY 24, 2006): Council members received an invitation for the upcoming Tri-County Boroughs Association meeting to be held on January 24, 2006 in New Cumberland. Those interested in attending were requested to contact Melinda Knott.

PUBLIC IN ATTENDANCE - NON-AGENDA ITEMS: None.

ADDITIONAL AGENDA ITEMS

REQUEST FOR INSTALLATION OF STREET LIGHTS FOR COLD SPRING ESTATES - PHASE 9: A letter from Jim Zaiger (Zaiger Builders, Inc.) was presented, in which he requests the installation of two (2) streetlights for Phase 9 of Cold Spring Estates on Fir Spring Drive. It was noted that the developer will pay the installation costs for these lights. Councilman George made a motion to approve the request. Councilwoman Newcomer seconded; the motion passed unanimously.

LANDIS GRINDING SYSTEMS - MUNICIPAL NOTIFICATION OF STATE ONLY OPERATING PERMIT APPLICATION: Mr. Hamberger presented this information, noting it is the "standard notification" required. Comments regarding the matter are to be forwarded to Landis Grinding Systems within thirty (30) days.

FOR INFORMATION ONLY

2006 BUDGET INFORMATION: Mr. Hamberger reported that the proposed 2006 budget has been advertised and is on public display. He will meet with representatives of the Wage Tax Bureau the following evening to discuss collection procedures for the new Emergency & Municipal Services Tax.

HIRE POLICE PATROLMAN: Councilwoman Newcomer made a motion to hire Scott Sullivan as a Patrolman with the Police Department, conditional upon his successful completion of a physical and psychological examination. Mr. Sullivan would serve a one-year probationary period. Councilman George seconded; the motion passed unanimously.

PAY BILLS: Councilman Cook made a motion to approve the payment of Voucher Lists VL-05-34, 35 and 36. Councilwoman Newcomer seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS: Councilman Monn noted that Council members were hosted by the Fire Department at their annual dinner meeting prior to the Council meeting. He commented on

the importance of the Fire Department and its volunteers to the community. Mayor Barlup echoed his comments.

Police Chief Shultz noted that the Police Department's office relocation is approximately 60-70% complete. He added his appreciation for Dan Sheffler's cooperation in giving up office space, as well as assistance in remodeling and moving.

Councilman George questioned statistics contained in the summary received from the Franklin County Drug Task Force. In particular, he noted that the number of residents arrested for drug offenses in Waynesboro was the highest – does that mean that Waynesboro has the most problem or that more arrests are made in this area? Chief Shultz responded that Waynesboro has a large problem with drugs, however the numbers for Chambersburg are not reflected accurately (because a lot of their arrests are done in-house vs. with assistance from the Task Force). He also stated that one individual has been assigned by the Task Force solely to the southeast portion of Franklin County (Washington Township, Waynesboro and Greencastle).

Councilman Cook noted that Council approved "Free Parking" signs several months ago, but still need to approve sign posts for the downtown area. He made a motion to approve the posts recommended by the Engineering Department (black metal, historic version, to coordinate with existing street lights). Councilwoman Newcomer seconded; the motion passed unanimously.

Having no further business to discuss, Council went into executive session at 8:11 p.m. They reconvened to regular session at 8:21 p.m., and adjourned the meeting.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant