

MAY 4, 2005
WAYNESBORO, PA 17268

Council President Charles McCammon called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Richard George, C. Harold Mumma, John Cook, Charles McCammon, Lorena Newcomer and Andrew Benchoff

Mayor Louis M. Barlup, Jr.

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Ray Shultz, Police Chief
Kevin Grubbs, Head of Engineering Services
Dan Sheffler, Zoning-Code Enforcement Officer
Denny Benshoff, Maintenance Superintendent
Ron Flegel, Fire Chief
D. Lloyd Reichard, II, Borough Solicitor

PLEDGE OF ALLEGIANCE: Mayor Barlup led those present in the Pledge of Allegiance.

APPROVE MINUTES: It was noted that approval of the minutes of the April 20, 2005 meeting will be tabled until Council's next meeting.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Mumma noted that the Personnel Committee has discussed the following items, and will take action on several later in the meeting:

- Request from Police Chief Shultz to hire Derek Lange as Patrolman
- Request from Golf Course Superintendent Harry Grove to hire Jason Sariano as Summer Maintenance Worker
- Request from Pool Manager Erin Stoops to hire additional pool staff:
 - Lifeguards: Erik Rowland, Vickie Costlow and Ryan Scott
 - Cashiers: Kayla Mowen, Rachel Schuler, Courtney Kistler and Joanna Smith
- Recommendation for salary level increase for Police Chief Ray Shultz
- Recommendation for step increase for Utility System Repair Technician Jody Sanders
- Favorable performance evaluation for Meter Reader Ritchie Florence (no action required)
- Favorable performance evaluation for Park Maintenance Supervisor Terry Barkdoll (no action required)

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report. Councilman Benchoff reminded those in attendance that joint meetings of the Personnel and Property Committees are held on the first Monday of each month at 7:00 p.m.

STREET COMMITTEE: Councilman George thanked *The Record Herald* for placing the Street Committee's agenda in the newspaper for the May 2nd meeting, as well as members of the public who attended the meeting. He provided a recap of the meeting, as follows:

- Discussion was held on the merits of placing a traffic light at the intersection of N. East Avenue and Main Street. The matter will be closed until Washington Township's plans for a relief route are completed.
- An update was given on the upcoming street reconstruction and overlay projects, for which bids will be opened on May 17th. Several changes have been made to the original list of projects, including the elimination of Park Street (W. Eighth Street to W. Ninth Street), W. Ninth Street (S. Potomac Street to Anthony Avenue, and N. Franklin Street (W. North Street to W. King Street). As there is only one contractor in town doing concrete work, this modification was made to reduce the workload required for these projects.
- Will proceed in obtaining information on the purchase and placement of a convex mirror at the intersection of N. Church Street and Alley #1 North.
- Discussed the need for various alleys to be made one-way. Denny Benshoff and Kevin Grubbs will review the matter and present recommendations at the next Street Committee meeting.
- Kevin Grubbs will obtain a school zone sign for placement on Third Street between Cold Spring Estates and Fairview Avenue.
- Revisited the newly-established four-way stop at Third and Walnut Streets, but recommended no change be made. If there is a desire by any Council member for a change, they can initiate a motion as such.
- Reviewed correspondence received from Diane Hykes regarding downtown parking problems for Borough residents. Were advised that the Downtown Revitalization and Finance Committee was looking into replacing some parking meters, which might resolve the problems posed by Ms. Hykes. The matter will also be discussed with the Police Department to determine how "short stops" are handled.
- Reviewed correspondence from Summit Health requesting consideration to abandon an alley off Dickinson Avenue. This matter will be pursued if/when the rezoning request for that area has been approved. It was noted that appropriate notices will be forwarded to property owners, etc., to determine if there are any objections.
- Discussed dangerous intersection at Cleveland Avenue and Third Street. Traffic studies will be conducted at this location.
- Information was reviewed regarding funding for street projects. The Street Committee hopes to finalize a proposed list of projects for 2006 in the near future.

Councilman George invited the public to attend the Street Committee's next meeting scheduled for June 6th at 9:30 a.m.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION AND FINANCE COMMITTEE: Councilman Cook reported that the Committee's next meeting will be held on May 23rd at 7:00 p.m.

MAYOR'S REPORT: No report.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman Mumma made a motion to grant a step increase for Jody Sanders to Level 8 (with 20+ years experience). Councilman Cook seconded; the motion passed unanimously.

Councilman Mumma made a motion to grant an increase for Ray Shultz to Level 21C, effective the next pay period. Councilman Cook seconded; the motion passed unanimously.

Councilman Mumma made a motion to hire the list of lifeguards and cashiers for Northside Pool, as presented earlier in the meeting. Councilman Cook seconded; the motion passed unanimously.

Councilman Mumma made a motion to hire Jason Sariano as a Summer Maintenance Worker at the golf course. Councilman Cook seconded; the motion passed unanimously.

Councilman Mumma made a motion to hire Derek Lange as a Patrolman, subject to his successful completion of all qualifications for the position. Councilman Cook seconded; the motion passed unanimously.

UNFINISHED BUSINESS

RESOLUTION #2005-07 COMMENDING SCCAP, INC.: Mr. Hamberger presented proposed Resolution #2005-07 for Council's consideration. Councilman George made a motion to approve Resolution #2005-07, commending SCCAP, Inc. for their 40 years of service to the community. Councilman Benchoff seconded; the motion passed unanimously.

RESOLUTION #2005-07

WHEREAS, the South Central Community Action Programs, Inc. (SCCAP) has been serving the citizens of Adams and Franklin Counties, as well as other South Central PA communities, for forty (40) years, and

Complete copy on file at Borough Hall.

DISCUSSION ON REZONING (DICKINSON AVENUE): Kevin Grubbs noted that a public hearing regarding the matter was held prior to this meeting. He requested Council's opinion on the advertisement of proposed Ordinance #1027, which would approve the zoning change requested. Councilman Cook made a motion to authorize advertisement of Ordinance #1027 for consideration at Council's next meeting. Councilwoman Newcomer seconded; the motion passed unanimously.

UPDATE ON BULK ITEM PICK-UP: Mr. Hamberger presented a proposed Press Release regarding the Borough's new large-item pick-up program. The program is slated to begin the week of May 9th.

NEW BUSINESS

DISCUSSION ON SUMMER MEETING SCHEDULE: Mr. Hamberger noted that, in the past several years, only one (1) Council meeting was held each month during the summer; and he asked for Council's desire on the summer schedule this year. Councilman Benchoff made a motion to hold one (1) meeting per month, on the third Wednesday of each month, during the months of June, July and August. Councilman George seconded; the motion passed unanimously.

PUBLIC IN ATTENDANCE - NON-AGENDA ITEMS: None.

FOR INFORMATION ONLY

REMINDER OF PUBLIC HEARING RE: HOLLENGREEN PRD: Kevin Grubbs reminded Council of the public hearing scheduled for Wednesday, May 11th, at 7:00 p.m., to review land development plans for the Hollengreen PRD (Planned Residential Development). The meeting has been duly advertised, and notices will be mailed the following day to all adjoining property owners. Additional information regarding this matter will be provided to Council members later this week.

REMINDER OF UPCOMING PSAB ANNUAL CONFERENCE: Mr. Hamberger noted that Council members received information regarding the PSAB Annual Conference to be held on June 19-22 at the Hershey Lodge and Convention Center. Those interested in attending were asked to contact Melinda Knott.

PAY BILLS: Councilman Cook made a motion to approve the payment of Voucher List VL-05-13. Councilman George seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS: Councilwoman Newcomer questioned if the Intergovernmental Committee scheduled for May 10th will be held. Mr. Hamberger informed her that those meetings are held as needed, if called by the Chairman.

Councilwoman Newcomer noted that a request was received from a resident to include the GERMAN Channel in the Borough's cable line-up. Mr. Hamberger was requested to contact Comcast regarding the matter. In addition, Mrs. Newcomer mentioned several channel changes as presented by Comcast in their April 26th correspondence.

Police Chief Shultz thanked Council members for his salary increase, and for approving the hiring of Derek Lange. He provided an update on the status of officers and the completion of their Academy training.

Fire Chief Ron Flegel reported that he recently attended a course at the National Fire Academy entitled "Incident Response to Terrorism and Bombing". He found the training to be very interesting, educational, and useful in future decision-making with regard to bomb threats/scares, etc.

Chief Flegel also informed Council members of upcoming training/awareness opportunities regarding NIMS (National Incident Management Systems), and he encouraged them to attend. These have been scheduled for May 11th at 7:00 p.m. and May 16th at 9:00 a.m., at the Virginia Avenue Fire Station.

ACCEPT REPORT: Councilman George made a motion to approve the Police Chief report for the month of March, as presented. Councilman Mumma seconded; the motion passed unanimously. Mr. George also commended Accredited Services for their timely and informative monthly reports on building permits issued.

Councilman George commented on recent "Letters to the Editor" published in *The Record Herald* regarding the Borough's "Town Meeting". The writer (Amos Miller) had commented that adequate public notification was not given. Mr. George noted that two (2) notices were published in the newspaper, and the notice was posted in the lobby of Borough Hall. Information could not be mailed to each and every resident, as this would prove to be very costly. He added that it was the Borough's intent for as many people as possible to attend and voice their concerns. As Mr. Miller was in attendance at this Council meeting, Mr. George asked for his recommendations on a better way to inform the public about future meetings. Mr. Miller only stated that adequate notice was provided for the recent "downtown meetings"; and he had read the original notice regarding the "Town Meeting",

but somehow overlooked the notice that it was rescheduled. Councilman George assured Mr. Miller and the public that attempts will be made to do a better job next time.

Upon further review of the press release regarding the large-item bulk item pick-up program, Councilman Cook commented that most businesses will pick-up old furniture, bedding, etc. when new is purchased. He encouraged residents to take advantage of this service. Councilman Mumma agreed, adding that these items (as well as metal products) will be placed in the landfill; and attempts for the material to be recycled should be made first. Mayor Barlup also stated it should be made very clear that appliances containing freon will cost residents an additional fee for pick-up.

Having no further business to discuss, the meeting adjourned at 8:06 p.m.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant