

WAYNESBORO BOROUGH AUTHORITY

JULY 15, 2014

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m., with the following in attendance:

Borough Authority Members – Jon Fleagle, Christopher Snively, Lee Layman, S. Allen Stine and William Pflager (via Skype)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Christopher Snively made a motion to approve the minutes of the June 17, 2014 meeting, as written. William Pflager seconded; the motion passed unanimously.

UPDATE – SEWER PLANT UPGRADE: Leiter Pryor reported that the primary digester project continues. The interior painting is complete; and following the proper curing time, they will start to fill the tank. After it is filled, an inspection of the attic space will need to be conducted to ensure there is no leakage. If everything checks out, they can begin painting the exterior of the floating cover (which will take approximately 1½ weeks).

Mr. Pryor noted that the “rough-in” material (pipes and valves) is on-site. They are waiting on the specialty equipment which was ordered about a month ago – it has been shipped and is expected to be here later this week. Kinsley noted that they will begin installation as soon as it arrives, which will coincide with the painters’ schedule; and the tank will be placed back in-service as soon as possible. Mr. Pryor noted that both primary clarifiers will be painted – one will be placed out-of-service, bead-blasted, repaired and painted; and then the other will follow.

Discussion followed regarding a design flaw on the newly-installed gate by the chemical feed building. A sketch and cost estimate will be forthcoming from Gannett Fleming for consideration.

Mr. Pryor noted that the cost of dewatering sludge will be a major topic of discussion at the next job meeting. The contract allowed for 88,000 gallons of material to be removed; and anything in excess would be charged a per unit amount. Sludge was hauled to the permitted fields until there was approximately 90,000-95,000 gallons remaining in the tank. The contractor was advised, but did not begin their work until four (4) weeks later (resulting in the need for additional dewatering and removal of sludge). Kinsley feels that the Borough should bear the additional costs; but the

Borough and Gannett Fleming feel that Kinsley should bear the costs because they delayed the project. To date, the additional charges are approximately \$120,000. The need to pursue liquidated damages was mentioned and will be discussed further, if necessary. In addition, because of the additional costs for sludge dewatering and disposal, Kinsley has asked for their retainage to be reduced from 5% to 2.5%. Mr. Pryor recommended that an agreement be made regarding the dewatering/disposal costs prior to making a decision on this matter. WBA members agreed.

Mr. Pryor reported that there are some issues with the chlorine analyzers, because the ones received are not the ones specified (they are over-sized for this application). Allied Control Systems will replace the current ones with the correct ones later this week.

Some of the landscaping has been done and the grass is growing well.

Mr. Pryor presented a proposal from J. Mann Painting for painting floors in the control room, bathroom and electrical room – they will give a 10% discount if we can wait until September for the work to be done. Jon Fleagle mentioned that the garage floor should also be painted, and a price quote for the additional work will be obtained.

Leiter Pryor presented a change order for additional paving in front of the control building and digester building (which was discussed previously) in the amount of approximately \$35,950; and a \$3,500 charge for the radius (which Gannett Fleming will be requested to pay).

POWER SURGE DAMAGE (STP): Mr. Pryor reported on a power surge which occurred a week ago in the southwest portion of town. Surge protection equipment at the Wastewater Treatment Plant was damaged, resulting in costs of approximately \$30,000 for replacement equipment. Allegheny Power has advised that they will not accept claims for any damages, and the Borough's insurance carrier was contacted. However, because a final completion certificate has not been issued, the WWTP improvements are not yet listed on the policy. In addition, the electrical contract did not include builder's risk insurance; so warranties on the surge protection equipment are being reviewed. Mr. Pryor will report later on future developments in this matter.

UPDATE – NPDES PERMIT RENEWAL FOR STP: Mr. Pryor noted that "Round 2" of the testing has been completed ... the written results are not yet in, but he received no telephone calls from the lab. He has been working on the NPDES application, which will be ready for submission by the end of next month.

EXECUTIVE SESSION: WBA adjourned to executive session at 6:40 p.m. for the purpose of discussing a legal matter and reconvened to regular session at 7:43 p.m.

PROPOSAL FOR WATERSHED INVASIVE SPECIES ELIMINATION: A proposal from Craig Houghton for herbicide application at several locations on the watershed was presented, totaling \$2,575. A recent timber sale netted approximately \$1,000, so out-of-pocket expenses would be approximately \$1,575. Allen Stine made a motion for approval. Christopher Snively seconded; the motion passed unanimously.

AUTHORIZE TRANSFERS: Leiter Pryor reported on the WBA's current account balances, and noted that monthly transfers need to be scheduled to cover PENNVEST payments (principal and interest) and to close-out the line-of-credit with Susquehanna Bank. Lee Layman made a motion to approve the monthly transfers for PENNVEST from the Sewer Revenue Fund to the Sewer Construction Fund in the amount of \$56,781.74 and a one-time transfer from the Sewer Construction Fund to the Sewer Revenue Fund in the amount of \$1,456,431.07 for close-out of the line-of-credit loan at Susquehanna Bank. Allen Stine seconded; the motion passed unanimously.

REQUEST FOR UPGRADES BY T-MOBILE: Leiter Pryor noted that he was contacted by T-Mobile regarding a proposed upgrade on their equipment at the N. Broad Street standpipe. They need additional bandwidth (capacity) for their ground equipment and will be changing from copper to fiber optics. This will involve running an underground cable along the driveway into their cabinet. Drawings were presented for review. Allen Stine made a motion to approve T-Mobile's request, as presented, provided that they return the site to its original condition and take care of any issues that may arise as a result of their digging. William Pflager seconded; the motion passed unanimously.

BACTERIA INCIDENT: Mr. Pryor advised that there had been a positive bacteria incident last week. He explained that routine weekly sampling was done on Tuesday, and results for a positive coliform bacteria came back on Wednesday for the former Chamber of Commerce office location. They re-sampled on Thursday, and again received positive results for coliform. When two (2) positive results are received within a month, it is considered a "Tier 2 violation" by DEP. This requires that all customers be notified of the positive coliform result in the system, however it is no danger to the public and they do not need to boil the water. He worked with DEP on required language for the announcement – it has been posted on the Borough's website and a truncated version will go out over the emergency alert telephone system. In this case, it will be an "all call", where everyone in the database will be notified. Mr. Pryor added that this includes the indirect water service area, and he has notified WTMA (verbally and in writing). He confirmed that DEP has approved this method of public notification.

FAIRVIEW AVENUE WATER LINE PROJECT: Mr. Pryor reported that the Borough's maintenance crew recently began work on the Fairview Avenue water line project.

Chairman Fleagle stated that six-month budgets were included in the meeting packets for the Water and Sewer Funds. Mr. Pryor noted that some of the figures may not be accurate, as there are (apparently) issues with transfers, etc. in the Borough's accounts. Mr. Fleagle will meet with Mr. Hamberger to determine when corrections will be made. Updated project costs were also provided for WBA review.

As action was not taken earlier in the meeting, Lee Layman made a motion to approve Change Order #8 for Contract 1 (Kinsley) in the amount of \$35,950. Lee Layman made a motion for approval. Christopher Snively seconded; the motion passed unanimously.

PAY BILLS: William Pflager made a motion to approve the payment of the following

requisitions --

Sewer Construction Fund Requisition #1117 - Xylem Water Solutions U.S.A., Inc. - \$57,015.00 - Estimate No. 5-Final for Procurement of Denitrification Filter System (WWTP) for work performed up to and including April 30, 2014

Sewer Construction Fund Requisition #1118 - Kinsley Construction, Inc. - \$152,882.79 - Estimate No. 24 for Contract One (General Construction - Wastewater Treatment Plant Upgrade) for work performed up to and including July 4, 2014

Sewer Revenue Fund Requisition #SA-120 - DSI, Inc. - \$20,570.00 - New Envirodyne Gearbox and Small Winsmith Gearbox per Quote #043114R

Sewer Revenue Fund Requisition #SA-121 - Borough of Waynesboro (Clearing Account) - \$234,670.00 - 3rd Quarter, 2014 Sewer Allocation

Sewer Revenue Fund Requisition #SA-122 - American Aquatic Testing, Inc. - \$2,375.00 - Dual Species Testing (NPDES Permit Renewal)

Water Revenue Fund Requisition #14-17 - Borough of Waynesboro (Clearing Account) - \$367,702.00 - 3rd Quarter, 2014 Water Allocation

Water Revenue Fund Requisition #14-18 - Debbie J. Gift - \$1,691.17 - 2014 WASD Real Estate Taxes (Rattlesnake Run Road - Parcel #19-0L15.-001A-000000)

Water Revenue Fund Requisition #14-19 - Debbie J. Gift - \$367.06 - 2014 WASD Real Estate Taxes (Blue Rock Road, Lot #1 - Parcel #19-0L18.-058B-EX0000)

Allen Stine seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 8:25 p.m. on a Layman/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant