

# WAYNESBORO BOROUGH AUTHORITY

APRIL 17, 2012

## MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 7:30 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, Lee Layman and William Pflager and S. Allen Stine

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor

**APPROVE MINUTES:** Lee Layman made a motion to approve the minutes of the March 20, 2012 meeting, as written. William Pflager seconded; the motion passed unanimously.

**UPDATE - SEWER PLANT UPGRADE:** Leiter Pryor reported that the general contractor (Kinsley Construction of York, PA) mobilized on-site two (2) weeks ago. They poured concrete today on the chemical building; and will then move to the denitrification building. Relocation of some of the utilities coming into the plant will be a challenge, and may slow progress somewhat for a short while.

**PLANT TOUR - WEST SHORE REGIONAL WATER TREATMENT PLANT:** Leiter Pryor advised that he spoke with Tim Glessner (Gannett Fleming), who felt that the West Shore Regional Water Treatment Plant may be a good facility to tour (as it is state-of-the-art). It was suggested that a “road trip” be planned on a Thursday or Friday during the first part of May. Following the tour, the WBA will then discuss the water systems study for the Water Treatment Plant.

**UPDATE - NORTH CHURCH STREET WATER MAIN:** Leiter Pryor noted that he spoke with Denny Black yesterday. His firm is in the process of reviewing drawings at WTMA and will meet with the Borough’s Engineering Department tomorrow. Survey work will then begin in the near future, and completion is anticipated to be by June 1<sup>st</sup>.

Chairman Fleagle added that he and Leiter Pryor met with Lloyd Hamberger, Kevin Grubbs, Denny Benschoff, Mike Benschoff and Jody Sanders to discuss the possibility of the Borough’s maintenance crew doing the project. The WBA wants a firm commitment that once the job is started (preferably no later than 08/01), it will be completed as soon as possible (before PENNDOT paves in 2013). All seemed to be in agreement. They were instructed to rent equipment, contract for traffic control ... whatever is needed to get the job done.

Mr. Fleagle stated that another meeting will be held when the engineering work is completed. He clarified that Denny Benschoff will coordinate the actual construction, and Leiter Pryor is to ensure that permits are in place and inspections are conducted through the Engineering Department.

**MT. AIRY PUMP STATION UPDATE:** Leiter Pryor reported that updates at the Mt. Airy Pump Station have been completed. He noted that Kohl Brothers did an excellent job with retrofitting pumps in the same space with minimal disturbance to the building. The WBA affirmed payment of their invoice, in the amount of \$15,100, from the Tank Maintenance Fund. Mr. Pryor noted that no other work is needed at that station, with the exception of some exterior items such as soffit, spouting, etc. He will talk with Denny Benschoff regarding this matter.

**REQUEST FOR WATER SERVICE - PEN MAR PROPERTIES:** Leiter Pryor reminded WBA members that Lee Royer discussed this matter with them several months ago. One of the houses gets free water (because WTMA's transmission main is on their property), two others are WBA direct customers, and the WBA was asked if they would be willing to serve the remaining under the terms and conditions of the purchase agreement as an indirect water customer. After discussion regarding the route schedule for meter reading and the fact that the water meter is in the WBA's service area, it was suggested that this be considered a direct customer. Christopher Snively then made a motion to agree to serve Lot #11, provided that it be a direct WBA customer. William Pflager seconded; the motion passed unanimously.

**UPDATE - MR. REHAB (I & I WORK):** Leiter Pryor noted that Mr. Rehab did some TV work recently on Prices Church Road. Minor I & I was found, but nothing major. A leak on one (1) lateral was found, and the Maintenance Department will be repairing it soon.

He was surprised that there was not a lot of infiltration on the Enterprise Avenue relief line, but a lot of debris (rocks, etc.) were found and will need to be flushed out. Mr. Rehab provided a price quote of \$800-\$1,000 to flush the line, and Mr. Pryor suggested this be done on a return visit.

He also stated that the low flow readings there could have been because of debris at the meter station. As this is WTMA's responsibility, they will be reminded to keep it clean. Chairman Fleagle instructed Mr. Pryor to share the video with WTMA showing the debris at the metering station, and include in his report to them that this could cause false readings. Mention was also made about the "belly" in the line, which may need to be repaired at some point in the future.

**NORTHFIELD AVENUE SEWER PUMPING STATION:** Leiter Pryor noted that he discussed problems at the Northfield Avenue Pumping Station with the WBA several months ago. Some preliminary work needs to be done in preparation for replacing the station, and perhaps funding for the project could be included in the upcoming budget. He has talked with an Envirep (Gorman Rupp) representative, who provided some information on stations similar to the West Penn Pumping Station. As that station handles more flow and is in the vicinity of the well, it is "a lot more important". After doing some research on the internet, it was found that there are some cheaper package plants available; and with this option, much of the work could be done in-house. Details will be provided to the WBA in the future.

**UPDATED PROFESSIONAL SERVICES AGREEMENT FOR GENERAL ENGINEERING (GFE):** Lengthy discussion was held on the professional services agreement with Gannett Fleming, Inc. for general engineering. Tim Glessner will be advised that the WBA is still reviewing the proposed document.

**WELL-2 WELL HEAD PROTECTION UPDATE:** Because of an issue at the well, Mr. Pryor had been instructed to contact Tim Ausherman to conduct an appraisal. (Craig McCleaf was also made aware of the plans.) A report on the progress will be given to the WBA.

**RESCHEDULE MAY WBA MEETING:** Leiter Pryor advised of a conflict with the WBA's next regularly scheduled meeting, and he asked if it could be rescheduled. WBA members agreed on 05/22 at 7:30 p.m.

**STINE WELL:** Leiter Pryor reported that roof replacement for the Stine well was included in the 2012 budget, and three (3) proposals have been obtained: Bitner - \$1,178 (\$600 down-payment), Brunk - \$1,800 and Bonded Applicators - \$2,740. Allen Stine made a motion to contract with Bitner to install the roof. Christopher Snively seconded; the motion passed unanimously.

**LAND APPLICATION OF SLUDGE:** Mr. Pryor noted that, several months ago, the possibility of utilizing a farm on Prices Church Road for land application was discussed. He received a proposal from Material Matters for \$24,400 to permit the property, which is approximately 200+ acres of permissible usable ground. Chairman Fleagle suggested that an agreement with the owner be drafted to ensure that the farm can be utilized for land-application before any money is spent on permitting. Mr. Pryor will attempt to obtain a commitment from the property owner and will forward the Material Matters proposal to WBA members for review. Mr. Fleagle added that another quote should be obtained for the permitting work, and the matter will be on the agenda for the next meeting..

**RIGHT-OF-WAY (WEDGEWOOD DRIVE):** Mr. Reichard reported that Ed Wine has drafted a proposed deed and forwarded it to the Oyer family for review, however they have not yet returned it with their approval.

**RESIGNATION - SEWER TREATMENT PLANT:** Mr. Pryor reported that Jay Mongan, Sewer Plant Operator, has resigned from his position. He was offered a supervisory position at Antrim Township, but Mr. Pryor stated he is sorry to see him go. Applications are being accepted for a replacement.

**MAHRLE BANKRUPTCY:** Mr. Reichard noted that there have been no objections filed to the plan; and it should be confirmed within 6-8 weeks. Chairman Fleagle reiterated that the plan will oblige Mr. Mahrle to pay the WBA on installments (with interest charged).

**PAY BILLS:** Mr. Pryor noted that he received a PENNVEST payment and paid down the line-of-credit to "zero". Mr. Fleagle requested that a spreadsheet be prepared showing various engineering/construction costs paid to date.

William Pflager made a motion to approve the payment of the following requisitions –

- Water Revenue Fund Requisition #12-12 - Borough of Waynesboro (Clearing Account) - \$427,194.00 - 2<sup>nd</sup> Quarter, 2012 Water Allocation
- Water Construction Fund Requisition #WC-94 - Bitner Construction - \$600.00 - Deposit (Installation of New Water Shed Roof on Wharf Road)
- Sewer Revenue Fund Requisition #SA-75 - Borough of Waynesboro (Clearing Account) - \$246,515.00 - 2<sup>nd</sup> Quarter, 2012 Sewer Allocation
- Sewer Construction Fund Requisition #969 - Kinsley Construction, Inc. - \$33,083.55 - Estimate No. 2 for Contract One - General Construction (Wastewater Treatment Plant Upgrade) for work performed up to and including March 31, 2012
- Sewer Construction Fund Requisition #970 - Gannett Fleming Companies - \$3,230.68 - Construction Management related to WWTP Nutrient Upgrade Project for the period of February 25, 2012 through March 23, 2012
- Sewer Construction Fund Requisition #971 - Gannett Fleming Companies - \$5,597.85 - Construction Phase Services for WWTP Upgrade and Rehabilitation for the period of February 25, 2012 through March 23, 2012
- Sewer Construction Fund Requisition #972 - Gannett Fleming Companies - \$95.70 - Engineering assistance to Waynesboro Borough Authority associated with PENNVEST financing for the Wastewater Treatment Plant Rehabilitation Project during construction for the period of February 25, 2012 through March 23, 2012

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 9:32 p.m. on a Layman/Snively motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant