

WAYNESBORO BOROUGH AUTHORITY

OCTOBER 16, 2012

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 3:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, S. Allen Stine, Lee Layman and William Pflager (via videoconference from England)

____Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Christopher Snively made a motion to approve the minutes of the September 18, 2012 meeting, with minor typographical corrections. Allen Stine seconded; the motion passed unanimously.

UPDATE – SEWER PLANT UPGRADE: Leiter Pryor reported that a lot of activity has been taking place, and they are making progress on the denitrification building. Several pours have been made on the base, which is quite complicated. The plumber has been on-site, as well as the electrician. At the last meeting, discussion was held regarding the gas line issue – they have installed temporary gas service to the digester building and will complete permanent installation of all gas lines in the near future. UGI will set the meter in the next week or so. Work has also been done on the top slab for the pump station, the hatch has been installed, and the underground piping is completed. Some interior piping still needs to be done.

Mr. Pryor noted that work will begin in the near future on the new 16" and 20" lines at the denitrification building. He explained the process, noting that they will probably have to relocate the water line temporarily, as both the plant and golf course will be out of water while the lines are being installed. He added that a porta-potty may be needed for the facilities until this is done.

Mr. Pryor also reported that the chemical storage tanks should arrive soon; and after they are installed, the roof can be placed on the building and waterproofing done inside (as well as heat).

He noted he has discussed temporary storage several times with the contractor, and he (Kinsley) will provide a list of equipment to D. L. George in order to obtain an updated quote for storage. Mr. Pryor reported there are no change-orders to date, but some are "in the works". He added a credit change-order in the amount of approximately \$18,000 will be forthcoming for the h-piles.

Chairman Fleagle inquired if adequate support has been received from Gannett Fleming. Mr. Pryor noted it has been minimal but adequate, and will most likely increase now that work at the site is progressing more steadily.

UPDATE - NORTH CHURCH STREET WATER MAIN: Leiter Pryor advised that both mains are in the ground and have been filled. Bacteriological tests will be conducted later this week, services will be connected next week, and then final restoration of the ditch will be done. Mr. Pryor noted that PENNDOT is requiring 12" of blacktop in the ditch, so restoration costs will be significantly high (approximately \$100,000 over budget). Chairman Fleagle commented that the Borough's maintenance crew has done a good job in a timely manner on the project..

UPDATE – WELL #2: Leiter Pryor reported that cleaning of the membranes was done (with a new product from King Lee Products) shortly after the WBA's last meeting. This *did* reduce the pressure *slightly*, but marked improvement was not seen. After further discussion with Gannett Fleming and King Lee, it was felt that there might be a scaling on the second-stage process that would continue to be a problem. They suggested that this was because the anti-scalant product previously used was not sufficient; and if some of the membranes could be replaced (and their anti-scalant product used), this should alleviate the problem in the future. Mr. Pryor suggested ordering (and replacing) nine (9) membrane cartridges, at a cost of approximately \$8,500. Lee Layman made a motion to authorize Leiter Pryor to spend \$8,500 for nine (9) new membrane cartridges. Allen Stine seconded; the motion passed unanimously. Mr. Pryor was instructed to keep the WBA apprised of the situation.

2013 WATER AND SEWER BUDGETS: Leiter Pryor provided WBA members with the Capital Projects (preliminary) budget, but noted that the first-run for Water/Sewer Funds will be sent out later this week. Mr. Fleagle suggested holding a special budget meeting on 10/30 at 3:00 p.m. He noted that Mr. Pflager will be provided with a copy of the budget, and he can provide any comments prior to that meeting for discussion. Brief discussion was held regarding some of the capital items.

RESCHEDULE NOVEMBER MEETING: Chairman Fleagle noted that the November WBA meeting will be rescheduled from the third Tuesday to the second Tuesday of the month (11/13 at 3:00 p.m.) WBA members concurred.

ADDITIONAL INFORMATION: Mr. Pryor advised that work on the Seventh Street sewer line repairs will commence when the Maintenance Department has completed the N. Church Street water line project. New figures indicate that the repairs will cost approximately \$6,000.

Christopher Snively provided WBA members with a copy of another municipality's utility bill which detailed "Chesapeake Bay costs" to make residents aware of the additional fees they are paying as a result of this legislation. This is something the WBA may wish to consider.

SITE MONITORING: Lee Layman made a motion to authorize Leiter Pryor to proceed with arrangements for periodic site monitoring at Well Site #2 by the Mahfood Group. William Pflager seconded; the motion passed unanimously.

PAY BILLS: Christopher Snively made a motion to approve the payment of the following requisitions --

Sewer Construction Fund Requisition #994 - Kinsley Construction, Inc. - \$525,584.86 - Estimate No. 8 for Contract One (General Construction - Wastewater Treatment Plant Upgrade) for work performed up to and including September 30, 2012

Sewer Construction Fund Requisition #995 - W. C. Eshenaur & Son, Inc. - \$18,693.23 - Estimate No. 1 for Contract Two (Plumbing Construction - Wastewater Treatment Plant Upgrade) for work performed up to and including October 15, 2012

Sewer Revenue Fund Requisition #SA-81 - Borough of Waynesboro (Clearing Account) - \$197,212.00 - 4th Quarter, 2012 Sewer Allocation

Water Construction Fund Requisition #WC-104 - Borough of Waynesboro - \$125,000.00 - North Church Street Water Line Project (Interim Payment)

Water Revenue Fund Requisition #12-32 - Gannett Fleming Companies - \$6,654.64 - Water distribution system evaluation including extended period simulation, water age simulation and fire flow analysis for the period of July 28, 2012 through August 24, 2012

Water Revenue Fund Requisition #12-33 - Gannett Fleming Companies - \$1,872.10 - Water distribution system evaluation including extended period simulation, water age simulation and fire flow analysis for the period of August 25, 2012 through September 21, 2012

Water Revenue Fund Requisition #12-34 - Gannett Fleming Companies - \$732.00 - Water system engineering services related to the performance of the duties of the Authority's consulting engineer as authorized under the Annual Services Agreement for the period of August 25, 2012 through September 21, 2012

Water Revenue Fund Requisition #12-35 - Gannett Fleming Companies - \$1,219.88 - Microwave dish for AT&T on water tank at 341 N. Broad Street in Waynesboro (AT&T Site 10084836) for the period of July 28, 2012 through August 24, 2012

Water Revenue Fund Requisition #12-36 - Borough of Waynesboro (Clearing Account) - \$341,755.00 - 4th Quarter, 2012 Water Allocation

Allen Stine seconded; the motion passed unanimously.

Having no further business to conduct, the meeting adjourned at 4:05 p.m. on a Layman/Snively motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant