

WAYNESBORO BOROUGH AUTHORITY

May 25, 2010

MINUTES

Authority Chairman Jon Fleagle called the special meeting of the Waynesboro Borough Authority to order at 7:30 p.m., with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman, S. Allen Stine, Christopher Snively and William Pflager

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
Mark Malarich, Gannett Fleming

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES - WWTP UPGRADE: Jon Fleagle indicated that the purpose of the meeting was to discuss the proposed agreement for consulting engineering services provided by Gannett Fleming Engineers for the required upgrades to the Wastewater Treatment Plant. Mark Malarich addressed the Authority regarding the questions that were generated during the May 18th regular WBA meeting. Mark Malarich indicated that a revised approach to the engineering services and construction management would result in a lower overall cost to the WBA. Mr. Malarich recommended that the WBA consider a pre-purchase contract for acquisition of the de-nitrification filters prior to final design of the WWTP upgrade. The benefits from this approach include a shortened construction time line, as well as more defined construction specifications in the general contract. This will allow Gannett the opportunity to design around the pre-purchased equipment, eliminating possible field changes during the construction phase. Mr. Malarich also indicated that the proposal included the services of a full-time resident inspector for the project. After some further thought, Mark felt that a part-time construction manager would be adequate for the project. There was some discussion regarding the two types of filters, and the pros and cons of each with regard to capital costs and operational costs. It was decided that the WBA would like to proceed with the pre-purchase contract, and directed Mark Malarich to revise the scope of engineering services to include the pre-purchase contract. Jon Fleagle led a discussion and detailed review of the provisions of the engineering services agreement, and several minor modifications were requested. Mark Malarich was directed to modify the agreement, pursuant to the Authority's requests, and to have the revised document ready for distribution in the June WBA packets.

Having no further business to discuss, the meeting adjourned at 9:45 on a Layman/Snively motion.

Respectfully Submitted,

S. Leiter Pryor
Director of Borough Utilities