

## WAYNESBORO BOROUGH AUTHORITY

AUGUST 21, 2007

### MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 7:30 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, S. Allen Stine, Christopher Snively and William Pflager

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor  
Scott Crum, Chief Draftsman-Inspector

Public in Attendance – William Dick, Curt Johnson and Ken Shurr (representing Waynesboro Hospital)  
Rob Holmes, Fredrick Seibert and Associates

**APPROVE MINUTES:** Christopher Snively made a motion to approve the minutes of the July 17, 2007 regular meeting, as written. Allen Stine seconded; the motion passed unanimously.

**WAYNESBORO HOSPITAL (REQUEST FOR UTILITY RELOCATION):** Waynesboro Hospital Attorney William Dick handed out sketches of two scenarios of expansion for the Waynesboro Hospital. Both of these scenarios will require the vacation of North Enterprise Avenue, a portion of Prospect Avenue, and the alleys between North Enterprise Avenue and Sunnyside Avenue.

Attorney William Dick briefed the Authority on which properties were now owned by the Waynesboro Hospital and the layout of the expansion projects. Attorney William Dick stated that the water and sewer lines in this area would need to be vacated and re-routed around the building site at the expense of the Waynesboro Hospital. Authority Solicitor Lloyd Reichard stated that he felt the Borough of Waynesboro should vacate the streets first. Attorney William Dick stated that the Borough had sent them to the Authority because they had concerns with vacating the streets with existing utilities in them. Lloyd Reichard also had concerns that the utilities in question are encumbered by the outstanding Waynesboro Borough Authority bond issue, and that we should have our consulting engineer and bond counsel look into this request as any cost that would be incurred with this would be the Waynesboro Hospitals responsibility. Attorney William Dick stated that is why they were here ... to learn what needs to be done to make this work.

Jon Fleagle stated that Gannett Fleming will need to look at this, and a hydraulic analysis will need to be done at the Waynesboro Hospital's expense. Jon Fleagle asked about the Gas Company utilities, and William Dick stated that the Gas Company will work with the Hospital on moving their lines. Curt Johnson stated that he met with Kevin Grubbs last week and discussed the relocation of these lines – the third page of the drawings is a rough sketch of what they had talked about.

Scott Crum stated that Wayne Driscoll's water service comes off of Prospect Avenue and would need to be relocated to Sunnyside Avenue. As for the other property on the corner of Sunnyside and Prospect Avenues, he was not sure of the location of the utilities. Mr. Crum further stated that any utility lines crossing hospital property will need at least a 20 foot right-of-way. A 25 foot right-of-way would be required if water and sewer lines are constructed within the same right-of-way.

Jon Fleagle asked Attorney William Dick what the Hospital was looking for tonight. Attorney William Dick stated that the Hospital wanted to hear that the Authority didn't see any insurmountable problems with the re-location of these utilities. Jon Fleagle wants the Hospital to decide which scenario they are

going with and submit a more detailed plan showing the location of laterals and the proposed re-location of the utilities with line sizes. Then the Authority can do the hydraulic modeling and make recommendations for the size and locations of the lines. Jon Fleagle stated that he didn't feel the Authority would have a problem with the concept of abandoning these lines, but a full analysis would need to be done by the Borough's Engineering Department and Gannett Fleming Inc. He asked if the other members had any problems with this. No problems were noted. Ken Shurr asked what the next step in the process would be. Jon Fleagle stated that once the plans were received, they would be given to the Borough engineering staff to perform the modeling. When they are satisfied with the plans, the Authority will send them to Gannett Fleming for review and comment.

**SOURCE DEVELOPMENT UPDATE:** Mr. Pryor stated that, at the last meeting, the bid for pre-purchase of the membrane filtration system was approved contingent on Gannett Fleming fully qualifying the bid. Gannett Fleming has approved the bid award and is awaiting the required bonding and insurance documents prior to issuing a Notice-to-Proceed. Mr. Pryor stated that the funding was still "in limbo" with Pennvest. Waynesboro's application will be reconsidered during the October Pennvest meeting. He has been in contact with several lending institutions for competitive tax-exempt rates. Jon Fleagle asked that a letter be sent to our State Representative for his support of the Pennvest financing.

**T-MOBILE LEASE AGREEMENT:** Mr. Pryor stated that, with vacations and paper shuffling between Gannett Fleming and T-Mobile, there was no movement on the lease agreement. T-Mobile stated that they should have everything in order for the September meeting.

**MR. REHAB (PROPOSAL FOR FLOW MONITORING):** Mr. Pryor stated that he and Scott Crum met with James Clark and James Guerin of Mr. Rehab, Inc. regarding the West Fifth Street sewage problem. Mr. Rehab submitted a proposal to perform flow monitoring and provide the requested DEP reports for a price not-to-exceed \$5,000.00. Allen Stine made a motion to have Mr. Rehab perform the flow monitoring at a price not-to-exceed \$5,000.00. William Pflager seconded; the motion passed unanimously.

**PA RURAL WATER TRAINING:** Mr. Pryor stated they will be hosting a PA Rural Water Association class on infiltration and inflow on September 11<sup>th</sup> and 12<sup>th</sup>. Various vendors, in conjunction with PA Rural, will be demonstrating various techniques to monitor and control infiltration into the sanitary sewer system.

**PARK STREET (SEWER ODOR):** Mr. Pryor reported that the carbon filter has arrived and the Borough Maintenance Department will be installing it next week. They are currently waiting for a mounting bracket to be fabricated.

**TIMBER SALE:** Mr. Pryor was contacted by a member of Borough Council to put the next salvage timber sale out for bid. Mr. Pryor indicated that there was another interested party in purchasing salvage timber for pulpwood. Craig Houghton indicated that Penn State Forestry will draft the bid documents. William Pflager made a motion to have Mr. Pryor contact Craig Houghton and have him prepare the necessary bid documents for the salvage timber sale. Allen Stine seconded; the motion passed unanimously.

**TRANSFER OF FUNDS (BOND ISSUE):** Mr. Pryor received a request from Susquehanna Investment Co. to clarify the individuals authorized to transfer the money to cover the bond payments. The way it worked before was that the bank would call and Mr. Pryor would send an e-mail instructing the trustee the money to be transferred. Susquehanna wants formal action taken at a meeting to authorize Mr. Pryor and an alternate person to be responsible to send this e-mail request. Chris Snively made a motion to authorize Leiter Pryor, with Lloyd Hamberger as the alternate in Mr. Pryor's absence, to advise the trustee to transfer the monies. Allen Stine seconded; the motion passed unanimously.

**GYPSY MOTH SPRAYING:** Jon Fleagle asked Mr. Pryor to find out about spraying next year in the water shed.

**TIMBER THEFT:** Mr. Pryor reported the case is still in continuance, and he has not heard of a new trial date.

**QUINCY UNITED METHODIST HOME (BOND ISSUE)**\_Jon Fleagle reported that the closing with Quincy Home was last Thursday.

**WATER PLANT (LEAK IN CLARIFIERS):** Jon Fleagle asked about the status of the leak. Mr. Pryor stated that the work done earlier this year has put a 70% reduction in the leak, and more work will be budgeted this coming year. Jon Fleagle mentioned that it has been awhile since they have visited the Water Plant, and the possibility of having the next meeting there was discussed. With no objections, Mr. Pryor was asked to advertise the meeting and invite Borough Council.

**2008 WATER AND SEWER BUDGETS:** Mr. Pryor reminded everyone that budget season is here. He will have the departmental capital requests and a brief outline of the budget for the September meeting.

Jon Fleagle called an executive session at 8:35 p.m. The regular meeting was resumed at 8:50 p.m.

**PAY BILLS:** Chris Snively made a motion to pay the following requisitions:

Water Requisition #07-19 - Gannett Fleming Companies - \$2,319.90 - Annual services of the Authority's consulting engineer as authorized under the Annual Services Agreement for the period of May 26, 2007 through June 22, 2007

Water Requisition #07-20 - Gannett Fleming Companies - \$1,535.86 - Annual services of the Authority's consulting engineer as authorized under the Annual Services Agreement for the period of June 23, 2007 through August 3, 2007

Sewer Requisition #883 - The Pennsylvania State University - \$325.00 - 1 DEP Permit 271-Biosolids

Sewer Requisition #884 - Material Matters, Inc. - \$416.34 - Environmental services in connection with locating and qualifying new farm sites under PA DEP Chapter 271 for the beneficial use of biosolids for the period of June 23, 2007 to July 20, 2007

Source Development Fund (Water Requisition) #SD-151 - Gannett Fleming Companies - \$3,712.12 - Preliminary design, final design and bidding of Well No. 2 membrane facilities to support permitting approvals for the period of May 26, 2007 through June 22, 2007

Source Development Fund (Water Requisition) #SD-152 - Gannett Fleming Companies - \$4,863.28 - Preliminary design, final design and bidding of Well No. 2 membrane facilities for the period of June 23, 2007 through August 3, 2007

William Pflager seconded: the motion passed unanimously

Having no further business to discuss, William Pflager made a motion to adjourn at 8:56 p.m. Allen Stine seconded; and the motion passed unanimously.

Respectfully Submitted,

Scott Crum  
Chief Draftsman-Inspector