

WAYNESBORO BOROUGH AUTHORITY

DECEMBER 19, 2006

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting to order at 7:30 p.m. with the following in attendance:

Borough Authority Members – S. Allen Stine, Lee Layman, Jon Fleagle, William Pflager and Christopher Snively

Borough Staff – D. Lloyd Reichard, II
S. Leiter Pryor

APPROVE MINUTES: William Pflager made a motion to approve the minutes of the November 14, 2006 meeting, as written. Lee Layman seconded; the motion passed unanimously.

SOURCE DEVELOPMENT UPDATE: Leiter Pryor reported that the Water Supply Permit (the last permit outstanding) for Well No. 2 has been received. Gannett Fleming representatives estimate that the bid documents and specifications are approximately 90% complete. Those will be advertised in June of 2007 for construction in 2008. Drawings will be available at the next Authority meeting for review.

Mr. Pryor noted that the Authority should begin thinking about the type of financing they plan to utilize. He will obtain information regarding PENNVEST funding, but noted that it is a lengthy process. Bank financing doesn't take as long, and rates were discussed briefly. A bond issue is not feasible for this project. Mr. Pryor was instructed to prepare an analysis of financing options available for the Authority's consideration.

Chairman Fleagle noted that he spoke recently with Congressman Shuster's office regarding the Corps of Engineers' grant. Their funding is apparently still "not in place". It was suggested that Mr. Pryor correspond with Representative Todd Rock and Senator Terry Punt regarding the status of the Authority's Innovative Technologies Grant application.

B2M2 SEWER SERVICE: Leiter Pryor has been informed by the developer that, based on his meeting and understanding with WTMA, he will be required to build his own pump station ... and he has already begun work on its design. Since WTMA will be required to accept that pump station, Mr. Pryor added that final design of the Borough's West Penn Pumping Station can proceed based on the flow contributions previously provided to Gannett Fleming.

UTILITY SERVICE (WASHS ADDITION): Leiter Pryor presented an Application for Water Main Extension for the Waynesboro Area School District for an 8" line from Virginia to Enterprise Avenues. Representatives from the School District (Paul Gyuris and their civil engineer) explained their proposal regarding this matter. The Borough and School District's attorneys are currently working on a right-of-way agreement for the 2" water service line which will be placed under the street; and the Borough Authority will need to prepare the appropriate maintenance agreement. Chairman Fleagle suggested that the Authority's right to conduct leak detection services on the line be included in the agreement. .

Allen Stine made a motion to approve the Application for Water Main Extension for the Waynesboro Area School District, as presented. Christopher Snively seconded; the motion passed unanimously.

AUDITING SERVICES: Leiter Pryor presented an engagement letter from Smith Elliott Kearns and Company to do the Authority's 2006 Water and Sewer Funds audit for \$4,350.00 (an increase of 5%, or \$200.00, since last year). Lee Layman suggested that a three-year contract be negotiated for the future, and the Authority concurred. Leiter Pryor was requested to address the matter with Scot Orndorff.

BROAD STREET RESERVOIR PAINTING PROJECT: Leiter Pryor reported that the Broad Street Reservoir painting project has been completed. Certain deficiencies were noted in the valve chamber, however, and he suggested that \$500.00 be deducted from the final payment as reimbursement for the purchase of a new dehumidifier and incidental items. He added that there were no structural problems – just aesthetic. Lee Layman made a motion to approve final payment (minus \$500.00 as recommended by Leiter Pryor) for Valley Painting from the Tank Maintenance Fund. Allen Stine seconded; the motion passed unanimously.

ACCESS REQUEST - WATER SHED: Leiter Pryor noted that he received a telephone call from the owner of property at South Mountain close to the Authority's water shed. He explained that certain roads were blocked off to vehicular traffic following the recent timber theft. In the past, this property owner used one of the blocked roads for access to a lower portion of her property to cut firewood. She is requesting that the Authority grant her access (perhaps by giving her a key to the existing gate). After discussion on the matter, the Authority instructed Mr. Pryor to advise the property owner that they are not interested in opening the road.

PAY BILLS: Christopher Snively made a motion to approve the payment of the following requisitions –

Source Development Fund (Water Requisition) #SD-144 - Gannett Fleming Companies - \$176.99 - Preliminary Design of Well No. 2 Membrane Facilities to Support Permitting Approvals for the period of September 30, 2006 through October 27, 2006

Sewer Revenue Fund Requisition #SA-32 - Borough of Waynesboro - \$93,251.00 - Sewer Allocation

William Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 8:14 p.m. on a Stine/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant