

WAYNESBORO BOROUGH AUTHORITY

OCTOBER 18, 2005

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 7:30 p.m. with the following in attendance:

Borough Authority Members – S. Allen Stine, Lee Layman, Richard Starliper, Jon Fleagle and Christopher Snively

Borough Staff – S. Leiter Pryor, Director of Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Richard Starliper made a motion to approve the minutes of the September 20th regular meeting and the October 11th special meeting, as written. Christopher Snively seconded; the motion passed unanimously.

SOURCE DEVELOPMENT UPDATE: Leiter Pryor reviewed correspondence received from Daryl Ackerman regarding the scope of services for engineering at the proposed well site, through the end of the project. He reported that the permit application is progressing, but engineering design drawings/specifications and other supporting documentation need to be submitted with it.

Mr. Pryor also reviewed his memo regarding nanofiltration systems, as well as options for the pumping stations and generator back-up. The Authority discussed powering options for both the pumping stations and the well, and raised several questions to be addressed by Gannett Fleming. Jon Fleagle suggested that Gannett Fleming provide references of entities who have recently developed wells, and Leiter Pryor was instructed to contact Washington Township regarding the costs they incurred for their well.

Utility right-of-ways were discussed with Craig McCleaf, and drawings will be forwarded to the Authority for review as soon as they are available. It was noted that negotiations will need to be held with AMP and Allegheny Power for additional right-of-ways.

Jon Fleagle noted that funding sources should be pursued for this work. Tim Glessner (Gannett Fleming) has mentioned that there possibly are innovative technology grants available for the nanofiltration system, and specific information will be provided.

Mr. Pryor noted that representatives from Gannett Fleming are preparing to talk with the Authority at their next meeting regarding these matters.

Discussion ensued regarding the Corp of Engineers grant received from Congressman Shuster, as well as the DCNR grant for open space. Authority members directed Mr. Pryor to administer the Corp of Engineers grant and Mr. Hamberger to administer the DCNR grant. They also stressed the need to obtain additional information on the innovative technology grant from Gannett Fleming to be discussed at the next meeting.

PROPOSED ZONING MAP AMENDMENT - WTS: Leiter Pryor presented correspondence from the Washington Township Supervisors regarding requests for zoning map amendments for WAM

Enterprises, Inc., George & Ellen Mason, and Harold Strite. He advised that no requests have been submitted for water and/or sewer service for any of these locations.

DMRQA STUDY 25 CERTIFICATE OF RECOGNITION: Leiter Pryor noted that, as a condition of the Authority's NPDES permit, the Borough is required to conduct a DMRQA study. Having achieved a successful evaluation (100%) again this year, the Authority was presented with a Certificate of Recognition. Mr. Pryor commended the personnel at the Sewer Plant for their excellent work.

PAY BILLS: Water Requisition #05-15 was discussed – the Authority agreed that it would not be paid at this time. They requested that Rich Sherwin (Susquehanna Bank) attend their next meeting to discuss this invoice further, as they were not told up-front that they will be responsible for paying this fee.

Allen Stine then made a motion to pay the following requisitions –

Source Development Fund (Water Requisition) #SD-112 - Gannett Fleming Companies - \$2,517.82 - Annual services of the Authority's consulting engineer as authorized under the Annual Services Agreement, including Part A – Preliminary Studies related to Well No. 2, as necessary to submit DEP Water Supply Permit Application for the period of August 6, 2005 through September 2, 2005

Source Development Fund (Water Requisition) #SD-113 - Gannett Fleming Companies - \$438.84 - Preliminary design of Well No. 2 membrane facilities to support permitting approvals, including Part A – Well No. 2 Preliminary Design for the period of August 6, 2005 through September 2, 2005

Water Requisition #05-14 - Borough of Waynesboro - \$250,222.00 - 4th Quarter Water Allocation

Sewer Revenue Fund Requisition #SA-22 - Borough of Waynesboro - \$50,000.00 - Sewer Allocation

Christopher Snively seconded; the motion passed unanimously.

ADDITIONAL CORRESPONDENCE: Authority members received copies of Leiter Pryor's correspondence to WTMA regarding utility service to the McCleaf well site and the adjacent commercial lots located along Route 316. Authority members clarified that the utility mains will be the property of WBA, they will maintain the lines, and WBA will allow WTMA customers to connect onto the WBA's private lines there.

Mr. Pryor also noted he received correspondence regarding the ability to serve 200 additional lots off of Orchard Road (Blubaugh/Ausherman request). He will do some calculations on the request and report back to the Authority at their next meeting.

2006 BUDGET REVIEW: Leiter Pryor reviewed revisions to the proposed 2006 water and sewer budgets, pursuant to the Authority's special budget meeting held on October 11th. He also presented an engineering cost estimate for the water utility upgrades required to accommodate the street repaving and reconstruction projects that were recently approved by Borough Council. After some discussion, Leiter Pryor was directed to contact the Street Committee Chairman to inquire if the street projects utilizing CDBG and State funds could fund the utility upgrades also. The WBA would be willing to pay for the utility upgrades for the paving projects funded by the Borough.

WATER AND SEWER MAIN EXTENSION AGREEMENTS - WEST END DEVELOPMENT: Leiter Pryor presented the Water and Sewer Main Extension Agreements for Phase I of the West End Development. After some discussion, Allen Stine made a motion to execute the Water and Sewer Main Extension Agreements for Phase I of the West End Development, as presented. Christopher Snively seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 9:40 p.m. on a Starliper/Snively motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant