

BOROUGH OF WAYNESBORO



2016

APPROVED BUDGET

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HISTORY

Waynesboro is situated in the southern part of Franklin County, Pennsylvania, about 2 miles north of the Mason-Dixon Line. The community, with a current population of 10,568 (2010), had its beginnings about 1749, when John Wallace, a Scotsman, settled by a spring located a few hundred yards west of the Antietam Creek (East Branch).

Wallace held title to 633 acres, 119 perches, almost a square mile. He called his land holdings Mt. Vernon. Upon his death, the land was conveyed to a son Robert, who later conveyed it to his brother George. George owned it a short time when he conveyed it to his brother John, who had recently returned from fighting the war. The Wallaces' lands were often referred to as Wallaces' Town or Wallacetown, as they were the largest land holdings in the area.

In 1797, John decided to lay out a town and placed 90 lots on the market. He named the town Waynesburg, after General Anthony Wayne, his commanding officer in the war. There were several other communities in the state with similar names and in 1831, when the federal government ruled that the names of post offices in any one state could not be duplicated, our town was re-chartered and took for its corporate title the name of Waynesboro.

Waynesboro, because of its location on the frontier at the time of the French & Indian War (1755-1764), was in a particularly vulnerable position and was the scene of some of the Indians' most barbarous raids. Two victims of such were the Renfrew sisters, who lived just east of Waynesboro along the Antietam Creek. Today, there is a museum and park named for the girls, at the site of their massacre. The museum, an outstanding exhibit of decorative fine arts, dates to 1812.

When the Civil War came along, Waynesboro was again cast in the role of a "frontier town", this time because of its close proximity to the Mason-Dixon Line. Historians tell us that residents of the area spent half their time burying and digging up their possessions and fleeing north toward Harrisburg. Among those fleeing when the Confederates entered Waynesboro was John Phillips, cashier of the local bank. Mr. Phillips made it to safety with the bank's cash and valuables, his wife and son, all loaded into one carriage. Most residents stayed on, watching apprehensively, as 75,000 Confederate soldiers headed north to Gettysburg. Waynesboro was under Confederate rule for 15 days.

The foundation for Waynesboro's industrial activity was laid by George Frick, who operated at a number of locations in the Waynesboro area. His invention of a steam engine, small enough for farm use, replaced cumbersome horse-powers. He founded the Frick Company in 1873. The firm switched to making refrigeration and air conditioning equipment and is now part of Johnson Controls. They are still one of the leading employers in the Waynesboro area.

Shortly after Mr. Frick established the Frick Company, two brothers, Abraham and Franklin Landis, came to the area from Lancaster County. With their inventive minds they manufactured the first cylindrical grinding machine in 1883. They formed a partnership in 1889 to manufacture and market the grinder, and six machines were sold in the first year of operation. A patent was granted to Abraham B. Landis in

1890, based on the 1883 design. The partnership was succeeded by the Landis Tool Company in 1897 and is now a division of Litton Industries.

A. B. Landis then turned his attention to the problems of threading bolts, and his solution to the problem was a new and unique screw-cutting die head for a turning machine, with one being built in 1887. A patent was granted in 1889, but the product was not marketed until 1903 when the Landis Machine Company was organized. This company is now known as Kennametal-Landis Threading.

Education and religion have played a vital part in the cultural activity of the community. The first church and school, built somewhere between 1770 and 1780, still stands on Bourns Hill overlooking a school complex of 3 modern buildings. The log structure, often referred to as Bourns Cabin was used as a school on weekdays and as a church on Sundays. Early records of one schoolmaster indicated he had 17 pupils who were charged about \$5.00 each for a 6 month session. Today, the Waynesboro School District consists of 4 elementary school buildings, 1 middle school building and 1 senior high building, all with a total enrollment of about 4,300.

STATISTICS

Source: U.S. Census Bureau, 2010 Census

Total Population – 10,568

Male – 4,809 Female – 5,069

Median Age (Years) – 36.80

Under 5 Years – 799

18 Years and Over – 7,560

65 Years and Over – 1,573

Total Housing Units – 4,552

Owner-occupied – 2,159

Renter-occupied – 2,136

ELECTED OFFICIALS

Borough Council is the legislative body of the Borough. It is comprised of six members, each elected from three wards for four-year overlapping terms. After each general municipal election (i.e. every two years), Borough Council is reorganized and a Council President is selected from among members to preside over Council meetings and other events.

The primary duties of Borough Council include adoption of the annual budget, the establishment of policies for the conduct of Borough affairs, the enactment of ordinances and resolutions for the protection of the public's safety and welfare, and approval of contracts and bids. In addition, Borough Council's responsibilities include the appointment of the Borough Manager and other Department Heads, along with members of various municipal boards.

The Mayor, elected at large to a four-year term, is primarily responsible for the public safety of the community with emphasis on law enforcement and the day-to-day oversight and administration of the police department. The Mayor reviews each ordinance and resolution of a legislative nature enacted by

Borough Council, and can sign it, veto it, or permit it to become law without signature. The Mayor has the authority to break all tie votes of Borough Council. An important function of the office is to serve as spokesman for the community, perform Marriages, and declare proclamations as well as represent the Borough at civic and social activities.

The Borough of Waynesboro operates under the Council-Manager form of government. Under this form, Borough Council appoints a full-time professional municipal manager to oversee the day-to-day operations of the Borough.

- Mayor: Richard Starliper, 717-762-6307
- Council President (Ward 2): C. Harold Mumma, 717-762-4227
- Council Vice-President (Ward 3): Delmos Oldham, 717-762-4861
- Council Member (Ward 1): Hans Bader, 717-762-7897
- Council Member (Ward 1): Michael J. Cermak, 717-729-6994
- Council Member (Ward 2): Darrel Potts, 717-762-9662
- Council Member (Ward 3): Benjamin Greenawalt, 717-762-1844

COUNCILPERSONS ELECT:

Chad Rooney (Ward 1) and Michael Cermak (Ward 1)

Niccole Rolls (Ward 2)

Patrick Fleagle (Ward 3)

Council's Re-organization Meeting will be held on Monday, January 4, 2016 at 7:30 p.m.

BOARDS AND COMMISSIONS

BOROUGH AUTHORITY

Jon Fleagle, Lee Layman, William Pflager, Christopher Snively and S. Allen Stine

BUILDING CODE BOARD OF APPEALS

Larry Garver, Ira Mickley, C. Harold Mumma, James Rock and Herb Sandifer

CIVIL SERVICE COMMISSION

Ronald Flegel, David Mackley and Barry McNew

ADA GRIEVANCE COMMITTEE

Council President, Eric Boyer and Jon Fleagle

LIBRARY BOARD

Marie Beck, Andrea Bowersox, Patrick Fleagle, Barbara Gaydick, Timothy Misner, Lucinda Potter and Eunice Statler

PLANNING/ZONING COMMISSION

Jon Fleagle, Stephen Monn, C. Harold Mumma, Richard Rose and Donald Weller

RECREATION BOARD

Wayne Bartholow, Deb Beck, Dennis Cordell, Josh Finafrock, Freddie Joye, Craig Koons, Chad Rooney, Dade Royer and Sarah Stains

RENFREW COMMITTEE, INC.

Andrew Benchoff, George Buckey, Connie Huet, David Hykes, Allison Kohler, Alice McCleaf and Greg White

SHADE TREE COMMISSION

Carol Bailey, Virginia Ingels, Tom McCloud and Harry Morningstar, Jr. (1 Vacancy)

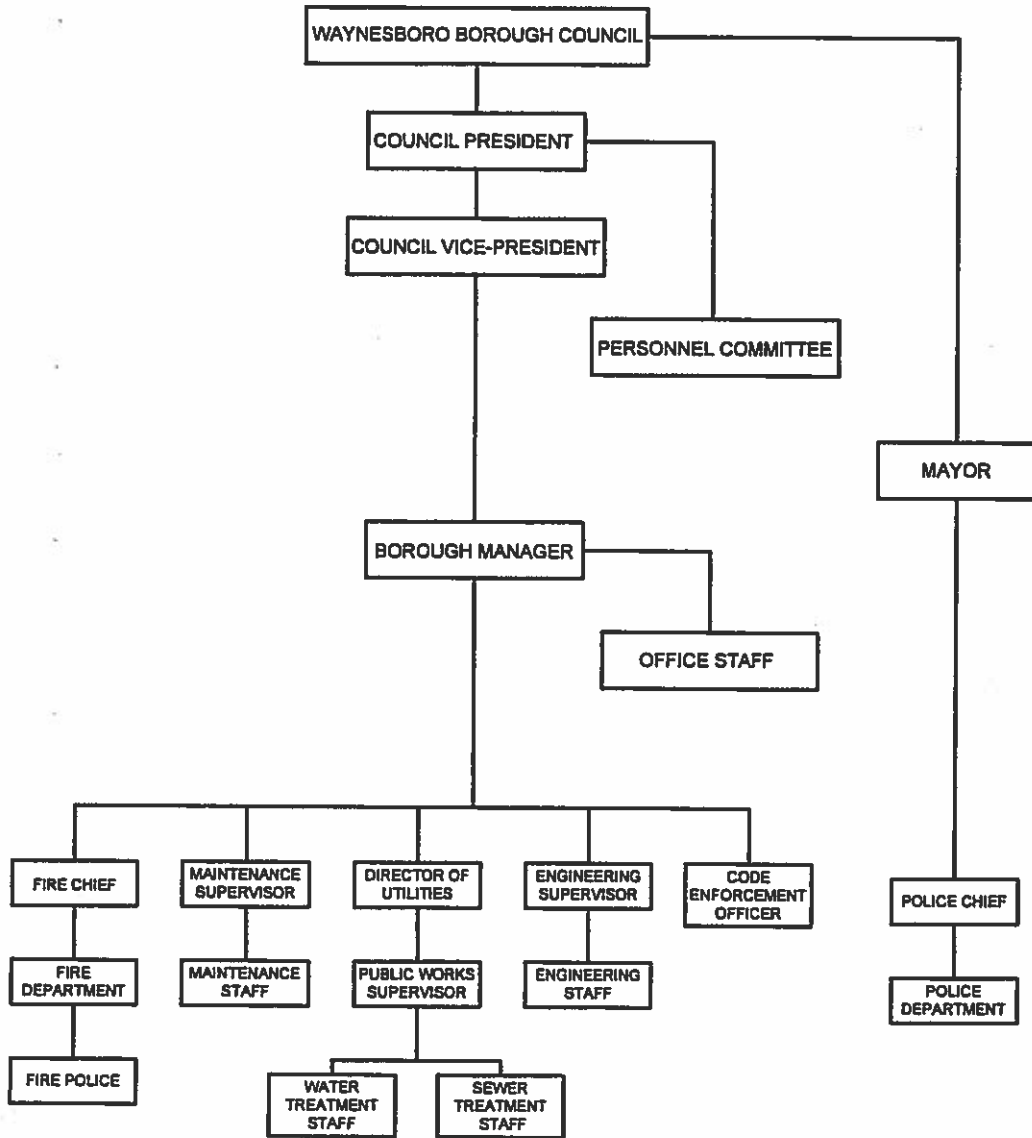
VACANCY BOARD

Members of Council and O. June Mumma

ZONING HEARING BOARD

Kristyn Benedict, Sandra Cermak, Deborah Hoff, Jerry Kauffman and Michael Rohrer

BOROUGH OF WAYNESBORO
ORGANIZATIONAL LEADERSHIP CHART



FEB 2015



November 30, 2015

Honorable Mayor and Borough Council,

I am pleased to submit the Borough of Waynesboro's proposed 2016 budget for your consideration. In accordance with Section 36-6 of the Code of the Borough of Waynesboro, the Borough Manager shall, "prepare and submit to Council, before the close of each fiscal year, a budget for the next fiscal year and an explanatory budget message."

The explanatory message that follows will (1) review the budget format, (2) explain the process through which the budget was crafted and balanced and (3) provide a brief overview of special expenditures that comprise the budget.

Budget Format

As this is my first full budget presentation as the new Borough Manager, I felt that it was important to have a different look to the budget. The font and page layout was examined in the hopes of making the budget easier to read and understand. General Ledger codes have been added to show transparency as to the specific lines that funds are received and expended. It is my hope that this message also assists in the understanding of the operating budget for the Borough of Waynesboro.

I commend Vicky Grubbs, Financial Supervisor, Melinda Knott, Borough Secretary and Nathaniel Skroban, Survey and Research Assistant for all of their efforts creating this budget. They have done an outstanding job!

It is my hope that this budget will serve as a(n):

Policy Document:

- Presents a statement of priorities, goals and short term initiatives that guide the current and future budgets.

Financial Plan:

- Describes all allocated funds and the major expenditures, revenues and revenue sources.

Operations Guide:

- Explains all of the functions and services carried out by the Borough's organizational units
- Provides direction toward accomplishing the Borough's goals and objectives.

It is my intention to refine this document in future years to provide even more information and analysis adding to the transparency needed for the residents of our community.

Budget Process

The budget process began in the Spring as Department Heads began exploring needs for next year. Throughout the Spring and Summer, Department Heads began receiving budget quotes for specific items and services that they felt would be required to be included in the 2016 Budget.

Borough Council met with Department Heads on September 30, 2015 to begin listening to their 2016 Budget Requests. Following that meeting, Borough Council directed me to begin adding their requests into the General Fund Draft Worksheet. Borough Council held subsequent budget workshops on October 7, October 14, October 21, October 28, and November 4, 2015. During these workshops, Borough Council continued to provide opinions on budget increases and cuts. Borough Council also heard proposals from Enterprise Fleet Management for the purpose of leasing the Borough's Maintenance Vehicle Fleet and from The Kilmer Group for the purpose of managing the Borough's workers compensation plans.

Following this process, we were able to prepare a balanced budget with the same tax rate which has not increased since 2012.

Special Budget Expenditures by Fund

1. General Fund

- a. 01-400-740 – New Key Phone System, Borough Hall - \$7,000
- b. 01-408-420 – Recertification for Playground Inspector - \$1,000
- c. 01-408-740 – CAD Software Updates, Inspection Software, Gas Detector - \$5,800
- d. 01-409-370 – LED Lights, Motion Detectors, Gas Furnace, Cap Wall - \$34,000
- e. 01-410-130 – Create one (1) additional Patrol Person - \$80,000
- f. 01-411-102 – Part-time Firefighter - \$30,000
- g. 01-414-301 – Contribution to Main Street Waynesboro - \$5,000
- h. 01-420-540 – Contribution to Waynesboro Human and Community Services - \$10,000
- i. 01-438-203 – Trailer for barricades - \$3,000
- j. 01-453-540 – Contribution to Wayne Band - \$2,000
- k. 01-453-540.2 – Contribution to Medic 2 - \$2,500
- l. 01-489-220 – Contribution to Waynesboro Ambulance Squad - \$12,250

2. Water Fund

- a. 06-421-740 – Transmitter, PH Probe, Fire Hose, Meter, Stand Pipe, Fuel Spill Containment and Media Projector - \$16,555

- b. 06-423-740 – Tamper, Chop Saw, Meter Reading System Upgrade, Leak Detection Pods - \$37,670
- c. 06-423-741 – Unassigned Construction Money - \$30,000
- d. 06-429-103 – Administration Expense - \$143,281
- e. 06-429-108 – Engineering Expense - \$38,364
- f. 06-429-109 – Municipal Building Expense - \$25,778
- g. 06-429-130 – Maintenance Center Expense - \$38,414
- h. 06-429-180 – Employee Benefits & Insurance Costs - \$470,306
- i. 06-429-187 – Vehicle Operation Expenses - \$23,036
- j. 06-429-310 – Credit Card Processing Fees - \$3,030

Water Fund Allocations (to General Fund)

Administration Expense	33%
Engineering Expense	33%
Municipal Building Expense	33%
Maintenance Center Expense	33%
Employee Benefits & Insurance Costs	25%
Vehicle Operation Expenses	24%

3. Sewer Fund

- a. 08-423-740 – D.O. Meter, PH Meter, SCBA Enclosure, Carrier, Welding Equipment, Bank Mower, Security System, Media Projector - \$30,875
- b. 08-424-103 – Administrative Expense - \$143,887
- c. 08-424-108 – Engineering Expense - \$38,404
- d. 08-424-109 – Municipal Building Expense - \$25,625
- e. 08-424-130 – Maintenance Center Expense - \$38,186
- f. 08-424-180 – Employee Benefits & Insurance Costs - \$228,211
- g. 08-424-187 – Vehicle Operation Expenses - \$18,129

Sewer Fund Allocations (to General Fund)

Administration Expense	33%
Engineering Expense	33%
Municipal Building Expense	33%
Maintenance Center Expense	33%
Employee Benefits & Insurance Costs	13%
Vehicle Operation Expenses	19%

4. Highway Aid (Liquid Fuels) Fund

- a. 35-460-704 – Annual Street Sweeper Loan Repayment and 50% of Bucket Truck - \$31,662
- b. 35-432-800 – Salt Storage Building - \$18,200

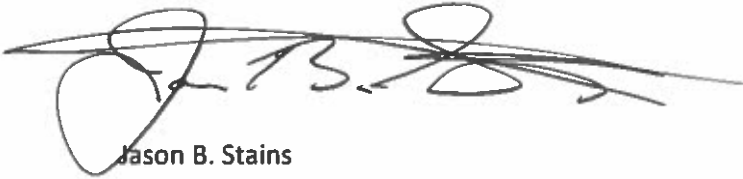
- c. 35-433-300 – Line Painting - \$18,000
- d. 35-438-870 – Rebuild alley, E. Main St. to Alley #1 North next to Library - \$27,000
- 5. Swimming Pool Fund
 - a. 52-452-370 – Paint Exterior of Building, Media Change, Repair Concrete Patio - \$18,683
 - b. 52-452-741 – Replace Patio Tables - \$2,050
 - c. 52-452-750 – Replace Probes for Chemical Monitor - \$800
- 6. Street Light Fund
 - a. 83-400-300 – 50% Bucket Truck - \$10,500

Conclusion

As is the case every year, the creation of the budget document is an undertaking by many people putting in tremendous hours of work. I would like to thank our Department Heads for their creativity and sacrifices to arrive at this final product. I also thank our hardworking staff members from every department. They provide outstanding service to our community at any hour of the day or night.

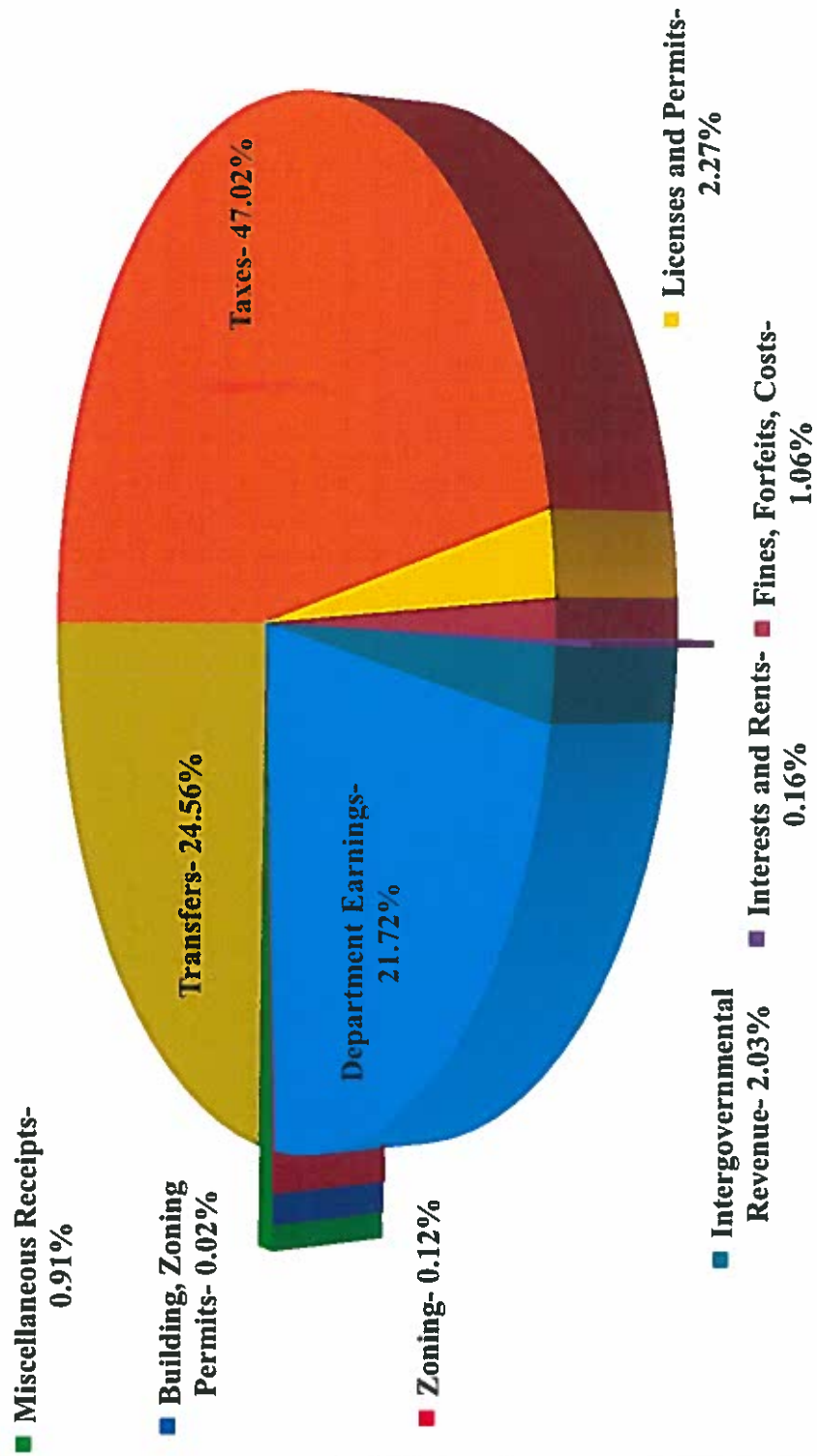
Although the future is bright for our Borough, we will continue to have difficult financial decisions to make, as we continue to keep our Borough on a firm financial foundation.

Sincerely,

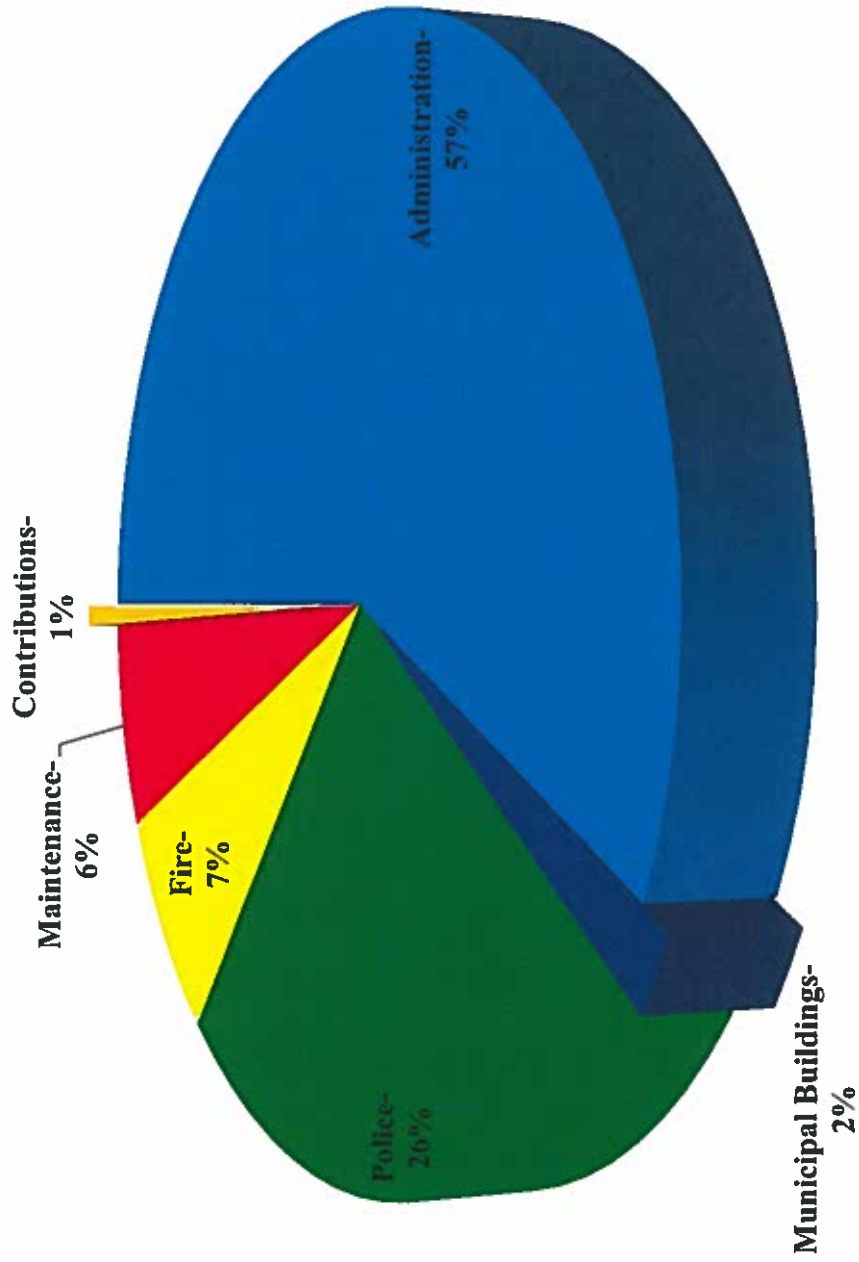


Jason B. Stains
Borough Manager

REVENUES



EXPENDITURES



EXPENDITURES BREAKDOWN

Administration	Maintenance
- Tax Collection	- General Highway Services
- Engineering	- Parking Meters and Traffic Lights
- Buildings, Regulations, Planning and Zoning	- Storm Sewers, Drains
- Administration Expenses	- Street, Curb Construction
- Insurance Reimbursements	- Street Maintenance
- Employee Taxes, Benefits	- Parking Lots
- Insurance	- Parks, Playgrounds
- Transfer to Other Funds	- Shade Trees
	- Vehicle Operations
Fire	Police
- Fire General Services	- Police General Services
- Fire Vehicle Expenses	- Police Vehicle Expenses
- Maintenance of Fire House	

GENERAL FUND

GENERAL FUND

REVENUES

Real Estate Tax Levy - Current	01-301-100	\$1,129,213
Real Estate Tax Levy – Prior Year	01-301-200	\$ 50,000
Real Estate Tax Levy – Delinquent	01-301-400	<u>\$ 56,000</u>
TOTAL REAL ESTATE TAX LEVY		\$1,235,213
Real Estate Transfer Taxes	01-310-100	\$ 115,000
Earned Income Tax – Current	01-310-200	\$ 805,000
Occupational Privilege Tax	01-310-400	\$ 172,000
Per Capita Tax	01-310-500	\$ 22,000
Mechanical Device Tax	01-310-700	<u>\$ 550</u>
TOTAL LOCAL ENABLING TAXES		\$1,114,550
Business and Mercantile Licenses and Permits	01-321-100	\$ 800
Engineering – Plan Review	01-321-240	\$ 1,000
Engineering – Sidewalk Permits	01-321-250	\$ 500
Stormwater Management Plan Review	01-321-260	\$ 1,500
TV Cable Franchise	01-321-800	\$ 88,000
Verizon Mini Cell Antennas	01-321-841	<u>\$ 21,000</u>
TOTAL LICENSES AND PERMITS – BUSINESS		\$ 112,800
Miscellaneous Permits – Non-Business	01-322-840	<u>\$ 500</u>
TOTAL LICENSES AND PERMITS – NON-BUSINESS		\$ 500
Motor Vehicle Code Violations	01-330-110	\$ 33,000
Violations of Ordinances and Statutes	01-330-120	\$ 13,000
Parking Tickets	01-330-130	<u>\$ 7,000</u>
TOTAL FINES, FORFEITS AND COSTS		\$ 53,000
Earnings from Temporary Deposits	01-340-010	\$ 2,500
Rent of Buildings, Property and Equipment	01-340-100	\$ 5,000
Rent – Rotary Park Pavilion	01-340-130	<u>\$ 400</u>
TOTAL INTERESTS AND RENTS		\$ 7,900
Payments in Lieu of Taxes	01-350-100	\$ 12,050
CDBG Reimbursement	01-350-500	\$ 7,000
Recycling Grant	01-350-863	\$ 5,500
PENNVEST Reimbursement	01-350-866	\$ 77,000

Tavern Tax (Act 90)	01-350-868	\$ <u>128</u>
TOTAL INTERGOVERNMENTAL REVENUE		\$ 101,678
PURTA	01-355-500	\$ 3,000
Beverage Licenses	01-355-800	\$ <u>3,550</u>
TOTAL BEVERAGE LICENSES		\$ 6,550
Police Services	01-360-620	\$ 3,000
Special Service – Fire Protection	01-360-622	\$ 109,500
Special Service – False Alarms	01-360-625	\$ 1,000
Street Repairs and Openings	01-360-631	\$ 200
Parking Meters – Streets	01-360-632	\$ 26,000
Garbage and Refuse Charges	01-360-640	\$ 944,900
Pepsi Contract	01-360-650	\$ 625
Police Pepsi Contract	01-360-651	\$ <u>300</u>
TOTAL DEPARTMENTAL EARNINGS		\$1,085,525
Zoning and Subdivision Fees	01-361-100	\$ <u>6,000</u>
TOTAL ZONING AND SUBDIVISION FEES		\$ 6,000
Building and Zoning Permits	01-362-410	\$ <u>1,000</u>
TOTAL BUILDING AND ZONING PERMITS		\$ 1,000
Sale of Property, Supplies and Equipment	01-380-100	\$ 10,000
Special Liens, Assessments and Restitution	01-380-101	\$ 1,000
Reimbursement of Legal Fees	01-380-102	\$ 10,000
Sale of Trash Tags	01-380-103	\$ 125
Miscellaneous Receipts	01-380-110	\$ 1,000
Miscellaneous Non-Revenue Receipts	01-380-111	\$ 5,000
Miscellaneous Non-Revenue Receipts (Lange)	01-380-112	\$ 2,000
Reimbursement - DUI Checkpoint OT	01-380-160	\$ 3,000
Reimbursement - Library and Renfrew Insurance	01-380-670	\$ 13,000
Returned Check Fees	01-380-680	\$ <u>450</u>
TOTAL MISCELLANEOUS RECEIPTS		\$ 45,575
Transfer from Water Fund (General Expense)	01-392-060	\$ 742,479
Transfer from Sewer Fund (General Expense)	01-392-080	\$ <u>492,442</u>
TOTAL TRANSFERS FROM OTHER FUNDS		\$1,234,921
TOTAL REVENUES		\$5,005,212

EXPENDITURES

Salary of Mayor	01-400-105	\$ 3,700
Salaries of Councilpersons	01-400-106	\$ 18,000
Salary of Staff	01-400-121	\$ 158,702
Salary of Manager	01-400-123	\$ 71,614
Materials and Supplies	01-400-200	\$ 30,150
General Expenses	01-400-300	\$ 10,000
Administrative Background Checks	01-400-301	\$ 500
Appraisal Fees	01-400-310	\$ 18,000
Data Processing Fees	01-400-310.60	\$ 500
Auditing Services	01-400-311	\$ 28,000
Codification	01-400-317	\$ 1,500
Communication Expense – Telephone	01-400-320	\$ 5,500
Advertising and Printing	01-400-340	\$ 11,000
Insurance and Bonding – Employee	01-400-350	\$ 3,000
Equipment Rentals	01-400-380	\$ 5,700
Education, Training and Publications	01-400-420	\$ 2,000
Association Dues and Conventions	01-400-421	\$ 4,500
Contracted Services	01-400-450	\$ 1,000
Major Equipment Replacement	01-400-740	<u>\$ 7,150</u>
TOTAL ADMINISTRATION		\$ 380,516
Salaries and Wages	01-403-100	\$ 14,000
Salaries and Wages – EMST and Per Capita	01-403-101	\$ 1,200
Materials and Supplies	01-403-200	\$ 3,000
Tax Refunds	01-403-930	<u>\$ 3,000</u>
TOTAL TAX COLLECTION		\$ 21,200
Salaries and Wages	01-408-100	\$ 112,610
Materials and Supplies	01-408-200	\$ 1,200
General Expenses	01-408-300	\$ 200
Contracted Services	01-408-313	\$ 1,000
Communication – Cell Phones	01-408-324	\$ 1,400
Education, Training and Publications	01-408-420	\$ 1,000
Major Equipment Purchase	01-408-740	\$ 5,800
Minor Equipment Purchase	01-408-750	<u>\$ 500</u>
TOTAL ENGINEERING		\$ 123,710
Salaries and Wages	01-409-100	\$ 12,000
Materials and Supplies	01-409-200	\$ 1,500
Fuel, Light and Water	01-409-230	\$ 38,000
General Expenses	01-409-300	\$ 5,000
Insurance	01-409-350	\$ 20,000

Maintenance and Repairs	01-409-370	\$ 34,000
Major Equipment Purchase	01-409-740	<u>\$ 5,000</u>
TOTAL MUNICIPAL BUILDINGS		\$ 115,500

Salary of Police Chief	01-410-120	\$ 64,750
Salaries of Sergeant	01-410-123	\$ 63,054
Salaries of Corporals	01-410-124	\$ 236,794
Salaries of Patrolpersons	01-410-130	\$ 708,025
OT of Police Personnel	01-410-131	\$ 18,000
Salaries – Hearings and Court Costs	01-410-132	\$ 6,000
Salaries of Part-Time Patrolpersons	01-410-134	\$ 4,000
Constable Fees	01-410-134.20	\$ 1,000
OT and Salaries – DUI Checkpoints	01-410-136	\$ 1,500
Salaries of Office Staff	01-410-140	\$ 67,038
Materials and Supplies	01-410-200	\$ 4,000
Uniforms	01-410-238	\$ 12,000
Ammunition and Similar Supplies	01-410-241	\$ 5,000
General Expenses	01-410-300	\$ 10,000
Drug Task Force Contribution	01-410-300.01	\$ 5,102
Legal Services and Civil Service Commission	01-410-314	\$ 2,000
DUI Tests	01-410-317	\$ 6,500
Communication Expense – Telephone	01-410-320	\$ 7,900
Communication Expense – Radio and Cell	01-410-321	\$ 1,500
Advertising and Printing	01-410-340	\$ 3,500
Insurance	01-410-350	\$ 16,000
Training, Education and Publications	01-410-420	\$ 10,000
National Night Out	01-410-450	\$ 1,600
Major Equipment Purchase	01-410-740	\$ 4,000
Minor Equipment	01-410-750	\$ 1,000
Computer Software, Etc.	01-410-751	<u>\$ 3,000</u>
TOTAL POLICE GENERAL SERVICES		\$1,263,263

Salaries and Wages	01-411-100	\$ 235,600
Part-Time Firefighter	01-411-102	\$ 30,000
Materials and Supplies	01-411-200	\$ 600
Uniforms	01-411-238	\$ 5,000
General Expenses	01-411-300	\$ 500
Legal Services and Civil Service Commission	01-411-314	\$ 1,000
Communication Expense – Radio	01-411-321	\$ 500
Maintenance and Repairs of Equipment	01-411-374	\$ 1,000
Education, Training and Publications	01-411-420	\$ 1,000
Major Equipment Purchase	01-411-740	\$ 4,000
Minor Equipment Purchase	01-411-750	<u>\$ 300</u>
TOTAL FIRE GENERAL SERVICES		\$ 279,500

Salaries and Wages	01-412-100	\$ 1,500
Gas, Oil and Lubrication	01-412-231	\$ 11,000
Automobile Allowance	01-412-330	\$ 9,000
Insurance	01-412-350	\$ 9,000
Maintenance	01-412-374	\$ 10,000
Major Vehicle Repair	01-412-375	<u>\$ 1,500</u>
TOTAL FIRE VEHICLE EXPENSES		\$ 42,000

Salaries and Wages	01-413-100	\$ 1,000
Materials and Supplies	01-413-200	\$ 1,500
Fuel, Light and Water	01-413-230	\$ 16,000
General Expenses	01-413-300	\$ 1,000
Communication Expense – Telephone	01-413-320	\$ 1,600
Insurance	01-413-350	\$ 4,000
Maintenance and Repairs	01-413-370	\$ 3,000
Maintenance and Repair of Generator	01-413-374	\$ 500
Capital Expenses	01-423-741	\$ 4,500
Minor Equipment Purchase	01-413-750	<u>\$ 500</u>
TOTAL MAINTENANCE OF FIRE HOUSES		\$ 33,600

Salaries and Wages	01-414-100	\$ 43,180
Materials and Supplies	01-414-200	\$ 275
General Expenses	01-414-300	\$ 450
Sewage Enforcement Officer	01-414-313	\$ 200
Legal Services	01-414-314	\$ 13,000
Legal – Zoning Hearing Board	01-414-314.10	\$ 1,000
Training, Education and Publications	01-414-420	<u>\$ 300</u>
TOTAL BUILDING REGULATIONS, PLANNING AND ZONING		\$ 58,405

Refuse Collection – Contracted Services	01-427-450	<u>\$ 642,000</u>
TOTAL SOLID WASTE COLLECTION		\$ 642,000

Salaries and Wages	01-430-100	\$ 80,000
Materials and Supplies	01-430-200	\$ 1,100
Fuel, Light and Water	01-430-230	\$ 10,000
General Expenses	01-430-300	\$ 800
Communication Expense	01-430-320	\$ 3,500
Insurance	01-430-350	\$ 14,500
Maintenance and Repairs	01-430-370	\$ 1,100
Major Equipment Purchase	01-430-740	\$ 2,500
Capital Items	01-430-741	\$ 1,200
Minor Equipment Purchase	01-430-750	<u>\$ 300</u>
TOTAL GENERAL HIGHWAY SERVICES		\$ 115,000

Salaries and Wages	01-433-100	\$ 1,500
Maintenance and Repairs	01-433-374.1	<u>\$ 1,000</u>
TOTAL PARKING METERS AND TRAFFIC LIGHTS		\$ 2,500
Legal Fees	01-434-314	<u>\$ 30,000</u>
TOTAL MISC. ADMINISTRATIVE EXPENSES		\$ 30,000
Salaries and Wages	01-436-100	<u>\$ 1,500</u>
TOTAL STORM SEWERS AND DRAINS		\$ 1,500
Curbs – Contracted Services	01-436-610	\$ 1,500
Handicapped Curbs	01-436-611	<u>\$ 200</u>
TOTAL STREET AND CURB CONSTRUCTION		\$ 1,700
Maintenance and Repairs	01-438-100	\$ 2,000
Capital Equipment	01-438-203	<u>\$ 3,000</u>
TOTAL STREET MAINTENANCE		\$ 5,000
Rental of Trinity Lot	01-445-361	\$ 1,800
Rotary Lot	01-445-368	<u>\$ 1,500</u>
TOTAL PARKING LOTS		\$ 3,300
Insurance Reimbursements by Library & Renfrew	01-450-350	<u>\$ 12,000</u>
TOTAL INSURANCE REIMBURSEMENTS		\$ 12,000
Salaries and Wages	01-454-100	\$ 35,000
Materials and Supplies	01-454-200	\$ 1,200
Fuel, Light and Water	01-454-230	\$ 900
Insurance	01-454-350	\$ 3,100
Maintenance and Repair – Land	01-454-371	\$ 23,000
Maintenance and Repair – Equipment	01-454-374	\$ 1,200
Major Equipment	01-454-740	\$ 1,000
Minor Equipment Purchase	01-454-750	<u>\$ 100</u>
TOTAL PARKS AND PLAYGROUNDS		\$ 65,500
Salaries and Wages	01-455-100	\$ 2,000
Contracted Services	01-455-450	\$ 4,000
Tree Replacement	01-455-740	<u>\$ 800</u>
TOTAL SHADE TREES		\$ 6,800
Salaries and Wages	01-476-100	\$ 28,000
Gas, Oil and Lubricants	01-476-230	\$ 33,000
Insurance	01-476-350	\$ 21,300
Maintenance	01-476-374	<u>\$ 25,000</u>
TOTAL VEHICLE OPERATION		\$ 107,300

Salaries and Wages	01-477-100	\$ 9,000
Gas, Oil and Lubricants	01-477-230	\$ 18,000
Insurance	01-477-350	\$ 4,500
Maintenance	01-477-374	<u>\$ 10,000</u>
TOTAL POLICE VEHICLE EXPENSES		\$ 41,500
Hospitalization Insurance Premiums	01-480-156	\$1,111,940
Anticipated Rebate	01-480-158	(-) \$ 50,000
Additional Rebate from Deductions	01-480-158.7	(-) \$ 52,100
Special Health Plan	01-480-159	\$ 14,000
Pension Administration	01-480-160	\$ 4,500
Sick Leave, Holiday and Vacation Pay	01-480-170	\$ 85,000
Sick Leave at Retirement	01-480-178	\$ 5,000
Social Security Taxes	01-480-192	\$ 130,149
Medicare Taxes	01-480-193	\$ 42,352
Group Life Insurance Premiums	01-480-198	\$ 16,000
Obama Care Fees	01-480-666.66	<u>\$ 10,000</u>
TOTAL EMPLOYEE TAXES AND BENEFITS		\$1,316,841
Unemployment Compensation	01-486-194	\$ 20,000
Errors and Omissions Liability	01-486-352	\$ 12,000
Workmen's Compensation	01-486-354	<u>\$ 190,000</u>
TOTAL INSURANCE		\$ 222,000
Transfers to Capital Reserve Fund	01-492-030	<u>\$ 26,654</u>
TOTAL TRANSFERS TO OTHER FUNDS		\$ 26,654
Mainstreet Waynesboro, Inc.	01-414-301	\$ 5,000
Waynesboro Community and Human Services	01-420-540	\$ 10,000
Contribution to Wayne Band	01-453-540	\$ 2,000
Contribution to Medic 2	01-453-540.2	\$ 2,500
Waynesboro Ambulance Squad	01-489-220	<u>\$ 12,250</u>
TOTAL CONTRIBUTIONS		\$ 31,750
TOTAL EXPENDITURES		\$4,949,039

WATER FUND

WATER FUND

REVENUES

Earnings from Temporary Deposits	06-340-010	\$ 7
TOTAL INTERESTS AND RENTS		\$ 7
Current Year's Revenue	06-360-301	\$1,635,443
Private Fire Protection	06-360-302	\$ 23,151
Water Authority Revenue	06-360-304 (-)	\$2,034,213
Industrial Revenue	06-360-305	\$ 73,010
Public Water Revenue	06-360-306	\$ 23,000
WBA Indirect Water Sales	06-360-307	\$ 135,100
TOTAL WATER RENTS	(-)	\$ 144,509
Tap Fees (Distribution and Capacity)	06-370-301	\$ 69,300
Connection and Meter Fees	06-370-302	\$ 11,100
Public Notice Fee	06-370-304	\$ 6,120
Customer Penalties	06-370-401	\$ 48,000
Service Charges and Inspection Fees	06-370-402	\$ 9,989
WBA Budget Allocations	06-370-600	\$1,715,232
TOTAL MISCELLANEOUS RECEIPTS		\$1,859,741
TOTAL REVENUES		\$1,715,239

EXPENDITURES

Salaries and Wages	06-420-100	\$ 46,860
Summer Helper	06-420-110	\$ 5,200
Materials and Supplies	06-420-200	\$ 200
General Expenses	06-420-300	\$ 200
Insurance	06-420-350	\$ 7,900
Impoundment Maintenance and Repairs	06-420-372	\$ 400
Maintenance and Repairs (General)	06-420-373	\$ 100
Lease to State	06-420-381	\$ 250
TOTAL WATER COLLECTION		\$ 61,110
Salaries and Wages	06-421-100	\$ 299,200
Wages – Director of Utilities	06-421-101	\$ 45,589
Materials and Supplies	06-421-200	\$ 15,200

Membrane Plant Operation	06-421-210	\$ 25,000
Chemicals	06-421-220	\$ 78,200
Fuel, Light and Water	06-421-230	\$ 121,000
General Expenses	06-421-300	\$ 8,500
Contracted Services	06-421-316	\$ 28,800
Contracted Services – Sludge Disposal	06-421-317	\$ 1,000
Communication Expense	06-421-320	\$ 6,500
Insurance	06-421-350	\$ 16,000
Land and Building Maintenance	06-421-370	\$ 5,800
Maintenance and Repair – Equipment	06-421-374	\$ 15,200
Major Equipment	06-421-740	<u>\$ 16,555</u>
TOTAL WATER PURIFICATION		\$ 682,544
Materials and Supplies	06-422-200	\$ 250
Fuel, Light and Water	06-422-230	\$ 3,160
Communication Expense	06-422-320	\$ 850
Insurance	06-422-350	\$ 1,850
Maintenance and Repair – Buildings & Equipment	06-422-370	<u>\$ 950</u>
TOTAL WATER PUMPING		\$ 7,060
Salaries and Wages – Customer Service Lines	06-423-100	\$ 33,000
Salaries and Wages – Mains, Lines and Hydrants	06-423-101	\$ 24,000
Salaries and Wages – Meters	06-423-102	\$ 55,311
Salaries – WBA Indirect Service Area	06-423-103	\$ 5,100
Materials and Supplies – Service Lines	06-423-200	\$ 22,000
Materials and Supplies – Mains, etc.	06-423-201	\$ 27,200
Materials and Supplies – Hydrant Program	06-423-202	\$ 5,400
Materials and Supplies – WBA Indirect Area	06-423-203	\$ 3,200
Materials and Supplies – Meters	06-423-290	\$ 31,000
General Expenses	06-423-300	\$ 1,400
Contracted Services	06-423-315	\$ 4,500
Salaries and Wages – Meter Replacement	06-423-601	\$ 18,700
Materials and Supplies – Meter Replacement	06-423-602	\$ 80,000
Major Equipment Replacement	06-423-740	\$ 37,670
Major Projects (to be determined)	06-423-741	<u>\$ 30,000</u>
TOTAL WATER DISTRIBUTION		\$ 378,481
Administrative Expenses	06-429-103	\$ 143,281
Engineering Expenses	06-429-108	\$ 38,634
Municipal Building Expenses	06-429-109	\$ 25,778
Maintenance Center Expenses	06-429-130	\$ 38,414
Benefits and Insurance Expenses	06-429-180	\$ 470,306
Vehicle Operation Expenses	06-429-187	\$ 23,036
Credit Card Processing Fees	06-429-310	<u>\$ 3,030</u>
TOTAL GENERAL EXPENSES		\$ 742,479

Transfer to Capital Reserve Fund	06-492-036	\$ 8,996
TOTAL TRANSFERS TO OTHER FUNDS		\$ 8,996
TOTAL EXPENDITURES		\$1,880,670

SEWER FUND

SEWER FUND

REVENUES

Earnings from Temporary Deposits	08-341-010	\$ <u>5</u>
TOTAL INTERESTS AND RENTS		\$ 5
Current Year's Revenue	08-360-100	\$1,485,000
Industrial Revenue	08-360-105	\$ 31,410
Public Sewer Revenue	08-360-106	\$ 33,000
Sewer Authority Revenue	08-360-304	(-) <u>\$1,590,410</u>
TOTAL SEWER RENTS		(-) \$ 41,000
Customer Penalties	08-370-502	\$ 15,000
WBA Budget Allocations	08-370-600	<u>\$ 986,634</u>
TOTAL MISCELLANEOUS RECEIPTS		\$1,001,634
Capacity/Collection Fees	08-380-113	\$ 26,000
TOTAL REVENUES		\$ 986,639

EXPENDITURES

Salaries and Wages	08-421-100	\$ 14,300
Materials and Supplies	08-421-200	\$ 8,000
Chemicals	08-421-222	\$ 4,000
Contracted Services	08-421-315	\$ 1,200
TV and Grouting – Inflow & Infiltration	08-421-316	\$ 30,000
Salaries and Wages – Sewer Laterals	08-421-651	\$ 3,000
Materials and Supplies – Sewer Laterals	08-421-652	\$ 2,000
Major Equipment	08-421-740	<u>\$ 1,700</u>
TOTAL SANITARY SEWERS		\$ 64,200
Salaries and Wages	08-422-100	\$ 22,026
Materials and Supplies	08-422-200	\$ 2,000
Fuel, Light and Water	08-422-230	\$ 37,000
Communication – Alarm	08-422-329	\$ 360
Insurance	08-422-350	\$ 6,900
Maintenance and Repairs – Buildings & Equipment	08-422-370	\$ 8,500

Minor Equipment Purchase	08-422-750	\$ <u>100</u>
TOTAL SEWER PUMPING		\$ 76,886
Salaries and Wages	08-423-100	\$ 150,786
Wages – Director of Utilities	08-423-101	\$ 31,199
Materials and Supplies	08-423-200	\$ 7,500
Chemicals	08-423-222	\$ 140,000
Fuel, Light and Water	08-423-230	\$ 33,275
General Expenses	08-423-300	\$ 5,200
Contracted Services	08-423-315	\$ 42,000
Communication Expense	08-423-320	\$ 4,625
Insurance	08-423-350	\$ 7,050
Sludge Disposal	08-423-370	\$ 52,500
Maintenance and Repair – Buildings and Land	08-423-373	\$ 3,100
Maintenance and Repair – Equipment	08-423-374	\$ 18,100
Capital Outlay – Equipment	08-423-740	\$ 30,875
Minor Equipment Purchase	08-423-750	\$ <u>75</u>
TOTAL SEWAGE DISPOSAL		\$ 526,285
Administrative Expenses	08-424-103	\$ 143,887
Engineering Expenses	08-424-108	\$ 38,404
Municipal Building Expenses	08-424-109	\$ 25,625
Maintenance Center Expenses	08-424-130	\$ 38,186
Employee Benefits and Insurance	08-424-180	\$ 228,211
Vehicle Operation Expenses	08-424-187	\$ <u>18,129</u>
TOTAL GENERAL EXPENSES		\$ 492,442
Transfer to Capital Reserve Fund	08-492-030	\$ <u>25,000</u>
TOTAL TRANSFERS TO OTHER FUNDS		\$ 25,000
TOTAL EXPENDITURES		\$1,184,813

**COMMUNITY
DEVELOPMENT
BLOCK GRANT
FUND**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

REVENUES

Fiscal Year 2015	12-354-100	\$133,650
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TOTAL REVENUES		\$133,650
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EXPENDITURES

Administration	12-499-200	\$ 24,057
Blight Demolition	12-499-600	\$ 32,877
ADA Barrier Removal	12-499-700	\$ 76,716

TOTAL EXPENDITURES		\$133,650
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DOG PARK FUND

DOG PARK FUND

REVENUES

Dog Park Swim Contributions	19-387-110	\$	750
Dog Park Licenses	19-387-120	\$	75

TOTAL REVENUES \$ **825**

EXPENDITURES

Miscellaneous Expenditures	19-400-400	\$	500
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TOTAL EXPENDITURES \$ **500**

**CAPITAL
RESERVE
FUND**

CAPITAL RESERVE FUND

REVENUES

Interest Earnings	30-341-000	\$ 1,500
Transfer from General Fund	30-390-102	\$ 26,654

TOTAL REVENUES \$ 28,154

EXPENDITURES

TOTAL EXPENDITURES \$ 0

**DRUG
FORFEITURE
FUND**

DRUG FORFEITURE FUND

REVENUES

Forfeiture Money	34-354-120	\$ 25
Reimbursement Money	34-354-140	\$ 500

TOTAL REVENUES \$ 525

EXPENDITURES

Materials and Supplies	34-400-200	\$ 400
Training	34-400-320	\$ 1,200
Miscellaneous Expenditures	34-400-350	\$ 1,000

TOTAL EXPENDITURES \$ 2,600

**HIGHWAY AID
(LIQUID FUELS)
FUND**

HIGHWAY AID (LIQUID FUELS) FUND

REVENUES

Earnings from Temporary Deposits	35-341-000	\$ 250
State Liquid Fuels Grant	35-354-030	\$269,341
Turnback Funds	35-354-301	<u>\$ 5,600</u>
TOTAL STATE GRANTS		\$274,941
Other Miscellaneous Revenue	35-380-110	\$ 350
TOTAL REVENUES		\$275,541

EXPENDITURES

Salaries and Wages	35-431-100	\$ 27,000
Leaf Collection Salaries	35-431-101	\$ 12,000
General Vehicle Expense - Sweeper	35-431-102	\$ 1,500
Materials and Supplies	35-431-200	<u>\$ 300</u>
TOTAL CLEANING STREETS AND GUTTERS		\$ 40,800
Salaries and Wages	35-432-100	\$ 20,000
Materials and Supplies	35-432-200	\$ 9,500
Major Equipment	35-432-750	\$ 1,000
Salt Storage Building	35-432-800	<u>\$ 18,200</u>
TOTAL SNOW AND ICE REMOVAL		\$ 48,700
Salaries and Wages	35-433-100	\$ 6,000
Materials and Supplies	35-433-200	\$ 4,000
Energizing Traffic Signals and Controls	35-433-230	\$ 5,000
Miscellaneous General	35-433-300	\$ 18,000
Maintenance of Traffic Signals	35-433-374	<u>\$ 14,000</u>
TOTAL STREET SIGNS AND MARKINGS		\$ 47,000
Salaries and Wages	35-436-100	\$ 7,000
Materials and Supplies	35-436-100	<u>\$ 5,000</u>
TOTAL STORM SEWERS		\$ 12,000

Labor	35-437-100	\$ 1,000
Fuel	35-437-230	\$ 3,000
Maintenance	35-437-374	\$ 3,000
Major Equipment	35-433-375	<u>\$ 1,500</u>
TOTAL VEHICLE MAINTENANCE		\$ 8,500
Salaries and Wages	35-438-100	\$ 15,000
Materials and Supplies	35-438-200	\$ 10,000
Capital Expenditure	35-438-870	<u>\$ 63,379</u>
TOTAL STREET REPAIR		\$ 88,379
Purchase New Vehicles	35-460-704	\$ 31,662
TOTAL EXPENDITURES		\$277,041

**WATER
CAPITAL RESERVE
FUND**

WATER CAPITAL RESERVE FUND

REVENUES

Interest	36-340-100	\$ 25
Department Earnings	36-390-106	\$ 8,971

TOTAL REVENUES \$ 8,996

EXPENDITURES

TOTAL EXPENDITURES \$ 0

**SEWER
CAPITAL RESERVE
FUND**

SEWER CAPITAL RESERVE FUND

REVENUES

Transfer from Sewer Fund	38-390-108	\$ 25,000
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TOTAL REVENUES		\$ 25,000
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EXPENDITURES

TOTAL EXPENDITURES		\$ 0
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SPECIAL STREET FUND

SPECIAL STREET FUND

REVENUES

Special Street Tax Levy - Current	41-301-100	\$290,000
Special Street Tax – Prior Year	41-301-200	\$ 13,000
Special Street Tax – Delinquent	41-301-400	<u> 0</u>
TOTAL SPECIAL STREET TAX LEVY		\$303,000

Interest Earnings	41-341-000	\$ 25
Transfer from General Fund	41-360-620	\$ 58,000

TOTAL REVENUES **\$361,025**

EXPENDITURES

Salaries and Wages – Tax Collector	41-433-100	\$ 3,842
Loan Repayments – PENNVEST Storm Sewers	41-470-800.01	\$316,644

TOTAL EXPENDITURES **\$320,486**

**SWIMMING
POOL
FUND**

SWIMMING POOL FUND

REVENUES

Membership Fees	52-367-111	\$ 54,000
Daily Admission Fees	52-367-112	\$ 80,000
Pool Concession Rental	52-367-113	\$ 3,000
Concession Stand Utility Rental	52-367-114	\$ 300
Theme Thursdays/Splash Hops	52-367-115	\$ 1,500
Pool Rentals	52-367-116	\$ 8,000
Swimming Lessons	52-367-117	<u>\$ 2,000</u>
TOTAL DEPARTMENTAL EARNINGS		\$148,800
Transfers from Other Funds		\$ 25,000
TOTAL REVENUES		\$173,800

EXPENDITURES

Manager Salary	52-452-120	\$ 8,501
Personnel Wages	52-452-140	\$ 73,000
General Maintenance Personnel Wages	52-452-180	\$ 2,600
Borough Crew Wages	52-452-181	\$ 16,000
Materials and Supplies	52-452-200	\$ 6,500
Petty Cash	52-452-202	\$ 1,000
Chemicals	52-452-222	\$ 20,000
Fuel, Light and Water	52-452-230	\$ 6,000
Uniforms	52-452-238	\$ 1,500
Theme Thursdays/Splash Hops – DJ	52-452-240	\$ 1,333
Theme Thursdays/Splash Hops	52-452-250	\$ 750
General Expenses	52-452-300	\$ 1,000
VISA/MasterCard Fees	52-452-310	\$ 915
Communication Expense – Telephone	52-452-320	\$ 450
Advertising and Printing	52-452-340	\$ 1,000
Insurance	52-452-350	\$ 3,300
Maintenance and Repair – Land and Building	52-452-370	\$ 18,683
Contracted Services	52-452-450	\$ 1,200
Major Equipment Purchase	52-452-740	\$ 4,000
Major Capital Additions	52-452-741	\$ 2,050

Repairs to Kiddie Pool	52-452-742	\$ 1,000
Minor Equipment Purchase	52-452-750	\$ 800

TOTAL EXPENDITURES **\$171,582**

PENSION FUND

PENSION FUND

REVENUES

Grants from State Government	60-350-200	\$268,110
General Fund Contribution	60-370-701	\$ 4,218

TOTAL REVENUES **\$272,328**

EXPENDITURES

Retirement Contribution - Police	60-470-500	\$100,094
Dividend Payment – Non-Uniformed	60-470-501	<u>\$ 67,881</u>
TOTAL PREMIUMS PAID		\$167,975

TOTAL EXPENDITURES **\$167,975**

STREET LIGHT FUND

STREET LIGHT FUND

REVENUES

Street Light Tax Levy – Current	83-301-100	\$118,916
Street Light Tax Levy – Prior Year	83-301-200	\$ 7,000
Street Light Tax Levy – Delinquent	83-301-400	<u>\$ 5,500</u>
TOTAL STREET LIGHT TAX LEVY		\$131,416

Earnings from Temporary Deposits	83-340-010	\$ 1
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TOTAL REVENUES **\$131,417**

EXPENDITURES

General Expenses	83-400-300	\$ 10,500
Salaries and Wages – Tax Collector	83-433-100	\$ 1,700
Tax Refund	83-433-930	\$ 2,525
Street Light Electricity	83-434-230	\$120,000
Street Light Capital Projects	83-434-740	\$ 5,000
Downtown Light Repair	83-463-720	\$ 5,000

TOTAL EXPENDITURES **\$144,725**