



We invite you to join our new "Automated Bill Payment" program. It's easy, convenient and efficient. This payment program deducts your bill automatically from your checking or savings account each month. Your Automatic Bill Payment transactions can be deducted from accounts at virtually any financial institution (bank, credit union, etc.). These transactions will appear each quarter on your bank statement.

- With Automatic Bill Payment, you save time. No more writing your payment checks.
- You save money. No more envelope and postage costs each month.
- You never have to worry about lost or stolen checks.

To take advantage of the Automatic Bill Payment program, simply complete the agreement below with a voided check and return it to us.

Automatic Bill Payment Agreement

Name _____

Address _____

Customer Number (as it appears on your bill) _____

Phone Number _____

I hereby authorize The Borough of Waynesboro to initiate debit entries to my account indicated below, and the financial institution named below to process those entries. Each such debit shall be made monthly on my Due Date in an amount equal to my billed amount. This authority shall remain in effect until I notify you in writing, not less than thirty days prior to my next due date.

Financial Institution _____

Bank ABA (routing) Number _____

Account Number _____

(Please attach a voided check to this form to verify bank routing number and account number)

Signature _____
(owner of payment account)

Date _____

**If a payment is due on a weekend or holiday, your account will be debited the next business day.*