

FEBRUARY 27, 2019
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members – Jarred Knott, Patrick Fleagle, Niccole Rolls, C. Harold Mumma, Dade Royer and Michael Cermak

Junior Councilpersons – Jacob Gearhart and Mya Graves (alternate)

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Sam Wiser, Borough Solicitor (Salzmann Hughes, PC)
Kevin Grubbs, Head of Engineering Services
S. Leiter Pryor, Director of Utilities
Chad Rooney, Administrative Services Coordinator
Matt Schmidt, Zoning/Code Enforcement Officer
Jim Sourbier, Police Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

EXECUTIVE SESSION: Council adjourned to executive session to discuss personnel issues at 6:31 p.m. They reconvened to regular session at 6:36 p.m.

PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS: Gentry Rouse and Jack Copus from SGC Power made a presentation on their proposal for a solar option at the golf course property. They gave an overview of their company and current projects, and described the 25-year power purchase agreement being offered to the Borough.

In summary, there would be no capital outlay or maintenance upkeep to the Borough, and energy costs would be set for future budgeting purposes. It was clarified that this would only pertain to meters owned by the Borough of Waynesboro. Maintenance and mowing would be the responsibility of the system owner. Approximately eight (8) acres, in the vicinity of Fairways #1 and #6, would be utilized and several trees would need to be removed (which could be done by the Borough). It was estimated that probably 75% of the Borough's energy would be solar, which would result in a cost savings of approximately \$40,000/year.

Various questions were addressed from Council and the public.

Councilman Fleagle added that Council is also entertaining the possibility of renting the remainder of the golf course property to local farmers, which would render (perhaps) several thousand dollars a year.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)

PERSONNEL COMMITTEE: Councilman Cermak acknowledged the resignation of Chad Rooney from the Civil Service Commission, effective 03/21/2018.

Councilman Cermak made a motion to approve the hiring of Benjamin Gsell as a Driver/Operator-Laborer (Maintenance Department) at salary level 6A. Councilwoman Rolls seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve a step increase for Caitlyn Adolini to salary level 5D, effective 01/30/2019. Councilman Knott seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve a step increase for Chris Eyler to salary level 10C, effective 03/03/2019. Councilwoman Rolls seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve a step increase for Tom Brennan to salary level 14E, effective 03/22/2019. Councilman Knott seconded; the motion passed unanimously.

Councilman Cermak made a motion to appoint Todd Blake to the Waynesboro Borough Authority (term to expire on 01/01/2024). Councilman Knott seconded; the motion passed unanimously.

Councilman Cermak made a motion to appoint Laura Rooney to the Zoning Hearing Board (term to expire on 01/01/2024). Councilman Knott seconded; the motion passed unanimously.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report.

STREET COMMITTEE: Councilwoman Rolls made a motion to approve the closure of Main Street for the Memorial Day parade to be held on 05/27 at 9:00 a.m. Councilman Royer seconded; the motion passed unanimously. It was noted that all required paperwork and a list of certified flaggers has been received.

Councilwoman Rolls made a motion to approve the closure of Main Street for the Mad Anthony's 10K Run to be held on 05/18 at 9:00 a.m. Councilman Cermak seconded; the motion passed unanimously. All required paperwork and a list of certified flaggers has been received.

Councilwoman Rolls made a motion to approve the closure of Main Street for Mainstreet Waynesboro, Inc.'s Classic Car & Truck Show on 06/15, contingent upon receipt of their list of certified flaggers (all other paperwork has been submitted). Councilman Cermak seconded; the motion passed unanimously.

Councilwoman Rolls made a motion to approve the closure of Main Street to Mainstreet Waynesboro, Inc.'s Market Day to be held on 10/05, contingent upon receipt of their list of certified flaggers (all other paperwork has been submitted). Councilman Knott seconded; the motion passed unanimously.

Councilwoman Rolls made a motion to approve the request from Franklin County GRASP (in conjunction with the Overdose Task Force) to hold "Black Balloon Day" on 03/06. Councilman Cermak seconded; the motion passed unanimously.

Based on a request from the Franklin County Housing Authority for their office building on Elder Avenue, Councilwoman Rolls made a motion to approve the installation of "30 Minute Parking Only, Monday – Friday from 9:00 a.m. to 4:30 p.m." signs along the west side of Elder Avenue beginning 83' from the north curb line of W. North Street and extending 80' to the north. Councilman Cermak seconded; the motion passed unanimously.

Councilwoman Rolls made a motion to approve a handicapped parking space for Lake House Holdings at 218 W. Fifth Street. Councilman Cermak seconded; the motion passed unanimously.

Councilwoman Rolls made a motion to implement "Resident Permit Parking Only" areas on (1) S. Grant Street between W. Main Street and W. Second Street, (2) Cleveland Avenue between W. Main Street and W. Second Street, and (3) W. Second Street between S. Potomac Street and N. Grant Street. Ms. Rolls explained that numerous complaints have been received, as well as a petition from property owners in the area, regarding the lack of available parking due to a local business (Leland of Laurel Run) utilizing spaces on the streets for their employees to park. Councilman Cermak seconded. It was noted that permits would be issued for residents and their visitors, just as is done for the streets around the High School. Discussion followed regarding cost of the signs (which would be paid by the Borough). Stephen Monn, 126 W. Main Street, commented that these types of situations exist at many other locations in the Borough; and he feels that Council is reacting too quickly to this request without looking at all the ramifications. Rosalie Flook, 29 S. Grant Street, stated that she attempted to discuss the matter with Leland management, but was told that the Borough gave them permission to park wherever they wanted. She commented that if something could be done around the High School, she would appreciate something being done around her home also. Ronald Martin, 66 State Hill Road, suggested that Council discuss the possibility with the Leland of making a parking lot on the site where the house/church is to be demolished (137-139 W. Main Street) for their employee parking. Ms. Rolls stated this was discussed with them, but they were not interested. She added that the Borough's attempts to negotiate/cooperate with Leland representatives have been to no

avail. Councilman Fleagle voiced his disappointment that the Leland hasn't worked with the Borough in this regard, but stated he would like an opportunity to talk with them in an attempt to work out an equitable solution. To that end, Councilman Fleagle made a motion to table the matter until Council's next meeting. Councilman Knott seconded; the motion passed 5-1 (Councilwoman Rolls opposed).

Ronald Martin, 66 State Hill Road – Mr. Martin commented that he was on Council at the time the “Resident Permit Parking” was established around the High School. He noted that the High School has plenty of parking available for students. Councilwoman Rolls stated that the Street Committee has met with School District representatives to discuss the fact that the High School parking lot is under-utilized.

ECONOMIC DEVELOPMENT COMMITTEE: Councilman Fleagle noted that the Economic Development Committee met on 02/05 and discussed the following –

- Economic Development Initiatives/Listing of Franklin County Redevelopment Authority Projects and Potential Commercial/Industrial Properties in Waynesboro – Mike Ross and David Mackley were guests of the Committee and reviewed the available properties in the Borough for commercial and economic development. They are very limited (4 or 5) and Mr. Ross said that is a problem in the southeast corner of the County, not just the Borough of Waynesboro. Discussed were some initiatives the Borough and its partners could pursue to enhance and grow existing properties and businesses.
- Blighted Property/Redevelopment Properties Remedies – David Mackley gave a very thorough review of initiatives taken by the Franklin County Redevelopment Authority in the Waynesboro area over the last five (5) years. He reiterated that the Authority and associated Franklin County Blighted Properties Committee are eager to receive candidates from the municipalities for redevelopment through the various statutes on blighted property enacted by the Commonwealth.
- 21 E. Main Street Developments – At the time of the meeting, Bill Kohler (Mainstreet Waynesboro, Inc.) was waiting on news of a grant application for the redevelopment of 21 E. Main Street, but since then they have received good news (which the newspapers have shared and which I am sure he will explain in a little more detail when he comments tonight).
- Street Light Upgrade (status from Street Committee) – Jason Stains gave a report on the status of the light project. Authorization for the Borough Solicitor and Manager to advertise bidding for the project is on the agenda for Council's consideration at this meeting.
- Brick Sidewalk Maintenance/Tree Strategy – The Committee requested that a definite plan or strategy be developed in conjunction with the Street Committee and the Shade Tree Commission.
- Review of South Mountain Partnership (February 1st, Chambersburg) – The Chairman spoke to the Secretary of DCNR about our trail programs. She was aware of the initiatives we have taken and was very open to grant applications for further development.

The next meeting will be held on 03/05.

Councilman Fleagle also reported that the Franklin County Emergency Services Alliance met recently. He reminded Council that the Borough (along with the other County municipalities) gave funding for an emergency services study ... interviews are currently taking place and the study should come to fruition in the near future.

Councilman Fleagle commented that the Summer Jubilee Committee is in dire need of volunteers. This was publicized in *The Record Herald*, a meeting was held, members of the community “stepped up”, and the July 4th events will be held again this year. He questioned how the training for certified flaggers will be handled ... it was noted that Chad Rooney will hold a training session each quarter for any organizations that need certified flaggers.

Councilman Fleagle introduced the new Director at the Alexander Hamilton Memorial Library and Council welcomed Linda May.

FINANCE COMMITTEE: No report.

RECREATION BOARD: Councilman Royer noted that the Recreation Board met on 01/23. Discussion was held with the Valley View Tenants’ Association regarding the Mt. Airy Avenue Park. A site visit was conducted, and consideration (pending funding) is being given to replacement of the existing playground equipment. Chad Rooney also presented a proposal for an urban trail through Waynesboro as a possible addition to the trail system.

The Recreation Board’s next meeting is scheduled for 02/28 at 6:30 p.m. in the second floor conference room of Borough Hall.

MAYOR’S REPORT: The Mayor’s Report was as follows –

- On January 19th, I was invited and attended the Martin Luther King, Jr. Breakfast held at the Trinity United Church of Christ.
- On January 24th, I attended the Franklin County Mayors’ Breakfast.
- On January 31st, I attended the Chamber’s mixer hosted by the Keystone Payroll Association.
- Also on the 31st, along with Chief Sourbier, Manager Stains and Councilpersons Fleagle, Mumma and Rolls, I attended the Waynesboro Area Senior High School Community Summit meeting.
- On February 5th, I was one of the judges for the Rotary Speech Contest.
- On February 6th, along with Chief Sourbier, I attended the School Safety meeting at the Mont Alto Campus.
- On February 8th, I was part of Mowrey’s Local Government Interviews.
- On February 13th, I attended the Waynesboro Beneficial Fund Association meeting.

- On February 21st, I attended the Chamber's mixer at St. Andrews Church.
- On February 23rd, I attended the Lions Breakfast and the Chamber's Business Expo. Note: I hope that Council members attended these two events also.
- Also on the 23rd, along with Chief Sourbier, I attended the Fire Police Annual Dinner.
- On February 26th, I attended the Cumberland Franklin County Boroughs Association meeting, along with Manager Stains and a member of Council.

SOLICITOR'S REPORT: No report.

DIRECTOR OF UTILITIES' REPORT: No report.

MANAGER'S REPORT: Manager Stains reported that he met recently with the new Library Director (Linda May) and discussed several issues facing the Library.

Mr. Stains requested that Council vote to reschedule their March meeting from 03/20 to 03/27. Councilman Cermak made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

Mr. Stains noted that a meeting will be held on 03/25 with the Franklin County Conservation District at Renfrew to discuss breaking ground on the extension of the trail project between the Ed Miller Walking Trail and Otterbein Park.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None.

CONSENT AGENDA: Councilman Fleagle made a motion to approve the Consent Agenda, as follows –

- Approve Minutes as Presented – December 5, 2018 (regular meeting), December 19, 2018 (regular meeting), January 9, 2019 (special meeting) and February 13, 2019 (public hearing)
- Accept Reports of the Police Chief and Code Enforcement/Zoning Officer for the month of January, 2019; and Fire Chief for the months of December, 2018 (plus the 2018 year-end report) and January, 2019
- Pay Bills – Check Detail(s) dated 01/21, 01/28, 01/30, 02/04, 02/11 and 02/19*

*A check on the 02/19 Check Detail to the Zoning Hearing Board Solicitor is being held, as they have not yet completed documentation necessary from the ZHB meeting regarding the American Legion. By law, they have until 03/17 to provide that information.

Councilman Knott seconded; the motion passed unanimously.

UNFINISHED BUSINESS

FIRE PROTECTION SERVICES AGREEMENT WITH QUINCY TOWNSHIP: Manager Stains presented a signed agreement with Quincy Township for fire protection services provided by the Waynesboro Fire Department for Council's approval. He noted, however, that payment (in the amount of \$7,500) has not yet been received for 2018. Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.

UPDATE APPROVAL SIGNATURES (SOUTH END VILLAS) AND (OTTERBEIN MINISTRIES MULTI-PURPOSE BUILDING): Kevin Grubbs noted that these plans were approved previously by Council, contingent upon the execution of a Developer's Agreement and a Stormwater Operations/Maintenance Agreement. They must be recorded at the Courthouse within a 90-day time period after approval. As execution of those agreements surpassed 90 days, the plans need to be re-stamped. He confirmed that the plans have not changed since the original approval. Councilwoman Rolls made a motion to approve re-stamping the plans, as presented. Councilman Cermak seconded; the motion passed unanimously.

AMERICAN LEGION REQUEST TO WAIVE STORMWATER MANAGEMENT PLAN REQUIREMENT: Solicitor Wisner noted that the American Legion submitted a modification request on 01/18/2019, coupled with a letter from a professional engineer. The Borough's stormwater engineer reviewed that correspondence and noted that (for the most part) he agreed, with one distinct difference. The runoff is to be conveyed via an 8" roof drain and discharged onto the surface of the alley; and he suggested some modifications to that drain structure to eliminate discharge energy, discharge velocity, and adverse impacts to the stormwater flows within the alley.

Mr. Wisner explained that Council's role in reviewing a modification is to determine whether or not they have met the requirements of the ordinance for a modification and the requirements of the PA Municipalities Planning Code. Three (3) things the Borough is to consider are: (1) the grounds and facts of unreasonableness or hardship on which the request is based; (2) the provision or provisions of the ordinance involved; and (3) an explanation detailing how the request is the minimum modification necessary. Council's burden of proof is to determine why the literal enforcement of the relevant provision(s) will create an undue hardship due to the physical conditions of the land in question.

The Legion stated in its request letter that the space available on the property makes it very difficult to meet without sacrificing features that were present before the structure was destroyed by fire. It is a free existing lot with no real change in the overall impervious coverage, and Mr. Wisner stated he feels they have a valid statement in saying it would be very difficult to take that impervious coverage and meet the requirements of the ordinance as presented. However, comments from the Borough's

stormwater engineer indicate that certain things need to be done to mitigate the impacts of the 8" drain and the change in flow to the rear of the property by making some modifications to that drainage feature to preclude a discharge or tripping hazard because of minimal or no cover over the drainage pipe.

Mr. Wisner pointed out an additional consideration regarding excavation of the property. The Legion is immediately next door to Borough Hall, and there is a portion of the Borough Hall foundation that is protected and encased in concrete with the existing concrete sidewalk. Once that sidewalk is removed, there is concern about the potential for an adverse impact on the Borough's foundation.

Lee Royer (representing the American Legion) noted that this matter has been discussed with the Planning Commission and Borough Engineer, and they have reduced the impervious area of the Legion property. In addition, they have done other things to incorporate stormwater controls within the site. As a result, he is not sure if the waiver is actually required. Secondly, the roof area and the pipe mentioned with regard to a tripping hazard have been discussed with the Planning Commission. All agreed that the catch basin recommended by the Borough's engineer would become nothing but a big block of ice. Outletting the pipe (as it presently does) is the preferred and better way to do it; but understanding the amount of water that runs down the alley towards Church Street, they have shown on the plan that 60% of the water from the existing building will go toward Main Street. This will run along the curb and into the catch basin near the Library. He feels they have done all they can do to control the stormwater.

Solicitor Wisner responded that the Stormwater Ordinance requires that a drainage plan be submitted for any land development, regardless of an increase or decrease in impervious coverage. Council should consider a modification in this respect, because there is not an increase in impervious cover; but by the strict terms of the Stormwater Ordinance, a drainage plan is required for any commercial activity. As to the second point, he reiterated that the Borough's Engineer feels strongly that the configuration with having no (or minimal) cover presents a hazard to the public of tripping or of the pipe collapsing. With regard to channelization of the water, Council should discuss the matter with Kevin Grubbs to ensure adequate capacity of those drainage systems. Based on information received from the Borough's consulting engineer, Mr. Grubbs noted there should not be an issue with routing water to the front of the property toward Main Street.

Further discussion was held regarding exposure of Borough Hall's foundation. Solicitor Wisner noted that the modifications are resolved with land development, so Council could make that a condition of the Land Development Plan approval at that time.

Ray Harbaugh (representing Callas Contractors for the American Legion) – Mr. Harbaugh shared a graphic depiction with Council of the Borough's stone foundation and the Legion's proposed new wall and relative heights of footings. The Legion's footing will be significantly lower than the Borough's and will have a foundation drain

(the purpose of which is to take water as it traverses through the ground and a gravel medium, into a pipe and discharged. He explained that the Legion's construction will improve the condition that previously existed.

After further discussion, Councilman Fleagle made a motion to approve the American Legion's request to waive the stormwater management plan requirement, as the space available on the property makes it difficult to meet the stormwater requirements without sacrificing features that were present before the structure was destroyed by fire and there is no increase in impervious coverage; and further, that the plans be modified to show details regarding the trough to the front of the property. Councilman Royer seconded; the motion passed unanimously.

NEW BUSINESS

LAND DEVELOPMENT PLANS (AMERICAN LEGION): Mr. Grubbs noted that Council members received the American Legion's land development plans prior to this meeting. The Planning Commission's recommendation was to approve the plans, as submitted.

Councilman Fleagle made a motion to approve the Land Development Plan, contingent on receipt of the Zoning Hearing Board's written recommendation and any other contingencies required by the Engineering Department (specifically with regard to the wall construction, per the plans presented this evening). Councilman Royer seconded; the motion passed unanimously.

DELEGATION OF SIGNING AUTHORITY FOR CDBG INVOICES (2018 FY): Councilman Cermak made a motion for approval, as presented. Councilman Knott seconded; the motion passed unanimously.

RESOLUTION NO. 2019-01 APPROVING AND AUTHORIZING BUDGET MODIFICATIONS FOR THE FFY 2016 AND 2017 CDBG PROGRAMS: Mr. Stains noted that a public hearing was held earlier this month. The proposed modifications are as follows –

FFY 2016 CDBG Program

1. Reduce the line item activity budget amount for Removal of Architectural Barriers/ADA Improvements to the Borough Building from \$112,302 to \$31,025
2. Add a new line item activity entitled Street Improvements – South Price Avenue in the amount of \$81,276 to be used in combination with FFY 2017 and FFY 2018 CDBG funds

FFY 2017 CDBG Program

1. Reduce the ADA Curb Cuts/Ramps line item activity in the budget in the amount from \$110,560 to \$37,354

2. Add a new line item activity entitled Street Improvements – South Price Avenue in the amount of \$73,206 to be used in combination with FFY 2016 and FFY 2018 CDBG funds

Councilman Cermak made a motion to approve Resolution No. 2019-01. Councilman Knott seconded; the motion passed unanimously.

RESOLUTION NO. 2019-01

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
WAYNESBORO, FRNAKLIN COUNTY, PENNSYLVANIA, APPROVING AND
AUTHORIZING THE SUBMITTAL OF BUDGET MODIFICATIONS FOR THE PA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS FOR FFY 2016
AND FFY 2017

Complete copy on file at Borough Hall.

VOTING DELEGATES FOR PSAB ANNUAL CONFERENCE IN JUNE, 2019:

Councilman Fleagle made a motion to appoint Mayor Richard Starliper as the Borough's voting delegate at the PSAB Annual Conference and Manager Jason Stains as the alternate. Councilman Royer seconded; the motion passed unanimously.

MODIFY 2019 GENERAL FUND FOR THE PURPOSE OF FIRE PUMP REPAIRS: Mr. Stains noted that three (3) pumps on fire apparatus failed in the recent annual testing, all of which will require repairs. One has already been repaired, which expended much of the money budgeted for that purpose in the 2019 budget. Accordingly, Councilman Cermak made a motion to authorize a reduction in contributions to the Capital Reserve Fund from \$76,790 to \$62,790, the difference of which is to be used for repairs to the two (2) remaining pumps. Councilman Royer seconded; the motion passed unanimously.

AUTHORIZATION TO ADVERTISE RFP FOR FIVE (5) YEAR FINANCIAL PLAN UNDER EARLY INTERVENTION PROGRAM:

Mr. Stains noted that Council discussed DCED's Early Intervention Program in the fall and the use of a long-term study (which DCED typically pays for) as a proactive measure. Council members received a proposed RFP for review. Councilman Cermak made a motion to authorize advertisement of the RFP's. Councilman Royer seconded; the motion passed unanimously.

RESOLUTION TO AUTHORIZE STAFF TO APPLY FOR FUNDING THROUGH DCED FOR EARLY INTERVENTION PROGRAM:

Councilman Fleagle made a motion to approve Resolution No. 2019-02, as presented. Councilman Knott seconded; the motion passed unanimously.

RESOLUTION NO. 2019-02

A RESOLUTION OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AUTHORIZING THE BOROUGH MANAGER TO APPLY FOR AND SIGN ANY AND ALL DOCUMENTS RELATED TO THE COMMONWEALTH OF PENNSYLVANIA EARLY INTERVENTION PROGRAM

Complete copy on file at Borough Hall.

AUTHORIZATION FOR STAFF TO ADVERTISE BID PROPOSALS FOR MEMORIAL MARKERS AT MEMORIAL PARK: Council members received a proposed RFP for memorial tree markers at Memorial Park for review, and Councilman Fleagle made a motion to authorize advertisement of the RFP's. Councilman Knott seconded; the motion passed unanimously.

AUTHORIZATION FOR STAFF TO ADVERTISE RFP FOR INSPECTORS UNDER THE BOROUGH'S RENTAL INSPECTION PROGRAM: Council members received a proposed RFP for third party rental inspections for review, and Councilman Fleagle made a motion to authorize advertisement of the RFP's. Councilman Knott seconded; the motion passed 5-0 (Councilman Cermak abstained).

APPROVAL OF MAINTENANCE FOREMAN I AND II JOB DESCRIPTIONS: Mr. Stains noted that the Personnel Committee met and approved job descriptions for Maintenance Foreman I and Maintenance Foreman II positions, as part of the plan for realignment of the Maintenance Department. Councilman Cermak made a motion for approval of the two (2) new job descriptions, as presented. Councilman Fleagle seconded; the motion passed unanimously.

APPROVE UPDATED CHIEF SEWER PLANT OPERATOR JOB DESCRIPTION: Mr. Stains noted that the Personnel Committee also approved an updated job description for the position of Chief Sewer Plant Operator. Approval of the new job description will allow for them to move forward with advertising for applicants for the current vacancy at the Sewer Treatment Plant. Councilman Cermak made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE BOROUGH OF WAYNESBORO AND THE WAYNESBORO PROFESSIONAL FIREFIGHTERS' ASSOCIATION: Council was provided with a copy of a proposed Memorandum of Understanding with the Waynesboro Professional Firefighters' Association, as an update to their current Collective Bargaining Agreement. Mr. Stains noted that terms of the MOU were tentatively agreed upon by the WPFPA and the Borough of Waynesboro in accordance with the Fair Labor Standards Act; and this is intended to eliminate some current unclear practices regarding overtime and compensatory time. Councilman

Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

AUTHORIZE THE BOROUGH SOLICITOR AND MANAGER TO ADVERTISE BIDDING AND ANY OTHER NECESSARY DOCUMENTS FOR THE MAIN STREET PEDESTRIAN SAFETY AND STREETLIGHT UPGRADE PROJECT: Mr. Stains advised that the Solicitor's office is currently finishing bid documents for the Main Street Pedestrian Safety and Streetlight Upgrade Project. In order to keep this project moving, he requested Council's authorization to advertise RFP's for lights and other components of the pedestrian safety project for downtown. Councilman Cermak made a motion for approval. Councilwoman Rolls seconded; the motion passed unanimously.

AUTHORIZE BOROUGH SOLICITOR AND BOROUGH MANAGER TO ADVERTISE BIDDING AND ANY OTHER NECESSARY DOCUMENTS FOR NORTHSIDE POOL UPGRADES: Mr. Stains noted that the flooring discussed for the bathhouse, restrooms, locker rooms, lifeguard area and concession stand can be handled under one RFP; however the staff's recommendation is to advertise for a pool consultant to ensure that the bidding specifications for replacing the galvanized pipe around the pool facility are sufficient and up to the appropriate standards. Councilman Cermak made a motion to authorize advertisement of the RFP's necessary for upgrades at Northside Pool as discussed by the Manager. Councilwoman Rolls seconded; the motion passed unanimously.

REQUEST FROM FAITH UNITED METHODIST CHURCH TO USE NORTHSIDE PARK FOR EASTER EGG HUNT (APRIL 13, 2019): Councilwoman Rolls made a motion to approve the request from Faith United Methodist Church for their Easter Egg Hunt on 04/13. Councilman Knott seconded; the motion passed unanimously.

RESOLUTION AUTHORIZING THE ISSUANCE OF LAND USE EXEMPTION FORMS: Zoning/Code Enforcement Officer Matt Schmidt recommended the issuance of a Land Use Exemption Form (at no charge) when a resident proposes a project that doesn't require a land use permit. Councilwoman Rolls made a motion for approval. Councilman Royer seconded; the motion passed 5-0 (Councilman Cermak abstained).

RESOLUTION NO. 2019-03

A RESOLUTION OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AUTHORIZING THE ZONING OFFICER TO ISSUE LAND USE EXEMPTION FORMS

Complete copy on file at Borough Hall.

FOR INFORMATION ONLY

ANNUAL REPORT FOR 2018 (CIVIL SERVICE COMMISSION): The Civil Service Commission's 2018 Annual Report was received and is on file at Borough Hall.

RELEASE OF CONDITION ON CDBG FY 2015 CONTRACT: Mr. Stains reported that DCED has granted approval to move forward with the ADA upgrades project at Borough Hall.

Discussion ensued regarding handicapped curb ramps at various locations throughout the Borough. Mr. Grubbs noted that the staff will review those again and possibly complete several that were not approved for CDBG funding in the past.

NOTIFICATION OF LIQUOR LICENSE FILING (ROUGH EDGES BREWING, LLC): Notification was received that Rough Edges Brewing, LLC has filed with the PA Liquor Control Board for a license within the Borough of Waynesboro.

PENNDOT'S FFY 2021 TRANSPORTATION IMPROVEMENT PROGRAM: Kevin Grubbs advised that he has received notification from PENNDOT that they are planning to resurface Route 16 from Wayncastle Road to Welty Road again in 2021. Meetings will be held with PENNDOT regarding the project. He noted that the shoulders will need to be milled out (at least 3-4') along the curb line for the overlay, and mentioned the difficulties experienced at Hollengreen Avenue since the last overlay. He will submit pictures of the major problem areas to PENNDOT's Planning Office so they are aware of the issue in plenty of time.

Daryl Beard (a member of the audience) – Mr. Beard noted there is water coming out of a residence on N. Price Avenue ... the street was not crowned properly, and the water runs down the street forming ice during the winter. Mr. Stains noted that the staff is aware of this issue and they are working on it.

PRESS QUESTIONS:

Ben DeStefan, Record Herald –

Question – For clarification, can the American Legion start now (as far as construction)?

- President Mumma advised that the written report from the Zoning Hearing Board Solicitor is required to be received first. Solicitor Wisner added that the plan must be recorded after the contingencies are fulfilled, a building permit must be applied for and issued, and then they can start construction. Kevin Grubbs was instructed to contact Ray Harbaugh to ensure they are aware of what needs to be done.

Question – Is there any kind of time table on a decision for the golf course?

- Jason Stains stated he doesn't think it is Council's desire to entertain a golf course any longer at that property. Several parties are interested in agricultural purposes and uses for the property, and Council will be discussing their concepts with them. Depending on their usage, there

may have to be some rezoning at the property. In addition, Mr. Stains' recommendation to Council is not to rush into any proposal as a result of the presentation given this evening for a solar facility at that location.

COUNCIL AND STAFF COMMENTS

Mr. Stains congratulated Mainstreet Waynesboro, Inc. on their grant award for 21 E. Main Street.

Councilman Cermak welcomed Linda May to the Library staff.

For the record, Mr. Stains clarified that the Borough does not charge for resident/visitor permits on Myrtle Avenue (and in the vicinity of the High School).

Police Chief Sourbier reported that he chairs the Board for the Franklin County Public Safety Training Center, which is the center to which all County municipalities (and several adjacent municipalities and Counties as well) contribute a per capita fee to each year. That is their only source of income. One of the things they have struggled with is the issue of volunteerism and the availability of qualified personnel (particularly for the fire service). This year, in conjunction with the Career Tech Center, they are now conducting Career Tech classes at the Training Center using a completely volunteer, certified fire training and EMT training staff. When these students graduate in the spring, the program will provide to our County a total of nine (9) individuals capable of being hired (the day they graduate) who are fully certified in both interior and exterior firefighting and certified EMT's. He feels this is an exceptional illustration of the value of the Training Center, its commitment to all of our public service first responders, and a very appropriate and important use of the per capita they are receiving from the municipalities. Currently, they can train students for \$1,000 each. Their goal is to continue this program each spring semester.

Additionally, Chief Sourbier noted that the last round of civil service examinations for the Police Department did not go well and there were no individuals who passed. He questioned when testing will be conducted again, as their current list of eligible expires in June. Even though there are no immediate vacancies, they still need to have a current and valid list in case a future vacancy occurs. President Mumma advised that a meeting will be held with the Civil Service Commission to discuss a change in the air mile residency requirement for both the police and fire positions. In addition, the Collective Bargaining Agreements for both union associations will need to be modified to be consistent with the Civil Service Commission Rules and Regulations.

Bill Kohler (Mainstreet Waynesboro, Inc.) reported that MSW has had a street light installed behind the Main Street Park, and they will pay the monthly service fee for electricity at that location. Italian Night at Franks Restaurant was a huge success. The Chocolate Extravaganza will be held on 03/02 and Taco Tuesday will be held on 03/19 at Christine's Café. A grant in the amount of \$192,000 has been received for 21 E. Main Street, which will be a major project for Waynesboro ... he thanked Council for the

use of GMS for the grant process, and noted that several potential tenants have already expressed an interest.

Chad Rooney reported that the Borough's Safety Committee recognized four (4) employees for their attention and focus on safety as "Safe Employees" for the 1st thru 4th quarters of 2018: Kyle Grimes, Chris Eyler, Ray Wagaman and Stacy Stine.

Solicitor Wisner reminded Council that an executive session is needed at the end of this meeting.

Mayor Starliper advised that the Waynesboro Fire Police assisted at the 02/16 Indoor Guard & Percussion Show at WASHS; and they plan to assist at the Mont Alto Fire Department's Carnival 06/14 thru 06/22, Project Big Love on 07/27, and the Mont Alto Fire Department's Gun Bash on 08/17.

Having no further business to discuss, Council adjourned to executive session at 9:36 p.m. They reconvened, with no voting, and adjourned shortly thereafter.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary