

SEPTEMBER 4, 2019
WAYNESBORO, PA 17268
SPECIAL MEETING

Council President C. Harold Mumma called the special meeting of the Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members – Jarred Knott, Patrick Fleagle, Niccole Rolls, C. Harold Mumma and Dade Royer (Michael Cermak was absent)

Junior Councilperson(s) – William Young (alternate)

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Sam Wiser, Borough Solicitor
Kevin Grubbs, Head of Engineering Services
Chad Rooney, Administrative Services Coordinator
Matt Schmidt, Zoning/Code Enforcement Officer
S. Leiter Pryor, Director of Utilities

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

EXECUTIVE SESSION: Council adjourned to executive session at 6:32 p.m. to discuss contract negotiations. They reconvened to regular session at 6:52 p.m.

PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS: Mayor Starliper administered the Oath of Office to William Young for the position of Junior Councilperson.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)

PERSONNEL COMMITTEE: Councilman Royer made a motion to approve a step increase for Robert Cole to salary level 8C, effective 09/07/2019. Councilman Knott seconded; the motion passed unanimously.

Councilman Royer made a motion to accept the resignation of Matthew Rosenberry as a full-time Fire Apparatus Driver and appoint him as a part-time Relief Driver, effective 09/08/2019. Councilman Knott seconded; the motion passed unanimously.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report.

STREET COMMITTEE: No report.

The next Street Committee meeting will be held on 09/12 at 9:00 a.m.

ECONOMIC DEVELOPMENT COMMITTEE: Councilman Fleagle reported on the Economic Development Committee's meeting on 09/03, as follows –

- Franklin County Redevelopment Authority Deliberations (Residential/Commercial) – Discussions of potential buildings downtown that have a commercial component (Wolff & McKowen, Beck & Benedict and Wayne Building)
- 21 E. Main Street/Other Main Street Developments – Bill Kohler reported on the Brew Pub opening. Land development plan “in the works”. Meetings with potential client.
- Street Light Upgrade (Status from Street Committee) – Rebid this Fall.
- Sidewalk/Tree Maintenance Update (Tree Removal/Sidewalk Repair) – Bricks are all reset from missing trees. Tom McCloud will be spearheading a drive to have memorial trees planted in the nine (9) spots. Engineering Department will mark the spots of the lights so tree placement will not interfere with new lights. Trees are ordered. Will be delivered in the Spring.
- WASD Collaborations (LERTA)/Other Business – Will coordinate with the School District to have a committee to coordinate possible LERTA candidates to facilitate process.
- WIDC – Will coordinate with FCADC and WIDC to propose industrial sites for funding.

FINANCE COMMITTEE: Councilman Knott reported that the Finance Committee met this afternoon to review the YTD budget and with representatives of BB&T to review the defined benefit plans for employees. He reported that the pension plan investments look good and appear to be “on track”.

RECREATION BOARD: No report.

RENFREW MUSEUM AND PARK REPORT: No report.

MAYOR'S REPORT: No report. Mayor Starliper welcomed Jenny Geesaman, who was in attendance as a requirement for her ninth grade Civics class.

SOLICITOR'S REPORT: No report.

DIRECTOR OF UTILITIES' REPORT: No report.

MANAGER'S REPORT: No report.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None.

CONSENT AGENDA: Councilman Fleagle made a motion to approve the Consent Agenda, as follows –

A. Pay Bills – Check Detail(s) dated 08/26 and 09/03

Councilman Knott seconded; the motion passed unanimously.

UNFINISHED BUSINESS

RESOLUTION NO. 2019-15 AUTHORIZING THE TRANSFER OF OWNERSHIP OF POLICY/CONTRACT NO. 52030016 TO CHRISTOPHER T. EYLER: Mr. Stains presented proposed Resolution No. 2019-15 and explained that the Borough of Waynesboro was erroneously listed as the beneficiary on a life insurance policy paid for by employee Christopher Eyler (this was discussed previously, but is still not resolved). TransAmerica is requiring this resolution to authorize the transfer of ownership so he can close-out the policy. Councilman Royer made a motion for approval. Councilwoman Rolls seconded; the motion passed unanimously.

RESOLUTION NO. 2019-15

A RESOLUTION OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY,
PENNSYLVANIA, AUTHORIZING THE TRANSFER OF OWNERSHIP OF
POLICY/CONTRACT NO. 52030016 TO CHRISTOPHER T. EYLER

Complete copy on file at Borough Hall.

NEW BUSINESS

APPROVE MANAGEMENT AGREEMENT WITH WAYNESBORO BOROUGH AUTHORITY AND PROPOSED RESOLUTION NO. 2019-13 EXTENDING THE WAYNESBORO BOROUGH AUTHORITY'S TERM OF EXISTENCE: Solicitor Wisner noted that the Borough of Waynesboro and Waynesboro Borough Authority work closely together on providing some of the most important governmental functions to the citizens of the community ... that is, clean drinking water and processing wastewater to ensure compliance with regulations of DEP and EPA. For many years, the Borough has worked without a written management agreement with the Authority on the sewer side and has had a management agreement from the early-1980's on the water side. For the past several years, the Utility Committee has been working with the WBA to come up with a successor management agreement on the water side and the first agreement ever on the sewer side. The Utility Committee consisted of Council President Mumma, Council members Rolls and Royer. They have worked with WBA Chairman Jon Fleagle and WBA member Lee Layman over the course of the last two (2) years, as there is quite a bit involved with the operation and management of the systems. The Borough has great staff from almost every department who are involved with these systems, and the WBA provides a financial reimbursement to the Borough for providing those

services. After working on this for a number of years, they have come to a management agreement recommended by the Utility Committee to Borough Council for action. He thanked members of the Committee, on both the Borough and Authority side, for the investment of time they have made to this matter.

Accordingly, he requested that Council consider authorizing and directing the Council President to execute the management agreement between the Waynesboro Borough Authority and the Borough and in conjunction with that, approve Resolution No. 2019-13 that extends the life of the Waynesboro Borough Authority (with the execution to occur upon receipt of the signed management agreement from the WBA). Councilman Fleagle made a motion for approval. Councilwoman Rolls seconded; the motion passed unanimously.

RESOLUTION NO. 2019-13

WHEREAS, the Council of the Borough of Waynesboro, in Franklin County, Pennsylvania (the "Borough"), heretofore caused to be incorporated WAYNESBORO BOROUGH AUTHORITY (the "Authority") on October 29, 1951, pursuant to the Municipality Authorities Act of the Commonwealth of Pennsylvania, now at 53 Pa.C.S. Ch. 56 (the "Authorities Act"); and

WHEREAS, the Authority's current term of existence ends on October 7, 2038; and

WHEREAS, the Authority adopted a resolution proposing that its Articles of Incorporation be amended to increase the term of existence of the Authority to September 1, 2069 (to cover the term of a loan from the Pennsylvania Infrastructure Investment Authority); and

WHEREAS, the Authorities Act provides that the Council of this Borough, being the sole incorporator of the Authority, shall approve or reject any proposed amendment to the Authority's Articles of Incorporation.

Complete copy on file at Borough Hall.

APPROVE CDBG PROGRAM BUDGET MODIFICATIONS FOR FY 2015, 2016, 2017 AND 2018: Mr. Stains noted that a public hearing was held regarding this matter on 09/03 at 9:00 a.m. No comments were voiced from the public in attendance.

PROPOSED RESOLUTION NO. 2019-14 AUTHORIZING SUBMITTAL OF BUDGET MODIFICATIONS FOR THE PA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS FOR FFY 2015, FFY 2016, FFY 2017 AND FFY 2018: Mr. Stains reviewed the modifications, as follows –

FY 2015 Program Year

- Delete the line item activity for the ADA Improvements to the Borough Building in the full amount of \$109,593.00.

- Add a new line item activity known as the South Price Avenue Street Improvement Project to the budget in the amount of \$109,593.00.

FY 2016 Program Year

- Delete the line item activity to ADA Improvements to the Borough Hall in the full budget amount of \$31,025.00.
- Add a new line item activity known as the Mt. Airy Park Improvement Project to the budget in the amount of \$31,025.00.

FY 2017 Program Year

- Delete the line item activity for South Price Avenue in the full budget amount of \$73,206.00.
- Delete the line item activity for ADA curb cuts/ramps in the full budget amount of \$37,354.00.
- Add a new project/activity for West Third Street Improvements to the budget in the amount of \$110,593.00.

FY 2018 Program Year

- Delete the line item activity for South Price Avenue Street Improvements in the full budget amount of \$124,358.00.
- Add a new project/activity for the West Third Street Improvements in the amount of \$41,636.00.
- Add a new project/activity for ADA Improvements to the Borough Building in the amount of \$82,722.00.

He then presented Resolution No. 2019-14 for Council's consideration. Councilman Knott made a motion for approval. Councilwoman Rolls seconded; the motion passed unanimously.

RESOLUTION NO. 2019-14

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, APPROVING AND AUTHORIZING THE SUBMITTAL OF BUDGET MODIFICATIONS FOR THE PA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS FOR FFY 2015, FFY 2016, FFY 2017 AND FFY 2018

Complete copy on file at Borough Hall.

TRICK-OR-TREAT NIGHT (THURSDAY, OCTOBER 24TH, FROM 6-8 P.M. OR THURSDAY, OCTOBER 31ST, FROM 6-8 P.M.): Mr. Stains noted that, historically, the Borough's Trick-or-Treat night is held on the fourth Thursday of October, which would be 10/24 this year. However, he has received much feedback from the public that since Halloween (10/31) is actually the fifth Thursday of October, they would like to see Trick-or-Treat held that night. Mayor Starliper noted that he has also received comments that people would like it to remain on 10/24 for safety reasons ... plus, many organizations have already made plans to hold their parties (in lieu of Trick-or-Treat) on 10/24. Discussion ensued and Councilwoman Rolls made a motion to hold Trick-or-Treat on

10/31. Councilman Fleagle seconded; the motion passed unanimously. Mayor Starliper noted his disagreement with this decision.

FOR INFORMATION ONLY: Mr. Stains noted that Council will hold an executive session following this meeting to discuss contract negotiations, code enforcement, litigation and real estate issues.

PRESS QUESTIONS:

Joyce Nowell, Herald Mail –

Question: What is the length of term for the agreement between the Borough and Authority?

- Solicitor Wisner responded that it continues on a year-to-year basis until terminated by either party.

COUNCIL AND STAFF COMMENTS:

Subsequent to Trick-or-Treat night being authorized on 10/31, Chad Rooney noted he would like to hold a Community Pumpkin Carving on the front steps of Borough Hall on 10/17 from 6:00 to 8:00 p.m. He suggested that 25-50 free pumpkins will be available, as well as designs and materials needed for carving the pumpkins. In addition, light refreshments (hot apple cider, hot chocolate and small snacks) will be offered. After discussion, it was suggested that the event be held at the Main Street Park to provide adequate lighting and space. Council concurred.

Councilwoman Rolls welcomed William Young as the Borough's alternate Junior Councilperson.

Mayor Starliper questioned why essential street lights can't be installed now instead of waiting another year. Councilwoman Rolls commented that the budgeted money is set aside as matching funds. Additionally, Mr. Stains noted that the lighting engineer determined that the existing lights are insufficient in terms of safety. All of the heads on the Victorian lights are scheduled to be replaced, in addition to adding new lights at crosswalks and intersections.

Having no further business to discuss, Council adjourned to executive session at 7:21 p.m. They reconvened and adjourned the meeting at 9:00 p.m.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary