

# WAYNESBORO BOROUGH AUTHORITY

DECEMBER 17, 2019

## MINUTES

Authority Chairman Jon Fleagle called the regular meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, S. Allen Stine, Lee Layman and William Pflager (via telephone); Todd Blake was absent)

Borough Staff – S. Leiter Pryor, Director of Utilities  
D. Lloyd Reichard, II, Authority Solicitor

**APPROVE MINUTES:** Allen Stine made a motion to approve the minutes of the November 19, 2019 regular meeting, as written. William Pflager seconded; the motion passed unanimously.

**WATER PLANT UPGRADE – UPDATE:** Leiter Pryor reported that the general contractor has revised his schedule and will now begin shortly after Christmas, and the electrical and HVAC contractors have been on-site to make initial assessments. The masonry contractor (Contract 4) finalized their insurance documents prior to the PENNVEST closing, and a Notice-to-Proceed has been issued.

**UPDATE – ANTIETAM DAM:** Leiter Pryor noted there was not much new information to report, but he reiterated that the state finalized the PMP (probable maximum precipitation) number and Gannett Fleming provided some revised conceptual drawings. Instead of doing a labyrinth concrete approach to the emergency spillway, a rock-cut spillway can now be utilized. Gannett Fleming has reviewed and revised their preliminary cost estimate, which is now anticipated to be approximately \$2,000,000, so grant monies can be further pursued. The H2O PA Grant application was submitted last week, the award for which is planned for early March, 2020. Chairman Fleagle suggested that he and Mr. Pryor meet with Representative Schemel after January 1<sup>st</sup> regarding additional funding. Gannett Fleming will be requested to provide a proposal for final design and construction management of the conceptual spillway presented recently (to include the control tower work and intake at the Water Treatment Plant as well).

**PENNVEST UPDATE:** Mr. Pryor reported that the PENNVEST loan closing was held earlier this day, and he received an email confirmation that the loan has been moved into disbursement phase. ACH payments will be made from the Water Construction Fund, and once the project is closed out, they will be paid from the Water Revenue Fund.

Mr. Pryor noted several strong points to be included in potential grant applications: (1) The Antietam Dam has now been included in the recently-revised Franklin County Hazard Mitigation Plan; (2) We have a DEP-approved Emergency Operations Plan; and (3) We've conducted our annual inspections "forever" and have complied with all the recommendations of DEP.

**ADDITIONAL ITEMS FOR DISCUSSION:** Mr. Pryor noted that, approximately a year ago, we entered into a Chlorine Demand Study at the Sewer Treatment Plant in an attempt to have the limit changed in the NPDES permit. DEP required one (1) year of stream and outfall sampling on the chlorine discharge. The results seemed quite positive, and application has been made to the state to have the permit revised. He is hopeful that the application will be successful and the limit will be raised. This will be helpful in dealing with coliform bacteria, especially in the summer months.

Mr. Pryor also reminded WBA members that WETT testing is required once a year, and sampling events will be scheduled for May or June. Gordon Cruickshanks will supervise the sampling.

Mr. Pryor also reported that a letter was received from DEP regarding our lead monitoring. Under the Lead and Copper Rule, we are required to take 30 samples throughout the distribution system at homes known to have lead joints and plumbing. (This has been done since the mid to late 1990's.) A few years ago, there were several "hits", but none reached the action level. This year, however, there were four (4) samples that exceeded and hit the action level. Our staff resampled three of the four sites (one was vacant), two came back below the action level and one was slightly above. DEP is now requiring that public education be done, with specific language to be included in the material provided. Mr. Pryor is working on public relations material for distribution, a note will be included on the utility bills referring customers to the Borough's website, and public information will be posted from EPA and DEP to advise how to get the lead out of home plumbing systems. He noted that it needs to be stressed that the lead isn't coming from our source water ... it is coming from the reaction of our water with lead components in the household plumbing. Gannett Fleming has recommended raising the ph and adding more corrosion inhibitor (which has been utilized for many years). Lab results will be closely monitored, documented and signed by Gordon Cruickshanks and Leiter Pryor; and those will be presented to the WBA monthly in their meeting packets. Mr. Pryor added that he is preparing a script for responses to customers' questions.

Chairman Fleagle asked if information has been received recently from WTMA regarding sewer transfers. Mr. Pryor stated that he receives the information monthly and will begin providing it in the WBA's meeting packets also.

Chairman Fleagle requested that Mr. Pryor review properties and equipment listed on the insurance policies to ensure those are current and accurate.

Chairman Fleagle asked if Solicitor Reichard has heard any updates on the record search being conducted by Chris Washabaugh with regard to free water customers. Mr. Reichard stated he has tried to reach him several times, but received no response. Mr. Fleagle noted that he will contact Mr. Washabaugh directly, as there are at least two (2) properties that are receiving free water and shouldn't be. Action needs to be taken on those matters very soon.

William Pflager made a motion to hold the WBA's annual reorganization at their first regular meeting of the new year (January 21<sup>st</sup>). Lee Layman seconded; the motion passed unanimously.

**PAY BILLS:** Allen Stine made a motion to approve the payment of the following requisitions –

**Sewer Revenue Fund Requisition #SA-259** – Gannett Fleming, Inc. - \$851.24 – 2019 Annual Services for the period of September 28, 2019 through October 25, 2019

**Sewer Revenue Fund Requisition #SA-260** – Borough of Waynesboro (Clearing Account) - \$435,566.00 – 1<sup>st</sup> Quarter, 2020 Sewer Allocation

**Water Construction Fund Requisition #WC-150** – Department of State - \$84.00 – UCC Filing Fee (PENNVEST Loan #85173)

**Water Construction Fund Requisition #WC-151** – Gannett Fleming, Inc. - \$10,744.64 – Revised Conceptual Design of Auxiliary Spillway for the period of March 2, 2019 through October 25, 2019

**Water Construction Fund Requisition #WC-152** – PSI Pumping Solutions, Inc. - \$137,832.91 – Estimate No. 1 for Contract 1 (General Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including November 30, 2019

**Water Construction Fund Requisition #WC-153** – W. C. Eshenaur & Son, Inc. - \$9,522.00 – Estimate No. 1 for Contract 2 (Mechanical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including November 30, 2019

**Water Revenue Fund Requisition #19-23** – Gannett Fleming, Inc. - \$495.62 – 2019 Annual Services for the period of September 28, 2019 through October 25, 2019

**Water Revenue Fund Requisition #19-24** – Borough of Waynesboro (Clearing Account) - \$778,671.00 – 1<sup>st</sup> Quarter, 2020 Water Allocation

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:03 p.m. on a Layman/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Office Supervisor