

JANUARY 2, 2018
WAYNESBORO, PA 17268
REGULAR MEETING (OUTGOING COUNCIL)
AND RE-ORGANIZATION MEETING
(INCOMING COUNCIL)

Council President C. Harold Mumma called the regularly scheduled meeting of the outgoing Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Patrick Fleagle, Niccole Rolls, C. Harold Mumma, Chad Rooney and Michael Cermak (Councilman Oldham was absent)

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Denny Benshoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
S. Leiter Pryor, Director of Utilities
Jim Sourbier, Police Chief
Shawn Adolini, Fire Chief
Jody Sanders, Deputy Fire Chief
John Beck, Jr., Assistant Fire Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)

PERSONNEL COMMITTEE: No report.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report. Councilman Rooney noted that the next Property Committee meeting will be held on 01/04 at 6:00 p.m.

STREET COMMITTEE: No report. Councilwoman Rolls noted that the next Street Committee meeting will be held on 01/25 at 6:30 p.m.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: No report.

FINANCE COMMITTEE: No report.

RECREATION BOARD: No report. Councilman Rooney noted that the next Recreation Board meeting will be held on 01/24 at 6:30 p.m.

MAYOR'S REPORT: Mayor Starliper reported that he attended the downtown walkway light celebration earlier today. He recognized Fire Chief Officers Adolini, Sanders and Beck for their efforts in keeping the American Legion fire under control and thereby protecting Borough Hall from sustaining major damage. They were asked to inform the other fire companies who assisted of the Borough's appreciation.

SOLICITOR'S REPORT: No report.

DIRECTOR OF UTILITIES' REPORT: Leiter Pryor reported that he has received the draft NPDES permit from DEP, which will be published in the PA Bulletin for a 30-day comment period. He is currently working with Gannett Fleming to formulate a response back to DEP, but there will be some additional monitoring requirements in the future.

JUNIOR COUNCILPERSONS' REPORT: No report.

MANAGER'S REPORT: Mr. Stains reported that damage to Borough Hall as a result of the American Legion fire is estimated at \$27,000, and the insurance claim check should be received in the very near future.

CONSENT AGENDA: Councilman Fleagle made a motion to approve the Consent Agenda, as follows –

- A. Award of Contracts – None.
- B. Approve of Minutes – December 20, 2017 (regular meeting)
- C. Pay Bills – Check Detail dated 12/26

Councilwoman Rolls seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS:

Councilman Cermak noted he felt that 2017 was a successful year, despite several hurdles; but he was pleased with the way they were handled.

Chief Sourbier echoed the Mayor's comments regarding the Fire Department's efforts, and thanked the many individuals/organizations who donated food for the firefighters. President Mumma added his appreciation to the Corporal who discovered the fire.

Having no further business to be discussed by outgoing Council, the meeting adjourned at 7:40 p.m. on a Fleagle/Rooney motion which passed unanimously.

PRESENTATION OF CERTIFICATES OF ELECTION, AFFIDAVITS OF RESIDENCY AND OATHS ADMINISTERED BY THE HONORABLE JUDGE ANGELA KROM OF THE 39TH JUDICIAL DISTRICT: Judge Krom administered Oaths of Office and Loyalty Oaths to Mayor Richard Starliper and Councilmen Jarred Knott, C. Harold Mumma and Chad Rooney.

Mayor Starliper then called the re-organization meeting of the incoming Borough Council to order at 7:53 p.m.

ELECT COUNCIL OFFICERS: Mayor Starliper called for nominations for the position of Council President. Councilman Rooney nominated C. Harold Mumma as President. Councilman Cermak seconded the nomination. Councilman Fleagle then made a motion to close the nominations. Councilwoman Rolls seconded; the motion passed unanimously and Mr. Mumma was declared Council President.

Mayor Starliper called for nominations for the position of Vice-President. Councilman Rooney nominated Niccole Rolls as Council Vice-President. Councilman Cermak seconded the nomination. Councilman Fleagle then made a motion to close the nominations. Councilman Cermak seconded; the motion passed unanimously and Mrs. Rolls was declared Council Vice-President.

President Mumma then presided over the remainder of the meeting.

PERSONNEL COMMITTEE: Councilman Cermak noted that a favorable performance evaluation was received for Kim Green, however no action was necessary.

APPOINTMENTS:

- A. **Manager/Treasurer** – Councilman Rooney made a motion to reappoint Jason Stains as Manager/Treasurer. Councilman Cermak seconded; the motion passed unanimously.
- B. **Secretary** – Councilman Rooney made a motion to reappoint Melinda Knott as Secretary. Councilman Cermak seconded; the motion passed unanimously.
- C. **Assistant Treasurer** – Councilman Rooney made a motion to reappoint D'Lynn Scheeler as Assistant Treasurer. Councilman Cermak seconded; the motion passed unanimously.
- D. **Assistant Secretary** – Councilman Rooney made a motion to reappoint Kevin Grubbs as Assistant Secretary. Councilman Cermak seconded; the motion passed unanimously.
- E. **Fire Chief** – Councilman Rooney made a motion to reappoint Shawn Adolini as Fire Chief. Councilman Cermak seconded; the motion passed unanimously.
- F. **Deputy Fire Chief** – Councilman Rooney made a motion to reappoint Jody Sanders as Deputy Fire Chief. Councilman Cermak seconded; the motion passed unanimously.

- G. **Assistant Fire Chief** – Councilman Rooney made a motion to reappoint John Beck, Jr. as Deputy Fire Chief. Councilman Cermak seconded; the motion passed unanimously.
- H. **Fire Police** – Councilman Rooney made a motion to appoint the following individuals as Fire Police: Daryl Burns, Robert Shank, Ronnie Hilton, Mike Huff, Robert Rowe Sr., Patsy Burns, Kenneth Hamby, Robert Rowe Jr., Gerald Flood, Roy Davis, Jim Matthews, Joel Flood, Wayne Miller, Tia Campbell, Jim Seilhamer, Stacey Wolff, Allen Stine, John Leister, Gary Snowberger and Don Shockey. Councilman Cermak seconded; the motion passed unanimously.
- I. **Borough Staff**
- (1) Maintenance Superintendent – Councilman Rooney made a motion to reappoint Denny Benschhoff as Maintenance Superintendent. Councilman Cermak seconded; the motion passed unanimously.
 - (2) Director of Borough Utilities – Councilman Rooney made a motion to reappoint S. Leiter Pryor as Director of Borough Utilities. Councilman Cermak seconded; the motion passed unanimously.
 - (3) Head of Engineering Services – Councilman Rooney made a motion to reappoint Kevin Grubbs as Head of Engineering Services. Councilman Cermak seconded; the motion passed unanimously.
 - (4) Police Chief – Councilman Rooney made a motion to reappoint Jim Sourbier as Police Chief. Councilman Cermak seconded; the motion passed unanimously.
 - (5) Zoning/Code Enforcement Officer – Councilman Rooney made a motion to reappoint Dan Sheffler as Zoning/Code Enforcement Officer. Councilman Cermak seconded; the motion passed unanimously.
 - (6) Operations Manager-Water and Sewer – Councilman Rooney made a motion to reappoint Gordon Cruickshanks as Operations Manager-Water and Sewer. Councilman Cermak seconded; the motion passed unanimously.
- J. **Vacancy Board** – Councilman Rooney made a motion to reappoint O. June Mumma and Members of Council to the Vacancy Board. Councilman Cermak seconded; the motion passed 5-0 (Council President Mumma abstained).
- K. **Borough Solicitor** – Councilman Rooney made a motion to reappoint the firm of Salzmann Hughes, PC (Sam Wiser) as Borough Solicitor. Councilman Cermak seconded; the motion passed unanimously.
- L. **ADA Grievance Committee** – Councilman Rooney made a motion to reappoint Eric Boyer, Jon Fleagle and C. Harold Mumma (as Council President) to the ADA Grievance Committee. Councilman Cermak seconded; the motion passed unanimously.
- M. **Sewage Enforcement Officer** – Councilman Rooney made a motion to reappoint Jonathan W. Piper as Sewage Enforcement Officer. Councilman Cermak seconded; the motion passed unanimously.
- N. **Emergency Services Alliance Representatives** – Councilman Rooney made a motion to appoint Pat Fleagle and Jody Sanders as Emergency

Services Alliance Representatives. Councilman Cermak seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve the salary level designation for the Police Chief job description in accordance with the 2018 budget. Councilman Rooney seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve the permanent appointment of William Sublet IV to the Waynesboro Police Department, with a grade advancement to Police Officer I, effective 12/22/2017. Councilman Rooney seconded; the motion passed unanimously.

Councilman Cermak made a motion to appoint Niccole Rolls to the Waynesboro Borough Authority; said unexpired term to expire on 01/01/2019. Councilman Rooney seconded; the motion passed unanimously.

PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS: Mr. Stains noted that it has been a tradition to have portraits done of long-standing Borough Managers and Mayors (and there are several of those on display in Borough Hall's first floor conference room). Donna Bingaman, a local artist, was commissioned to paint a portrait of former Borough Manager Lloyd Hamberger in honor of his many years of dedicated service to the Borough of Waynesboro. *(The portrait was unveiled at this time.)*

EXECUTIVE SESSION: President Mumma announced that Council members will hold an executive session at the end of the meeting for the purpose of discussing litigation, property and personnel issues. No action is expected to be taken afterward.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None.

UNFINISHED BUSINESS

CONSIDER ORDINANCE FOR ADOPTION (TO ALLOW FOR INDOOR ARCHERY RANGES AS A CONDITIONAL USE IN THE GENERAL COMMERCIAL DISTRICT IN THE BOROUGH OF WAYNESBORO): Mr. Stains noted that the proposed ordinance will amend Ordinance No. 1158 (Zoning Ordinance) to allow for indoor archery ranges as a conditional use in the GC district of the Borough of Waynesboro. A public hearing was held regarding the matter, the proposed ordinance was duly advertised in *The Record Herald* newspaper on 12/15 and 12/22, and is before Council at this time for consideration. Councilman Cermak made a motion for approval. Councilman Rooney seconded; the motion passed unanimously.

ORDINANCE NO.

AN ORDINANCE OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NUMBER 1158 OF THE BOROUGH OF WAYNESBORO, ENTITLED "ZONING" AS AMENDED, TO ALLOW FOR INDOOR ARCHERY RANGES AS A CONDITIONAL USE IN THE GENERAL COMMERCIAL DISTRICT IN THE BOROUGH OF WAYNESBORO.

Complete copy on file at Borough Hall.

NEW BUSINESS

OPEN 2018 BUDGET: Mr. Stains noted that, in accordance with the Borough Code, "new" Council has the right to re-open the 2018 budget; and if they choose to do so, the revised budget must be advertised and finalized by 02/15. No members expressed a desire to re-open the budget.

CHANGE ORDER FOR ASBESTOS REMOVAL AT DEMOLISHED HOUSE (137 W. MAIN STREET): Mr. Stains presented Change Order #1 (in the amount of \$8,545.00) from Snoke's Excavating Paving, Inc. for asbestos removal as part of the remediation work at 137 W. Main Street. Councilwoman Rolls made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.

RESOLUTION NO. 2018-01 RE: SALE OF 2012 DODGE CHARGER: Mr. Stains presented proposed Resolution No. 2018-01 to authorize sale of the last Dodge Charger in the Police Department's fleet. He noted that there have been numerous maintenance issues with this vehicle, and Council has allocated funding for purchase of a new vehicle in 2018. Councilman Rooney made a motion for approval. Councilwoman Rolls seconded; the motion passed 5-0 (Councilman Cermak abstained).

FOR INFORMATION ONLY

COMMITTEE ASSIGNMENTS: Council members were provided with a list of Committee assignments from the Council President.

PRESS QUESTIONS: None.

COUNCIL AND STAFF COMMENTS: Mr. Stains thanked Council for his reappointment and welcomed newly-elected Councilman Knott, as well as re-elected Mayor Starliper and Councilmen Mumma and Rooney. Many welcoming comments were made to Councilman Knott from other Council members, the Mayor and staff.

Chief Sourbier advised that he recently applied for a grant for reimbursement of training costs for the Department's newest police officers. If approved, 50% of their salary and tuition will be reimbursed.

Bill Kohler (Mainstreet Waynesboro, Inc.) reported that between 400-500 people attended the first "Borough Blast" event held on New Year's Eve. He felt it was a good event, despite the frigid cold weather, and they plan to make it an annual event. He thanked Council and the downtown businesses for their support.

Councilman Knott thanked the constituents in his ward for voting for him and providing him with the opportunity to work for them for the next four (4) years. He noted also that he looks forward to working with everyone on Council and feels it will be a good experience.

Councilman Fleagle explained that there will be a name change of the former "Downtown Revitalization Committee" to the "Economic Development Committee". He and President Mumma discussed the fine job of Mainstreet Waynesboro, Inc. in revitalizing the downtown; and this committee will focus not only on redevelopment of the downtown, but of the entire community as a whole.

Councilwoman Rolls reminded the public to check on their friends, family and neighbors during the cold spell; and to bring all pets inside.

Having no further business to discuss, the meeting adjourned to executive session at 8:20 p.m. Council reconvened to regular session at 9:32 p.m. and adjourned on a Rolls/Knott motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary