

MAY 20, 2020
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting (telemeeting via the Zoom computer platform) of the Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members -- Jarred Knott, Patrick Fleagle, Jon Fleagle, C. Harold Mumma, Dade Royer and Michael Cermak

Junior Councilperson – William Young

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Sam Wiser, Borough Solicitor
Kevin Grubbs, Head of Engineering Services

Solicitor Wiser reviewed the Telemeeting Rules of Decorum for those individuals wishing to participate in the meeting.

President Mumma announced that Council had met in executive session on May 13, 2020 for the purpose of discussing real estate issues. In addition, they will hold an executive session at the end of this meeting for the purpose of discussing real estate and code enforcement issues.

COMMITTEE REPORTS: No reports.

President Mumma noted that several items listed on the Consent Agenda will be removed and discussed at this time. In addition, one (1) item will be added ... that being “Approve the Installation of a Handicapped Parking Space at 50 E. Fourth Street”.

APPROVE THE REQUEST FOR THE WASHS CLASS OF 2020 SENIOR RIDE (JUNE 6, 2020): Ali Bailey, organizer of the proposed event, noted that she became aware of the Senior Ride conducted in Washington County and felt it could be done in Waynesboro to honor the graduating seniors who have missed out on so much due to the COVID-19 pandemic and the closing of schools. If approved, the event will be held on Saturday, June 6th, beginning at 5:00 p.m. (she estimated it will last 45-60 minutes). She provided an overview of plans for the ride, noting that many of the guidelines have been adopted from Washington County’s ride. Individuals who are certified flaggers from Mainstreet Waynesboro, Inc. and CFAR have volunteered to help with the event. She reviewed the proposed five (5) mile route, which will begin and end with a fire truck; as well as the rules/regulations for participating seniors and spectators. She

emphasized their goal to ensure the safety of everyone involved and reviewed some of the measures being taken.

Lisa Beaver, 10748 Wayne Highway, noted her appreciation to Ms. Bailey for taking the time to organize this event (particularly because she does not have a senior in the class). As a nurse, she also appreciates that social distancing is being kept in mind.

Gretchen Goss, 112 N. Oller Avenue, echoed Ms. Beaver's comments, adding that it is a great idea. She also asked if parents would be permitted to drive a senior if they do not have a driver's license. Ms. Bailey noted that it would be the seniors' discretion who they would like to drive them; and, in fact, it would be better if the seniors wouldn't drive themselves so they could safely participate in the event.

Tracy Bonebrake-Miller, 919 Quail Run Drive, is a parent of a senior and a teacher at the high school. She noted she is touched that Ms. Bailey chose to organize this event and hopes that Council grants approval.

Leadership of the event was requested to contact Police Chief Sourbier to ensure that proper traffic control arrangements are made, as well as advising the public through the newspapers and social media.

Councilman Cermak then made a motion to approve the proposed Senior Ride, as presented. Councilman Knott seconded. A roll call vote was as follows: Jarred Knott – yes, Patrick Fleagle – yes, Jon Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

APPROVE REQUEST FROM MAINSTREET WAYNESBORO, INC. RE: NORTH AND SOUTH PORTIONS OF THE MULBERRY AVENUE WALKWAYS: Bill Kohler (Mainstreet Waynesboro, Inc.) explained their requests for the north and south portions of the Mulberry Avenue walkways as follows –

- Select, install and maintain decorative quilt-style murals in the walkways in the summer or fall months of 2020. The “quilts” are painted on 4'x4' pieces of plywood and will be professionally hung.
- Select, install, fill and maintain four (4) planters in the walkways, including two (2) in the south walkway and two (2) in the north walkway. The planters are rectangular shaped and 40” long by 22” wide by 24” high. Two (2) of the four (4) planters will be positioned parallel with Main Street at the entrance of each walkway and on the edge of the sidewalk so as to be enjoyed by walkers and motorists. The second one in the north walkway will be located on the sidewalk of the Morningstar property 8-10' off of the alley behind Trinity Church. The second one in the south walkway will be located at the end of the building in the middle of the walkway.
- The planters will be watered and maintained by the Mainstreet Waynesboro flower patrol.

- The planters will be movable in the winter months or if work crews need to access the walkways.
- The planters are only 22" wide, so they will leave more than 10 feet of walking space for pedestrians.

The costs for each of these efforts will be covered by Mainstreet Waynesboro, however they are requesting street sweeping from the Borough crews in the back ends of the walkways on a weekly basis.

Discussion followed regarding positioning of the planters. Michael Benedict asked if the planters could all be turned the same direction as the existing ones at the Morningstar property. Kevin Grubbs noted that he will mark the right-of-way ... as long as there is a 5' pass for pedestrians, they could be placed perpendicular. He will also check the Sidewalk Ordinance to ensure there are no restrictions regarding obstructions in the public sidewalk. Manager Stains added that the proposed quilts were reviewed by Zoning-Code Enforcement Officer Matt Schmidt, and were found to be in accordance with the Zoning Ordinance.

Councilman Knott made a motion to approve the requests as presented and outlined in MSW's correspondence dated May 12, 2020, with regard to the hanging of quilts and the placement of planters. Councilman Jon Fleagle seconded. A roll call vote was as follows: Jarred Knott – yes, Patrick Fleagle – yes, Jon Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

APPROVAL OF FINAL LAND DEVELOPMENT PLAN FOR STARBUCKS: Greg Holtzman, a representative from Starbucks, was present to answer any questions. Kevin Grubbs noted that several modifications were requested at the last Planning Commission, all of which have been completed. They are still awaiting final review of the stormwater facilities, and that approval should be received by the end of this week. Other required items include the developer's agreement, financial surety in the approximate amount of \$88,601.00, the Operations & Maintenance agreement, and revisions to the sign package.

Greg Holtzman, BL Company, on behalf of JC Barr (developer) – Mr. Holtzman noted they have addressed all issues presented and are still evaluating the signage issues. Accordingly, they are requesting Council's conditional approval of their final land development plan. Mr. Holtzman noted they plan to be open by the end of 2020.

Bill Kohler questioned Mr. Holtzman why they choose the location near E. Second Street, as opposed to another location closer to Main Street. Mr. Holtzman advised that the location was chosen because it allows for better ingress/egress and for ease of circulation.

Councilman Pat Fleagle made a motion to approve the final land development plan, conditioned on four (4) comments in Kevin Grubbs' 05/18 memo, as follows: (1)

Recommendation of approval for the Stormwater Management Report & Plan from the Borough's consultant; (2) Execution of the Developers Agreement and the Operations & Maintenance Agreement for On-Site Stormwater Facilities by the developer and Borough Council; (3) Receipt of the Financial Surety for the project in the amount of \$88,601.70; and (4) Approval of the revised Sign Package by Matt Schmidt, Zoning Officer. Councilman Knott seconded. A roll call vote was as follows: Jarred Knott – yes, Patrick Fleagle – yes, Jon Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

ACCEPT QUOTATION FROM INDEPENDENCE LIGHTING TO PURCHASE TWO (2) PROTOTYPE LED LIGHT FIXTURES FOR STREET LIGHT IMPROVEMENT PROJECT:

Councilman Jon Fleagle provided a history of the lighting project, noting that the bids received last year were extraordinarily high. He has been conferring with Independence Lighting (from Exton, PA), who is proposing to place new acorn LED lights on the existing poles, at a substantial savings. Council received copies of their recommendation and drawings for the use of 150 watt LED lights on Main Street from Broad to Franklin Streets. The only question that remains is if there will be a glare from vehicles driving through Main Street (which can only be determined by installing and evaluating prototype lights) ... thus their proposal for three (3) trial lights, at a cost of \$5,171.00, to be temporarily placed on W. Main Street in the vicinity of the former Hoover House.

Councilman Royer asked if the original streetlight plan (from Brinjac) is being abandoned and replaced with this plan from Independence Lighting. Mr. Fleagle explained that they have been informed that the Brinjac firm has changed directions and is no longer doing street lighting projects. He also advised that Independence Lighting is the firm that did the lighting at the Main Street Park and Renfrew.

It was further noted that the \$300,000 DCED grant/loan will cover costs of relamping the area from Broad to Franklin Streets, but PENNDOT approval will be needed when the crosswalks and intersections are done (which will be the second phase of the project).

Councilman Pat Fleagle thanked Councilman Jon Fleagle for taking the initiative to do this research and work on his own time.

Councilman Cermak made a motion to approve the purchase of three (3) prototype LED light fixtures from Independence Lighting, for a total cost of \$5,171.00. Councilman Pat Fleagle seconded. A roll call vote was as follows: Jarred Knott – yes, Patrick Fleagle – yes, Jon Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

ACCEPT PROPOSAL FROM DENNIS E. BLACK ENGINEERING, INC. FOR ENGINEERING SERVICES RE: STREET LIGHT IMPROVEMENT PROJECT:

President Mumma noted that this item will be tabled for a later discussion.

BALANCE OF CONSENT AGENDA: Councilman Pat Fleagle made a motion to approve the Consent Agenda, as follows:

- A. Approve Minutes as Presented – January 6, 2020 (regular meeting), January 15, 2020 (regular meeting), February 19, 2020 (regular meeting), April 15, 2020 (regular meeting) and April 22, 2020 (special meeting)
- B. Accept Reports of the Police Chief, Ambulance Chief and Code Enforcement/Zoning Officer for the month of April, 2020
- C. Pay Bills – Check Detail(s) dated 04/21, 04/28, 05/04, 05/12 and 05/18
- D. Acknowledge and Approve Personnel Matters
- E. Approve Request from Mainstreet Waynesboro, Inc. for Free Parking for Markets at the Park (05/23 to 09/26) and to Hang Hometown Hero Banners and Flower Pots on Street Light Poles
- F. Approve Time Extension Request from Mainstreet Waynesboro, Inc. for Land Development Plan
- G. Resolution No. 2020-12 Authorizing the Disposal of Administrative, Legal and Financial Records in Accordance with Pennsylvania Law regarding the Disposal of Unclaimed Property
- H. Resolution No. 2020-13 re: Designation of Agent Resolution for COVID-19 Grant Application
- I. Resolution No. 2020-14 Suspending the Enforcement of Borough Regulations Restricting Temporary Banners Recognizing Graduating Seniors and Local Heroes for the Duration of the Emergency Declaration
- J. Authorize a Committee of Council to Meet with Renfrew Committee, Inc. (RCI) to Discuss Updating the Lease between the Borough and RCI
- K. Approve the Installation of a Handicapped Parking Space at 50 E. Fourth Street

Councilman Royer seconded. A roll call vote was as follows: Jarred Knott – yes, Patrick Fleagle – yes, Jon Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

COUNCIL AND STAFF COMMENTS:

Bill Kohler (MSW) provided additional information on the upcoming “Market at the Park” farmers markets. Their goal is to make the markets as safe as possible – vendors have been rearranged (they will have 16 vendors and 2 food trucks), hand sanitizers will be provided at each table, the number of people in/out of the park will be monitored in accordance with the square footage and CDC guidelines; and a flow of customers has been created for social distancing purposes.

Councilman Pat Fleagle congratulated Mr. Kohler on approval of MSW’s application for historic designation. Discussion will be held at the next Economic Development Committee meeting regarding the opportunities this will provide.

Mayor Starliper reported that the Waynesboro Fire Police will be assisting at the milk distribution to be held at Otterbein Church on 05/23 from 8:30 a.m. to 12:00 noon.

Manager Stains added that the Borough will be sending barricades and traffic cones to Otterbein for the event. Mr. Starliper also expressed appreciation to the front-line responders for all they have done during the pandemic.

Becky LaBarre, Executive Director at Renfrew, advised that they will be re-opening on 05/22 at dawn. She thanked Council and residents for their patience as a plan was developed in response to the COVID-19 pandemic. The plan outlines positive steps forward as the Governor announces color-coded phases. She noted that they are excited to welcome people back to the park.

Having no further business to discuss, Council adjourned to executive session at 8:01 p.m. They reconvened at 9:07 p.m. and adjourned the meeting.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary