

WAYNESBORO BOROUGH AUTHORITY

SEPTEMBER 15, 2020

MINUTES

Authority Chairman Jon Fleagle called the regular meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (either in person or via teleconference):

Borough Authority Members – Jon Fleagle, Lee Layman, Scott Stine, William Pflager and Todd Blake

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming

APPROVE MINUTES: William Pflager made a motion to approve the August 18, 2020 minutes, with a minor modification on page 1. Scott Stine seconded; the motion passed unanimously.

WATER PLANT UPGRADE – UPDATE: Mr. Pryor provided the following update –

A subcontractor completed the terrazzo floors and the lab counters are installed. The general contractor is currently working on installing new chlorine feed equipment. The electrical contractor is working on conduit and wiring for drives on the pumps in the basement and fiber optic installation. A coordination meeting was held to review and plan for the filter rehabilitation work, and a second meeting will be held prior to September 25th to finalize plans. Some programming modifications, as well as wiring changes, will need to be made but no water quality will be impacted at all.

Mr. Pryor presented the following change orders for WBA approval:

1. Change Order #5 for Contract #1, for the effluent flow meter – a decrease of \$2,336.32. Lee Layman made a motion for approval. Scott Stine seconded; the motion passed unanimously.

2. Change Order #4 for Contract #1, for the concrete portion of the trench drain in front of the loading dock – an increase of \$3,291.73. Todd Blake made a motion for approval. Scott Stine seconded; the motion passed unanimously.

ANTIETAM DAM ENGINEERING SERVICES - UPDATE: WBA executed Gannett Fleming's engineering services proposal at the last meeting, and Gannett Fleming will be on-site in the near future to review the site in preparation for any necessary permits.

UTILITY BILLING COLLECTIONS: Mr. Pryor noted that there were 12 shut-offs scheduled for today, of which 9 were actually shut-off -- the majority of those have paid and were turned back on. One more round of shut-offs is scheduled for next week, and then they will be back on the normal schedule after cessation from the COVID-19 situation. He added that collections seem to be going fairly well.

2021 WATER & SEWER BUDGETS: Chairman Fleagle noted that a budget meeting will be held following the October regular meeting. Mr. Pryor will provide preliminary budget information with the meeting packets next month.

VIRGINIA AVENUE SEWER LINE WORK: Mr. Pryor reported that the Borough's Maintenance Department has been working on installation of a new sewer line on Virginia Avenue. He added that money has been budgeted to pave part of the street after completion. Chairman Fleagle noted that the Borough has applied for grant money to pave the entire length of Virginia Avenue, which he is hopeful will be approved.

INDUSTRIAL METER REPLACEMENT PROGRAM: Chairman Fleagle asked if there has been any activity as far as the industrial meter replacement program. He suggested that the WBA may need to consider putting money in the 2021 budget for a contractor to do those meter replacements.

PAY BILLS: William Pflager a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-274 – D. L. Reichard, II - \$1,107.26 – Base Retainer for Legal Services (10/01/2020 to 12/31/2020)

Sewer Revenue Fund Requisition #SA-275 – Borough of Waynesboro (Clearing Account) - \$199,129.00 – 4th Quarter, 2020 Sewer Allocation

Water Construction Fund Requisition #WC-189 – Gannett Fleming, Inc. - \$9,820.81 – Programming Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of July 4, 2020 through July 31, 2020

Water Construction Fund Requisition #WC-190 – Gannett Fleming, Inc. - \$7,027.59 – Design, Bid and Construction Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of July 4, 2020 through July 31, 2020

Water Construction Fund Requisition #WC-191 – PSI Pumping Solutions, Inc. - \$544,274.40 – Estimate No. 7 for Contract 1 (General Construction –

Waynesboro Water Treatment Plant Upgrades) for work performed up to and including August 31, 2020

Water Construction Fund Requisition #WC-192 – W. C. Eshenaur & Son, Inc. - \$10,444.50 – Estimate No. 7 for Contract 2 (Mechanical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including August 31, 2020

Water Construction Fund Requisition #WC-193 – PSI Pumping Solutions, Inc. - \$35,640.00 – Estimate No. 7 for Contract 3 (Electrical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including August 31, 2020

Water Revenue Fund Requisition #20-22 – Borough of Waynesboro (Clearing Account) - \$144,376.00 – 4th Quarter, 2020 Water Allocation

Water Revenue Fund Requisition #20-23 – D. L. Reichard, II - \$1,107.26 – Base Retainer for Legal Services (10/01/2020 to 12/31/2020)

Water Revenue Fund Requisition #20-24 – Gannett Fleming, Inc. - \$503.56 – 2020 Annual Services for the period of May 23, 2020 through July 31, 2020

Todd Blake seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 6:42 p.m. on a Layman/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Office Manager