

WAYNESBORO BOROUGH AUTHORITY

NOVEMBER 17, 2020

MINUTES

Authority Chairman Jon Fleagle called the regular meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (either in person or via teleconference):

Borough Authority Members – Jon Fleagle, Lee Layman, William Pflager and Todd Blake (Scott Stine was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming

APPROVE MINUTES: Todd Blake made a motion to approve the October 20, 2020 minutes, as written. William Pflager seconded; the motion passed unanimously.

WATER PLANT UPGRADE – UPDATE: Mr. Pryor provided the following update on progress at the Water Plant –

- The general contractor installed exhaust fans throughout the plant, with the exception of three (3) in the basement which will require scaffolding.
- Cabinet unit heaters are installed.
- The damaged portion of countertop in the lab was replaced.
- Trench drain modification in the chemical containment area was completed; still waiting for the protective coating.
- Completed paving in the parking lot and drying bed area.
- Filter #4 drained, demolished floor, did concrete repair work, installed a coating system on the walls and replaced the underdrain. A Leopold representative will do a clear water test on the filter – if that is acceptable, they will begin installing media in Filter #4. Once Filter #4 is complete and tested, the filter will be disinfected and several bacteriological tests taken. He anticipates placing Filter #4 back in-service in approximately December. Once they are certain that Filter #4 is operational and acceptable bacteriologically, they will move to Filter #3 and start the process all over again.
- Worked more on the chemical feed system and pumps.
- Most actuators on Filter #4 have been installed; the remainder will be done this week.
- Installed the actuators on Clarifier #4.
- Continue to install conduit in preparation for feed systems in the post-treatment building.

Upcoming items include –

- Will finish exhaust fans.
- Install coatings on the containment area.
- A meeting will be held next week to discuss the fire and security alarm systems.
- The supplier for the chemical feed pumps will begin start-up – some are currently operating on manual.
- Boiler is up and running -- control systems are not yet connected to it, but Gordon Cruickshanks has been instructed on manual operation.

The following change orders were submitted for consideration --

1. Change Order #1 for Contract #3, to move the Scada System from the plant office to the electrical room – an increase of \$2,712.22 and to install conduit and wire for the existing vibrator on the lime feeder system - an increase of \$1,903.16.
2. Change Order #2 for Contract #4, for OCP Policy Extension – an increase of \$1,931.26.

Lee Layman made a motion for approval of the change orders submitted. William Pflager seconded; the motion passed unanimously.

Mr. Pryor commended operators at the Water Plant on the extra duties required to keep things moving while still meeting all water quality parameters. In addition, they have been working extra hours due to a manpower shortage. He noted their efforts are much appreciated.

Mr. Pryor also reported that Comcast is waiting on the pole permits from Century Link, and he has requested that they (Comcast) contact Century Link regarding the matter. He stated that it is crucial now to have broadband service.

T-MOBILE EQUIPMENT UPGRADE: Mr. Pryor reported that T-Mobile has pulled permits and will begin work before December. In addition, the WBA should begin seeing an increase in the rental amount of \$200/month.

PENNDOT CORRESPONDENCE: Correspondence was received from Dewberry Engineers, Inc. regarding their plan to install roundabouts in the extension of the Washington Township Boulevard. Part of the process is for the WBA to see if we need to relocate any of the existing facilities. In speaking with the Engineering Department, there may be some valve boxes, etc. that need to be addressed. In addition, they mentioned that there have been several water leaks in the 4" line in Orchard Road; and now might be the time to consider replacing it. They also suggested (perhaps) downsizing the line from 4" to 2" to assist with water quality problems experienced in the past. Chairman Fleagle noted he believes there may be pressure problems in that

location, and he suggested having the area modeled. Mr. Pryor noted that any water line work will have to be done in 2021, as PENNDOT's work will begin in 2022.

2021 WATER & SEWER BUDGETS: Copies of the proposed 2021 Water and Sewer Budgets were provided to WBA members in their meeting packets. Todd Blake made a motion for approval of the budgets, as presented. William Pflager seconded; the motion passed unanimously.

RESOLUTION APPROVING 2021 WATER & SEWER BUDGETS: Pursuant to the Management Agreement between the WBA and Borough of Waynesboro, the following resolution was presented regarding the 2021 Budgets --

RESOLUTION

WHEREAS, the Waynesboro Borough Authority, a Municipal Authority created and existing under the laws of the Commonwealth of Pennsylvania, holding office at 55 East Main Street, Waynesboro, PA 17268, has entered into a Management Agreement with the Borough of Waynesboro, a municipal corporation of the Commonwealth of Pennsylvania, for the operation and maintenance of the water and sanitary sewer systems dated September 18, 2019, and

WHEREAS, Section-5: Budgets and Accounting of the Management Agreement requires the Waynesboro Borough Authority to adopt the Water System Operation Budget and the Sewer System Operation Budget (Utility Systems Operational Budgets) by resolution on or before December 1st of each calendar year.

WHEREAS, the Waynesboro Borough Authority has reviewed the Utility Ssystem Operational budgets and has determined that the Utility System Operational Budgets are acceptable as presented by the Borough of Waynesboro and are attached hereto.

Complete copy on file at Borough Hall.

Lee Layman made a motion for approval. William Pflager seconded; the motion passed unanimously

ADDITIONAL ITEMS FOR DISCUSSION: Leiter Pryor advised that there was a water leak in Zullinger earlier today, which required the entire system to be shut down for several hours while repairs were being made. This resulted in a Boil Water Advisory, which was broadcast via the telephone notification system and information posted on the Borough and WTMA's websites/social media. The first bacteriological test was taken this afternoon and results will be back tomorrow. Another test will be taken, and if that is acceptable, the Boil Water Advisory can be lifted (hopefully) on Thursday.

Mr. Pryor noted that information will be received shortly from Gannett Fleming for review with regard to engineering work on the emergency spillway and intake structure at Antietam Dam. He noted that the 30% drawings were to be submitted to the WBA by this meeting, however there was a delay due to the release of water at the dam (and they couldn't go down the control tower to assess the piping). Gannett representatives

did a site visit recently, however, and reviewed various concepts for the intake (specifically, how leaves will be diverted away from the intake and to what extent repairs will be made to the wing walls on the approach to the intake screen itself.) Mr. Pryor will forward the 30% drawings and additional information to WBA members as soon as they are received. Rachel Govelovich (Gannett Fleming) noted that they plan to submit the Public Water Supply Permit in December and will request any comments back from the WBA regarding the intake before then in case any changes are required.

On a related matter, Mr. Pryor reported that the water level at the dam has been going up and it is currently at 15”.

PAY BILLS: Todd Blake made a motion to approve the payment of the following requisitions –

Water Construction Fund Requisition #WC-198 – Gannett Fleming, Inc. - \$30,329.73 – Design, Bid and Construction Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of August 1, 2020 through September 25, 2020

Water Construction Fund Requisition #WC-199 – Gannett Fleming, Inc. - \$10,268.79 – Programming Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of August 1, 2020 through September 25, 2020

Water Construction Fund Requisition #WC-200 – Gannett Fleming, Inc. - \$35,205.88 – Water Treatment Plant Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of August 29, 2020 through October 23, 2020

Water Construction Fund Requisition #WC-201 – PSI Pumping Solutions, Inc. - \$529,530.14 – Estimate No. 9 for Contract 1 (General Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including October 31, 2020

Water Construction Fund Requisition #WC-202 – W. C. Eshenaur & Son, Inc. - \$57,187.87 – Estimate No. 9 for Contract 2 (Mechanical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including October 31, 2020

Water Construction Fund Requisition #WC-203 – PSI Pumping Solutions, Inc. - \$38,522.50 – Estimate No. 9 for Contract 3 (Electrical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including October 31, 2020

Water Revenue Fund Requisition #20-25 – Gannett Fleming, Inc. - \$193.68 – 2020 Annual Services for the period of August 1, 2020 through September 25, 2020

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:01 p.m. on a Pflager/Layman motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Office Manager