

WAYNESBORO BOROUGH AUTHORITY

DECEMBER 15, 2020

MINUTES

Authority Chairman Jon Fleagle called the regular meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (either in person or via teleconference):

Borough Authority Members – Jon Fleagle, Scott Stine, Lee Layman, William Pflager and Todd Blake

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming

APPROVE MINUTES: William Pflager made a motion to approve the November 17, 2020 minutes, as written. Lee Layman seconded; the motion passed unanimously.

Chairman Fleagle offered congratulatory comments to Scott Stine for his recent appointment to a Washington Township Supervisor's position. Mr. Stine noted he is hoping he can make a positive impact in that capacity.

WATER PLANT UPGRADE – UPDATE: Mr. Pryor provided the following update on progress at the Water Plant –

- The general contractor has been working on coating the spill containment areas and the chemical feed systems.
- Raw water pump #2 was taken out-of-service and sent for evaluation.
- The underdrain system was completed and they started putting filter media into the filter. Part of that process was to rinse the media (a Leopold representative was present throughout the process, and clear water tests were conducted with water only and with water & air – both tests were successful). The contractor proceeded to install gravel in the filter. Several layers of gravel were installed when there was a malfunction causing a major failure of the underdrain system. The media needed to be removed for proper viewing (another factory representative was on-site) and their recommendation was to completely remove and reinstall the underdrain. They are still trying to figure out what happened and a preliminary report was generated from Leopold – they are thinking it was some type of air issue or a flow rate problem when water was introduced into the filter too quickly. Whatever the issue was, it needs to be determined and resolved before proceeding further. Several meetings and discussions have been held, and reports have been forwarded to Gannett Fleming for review. Mr. Pryor noted

that financial responsibility is yet to be determined, and the contractor assures they will be able to get back on schedule in mid-January.

- The electrical contractor has worked on the alarm system and is preparing for the fiber optic installation from the old to new plants. They have also been wiring up some of the feed pumps and the additional HVAC equipment that was installed.
- The HVAC contractor continued to work on the boiler control systems, finished piping on the unit heaters and started on some pipe installation work today.
- An issue arose with the SCADA system (an uninterrupted power supply specified was under-sized). A change order for an additional \$9,770.46 will be presented for WBA approval.

Mr. Pryor reported that Gannett Fleming provided him with a contact at West Penn Power, who in turn made telephone calls to both Comcast and CenturyLink regarding installation of the necessary lines for broadband service. It is his understanding that all the permitting is in place now, and Comcast indicated they would have service by mid-January.

Mr. Fleagle asked about the flow meter at the old plant, and Mr. Pryor noted it has been ordered and is in storage. The meter cannot be installed yet, however, because it will not be able to communicate with the plant until the new SCADA system is online.

The following change order was submitted for consideration --

1. Change Order #6 for Contract #1, upsizing of uninterrupted power supply -- an increase of \$9,770.46. Scott Stine made a motion for approval. William Pflager seconded; the motion passed unanimously.

ANTIETAM DAM – UPDATE: Leiter Pryor reported that he, Jon Fleagle and Gordon Cruickshanks reviewed the 30% plans submitted for the intake and emergency spillway at Antietam Dam. (These drawings were sent electronically to WBA members.) Questions and comments were sent to Gannett Fleming, and their responses were included in the meeting packets. Access across the spillway to the other side (for maintenance and weir readings) is still unclear, and Gannett Fleming will be sending a proposed sketch in the near future.

Regarding the intake, Gannett Fleming provided additional information on the leaf boom. He and Gordon reviewed it, but still have some questions regarding removal of the back screen of the intake for sediment removal/cleaning. They discussed possibly fabricating it out of aluminum, but corrosion may be a problem. Rachel Govelovich will discuss the matter further with the staff at Gannett Fleming.

TANK FUND CD INVESTMENT – UPDATE: Mr. Pryor noted that, at the direction of the WBA, he has invested \$200,000 from the Tank Maintenance Fund in Certificates of Deposit -- \$100,000 for 24 months and \$100,000 for 36 months.

REQUEST FROM WAYNESBORO AREA SCHOOL DISTRICT FOR WI-FI HOTSPOT AT MT. AIRY PARK: Mr. Pryor noted that a request was received from the

Waynesboro Area School District to install equipment on the pump station at Mt. Airy Park to provide a Wi-Fi hotspot for school children to utilize. They have requested same from Borough Council for various other parks, but the WBA owns the Mt. Airy Park. Scott Stine noted that Washington Township just approved 2-3 and he thinks it is a good idea. Chairman Fleagle added that the electrical draw is very low, so costs will be minimal. He explained that when there are virtual classes, a fair number of students don't have internet at home. He added that only school computers will be able to access the hotspots. WBA members agreed that they need to do what they can to assist the children.

Scott Stine made a motion to authorize the School District to install a Wi-Fi hotspot at the pump station in Mt. Airy Park. William Pflager seconded; the motion passed unanimously.

PAY BILLS: Todd Blake made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-276 – D. L. Reichard, II - \$1,107.26 – Base Retainer for Legal Services (01/01/2021 to 03/31/2021)

Sewer Revenue Fund Requisition #SA-277 – Borough of Waynesboro (Clearing Account) - \$435,969.00 – 1st Quarter, 2021 Sewer Allocation

Water Construction Fund Requisition #WC-204 – Gannett Fleming, Inc. - \$18,923.55 – Design, Bid and Construction Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of September 26, 2020 through October 23, 2020

Water Construction Fund Requisition #WC-205 – Gannett Fleming, Inc. - \$15,348.97 – Programming Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of September 26, 2020 through October 23, 2020

Water Construction Fund Requisition #WC-206 – PSI Pumping Solutions, Inc. - \$55,237.85 – Estimate No. 10 for Contract 1 (General Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including November 30, 2020

Water Construction Fund Requisition #WC-207 – W. C. Eshenaur & Son, Inc. - \$20,377.50 – Estimate No. 10 for Contract 2 (Mechanical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including November 30, 2020

Water Construction Fund Requisition #WC-208 – PSI Pumping Solutions, Inc. - \$25,460.00 – Estimate No. 10 for Contract 3 (Electrical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including November 30, 2020

Water Revenue Fund Requisition #20-26 – D. L. Reichard, II - \$1,107.26 – Base Retainer for Legal Services (01/01/2021 to 03/31/2021)

Water Revenue Fund Requisition #20-27 – Borough of Waynesboro (Clearing Account) - \$816,589.00 – 1st Quarter, 2021 Water Allocation

Scott Stine seconded; the motion passed unanimously.

ADDITIONAL ITEMS FOR DISCUSSION: Scott Stine suggested that Borough employees should be given holiday gift certificates to show appreciation for everything they have had to deal with this year (regarding COVID). Chairman Fleagle noted that Borough Council would have to give approval for this expense, and Mr. Stine noted he will contact Manager Stains regarding the matter.

Leiter Pryor reported that two (2) rounds of Lead and Copper testing (60 samples each) have been completed. Results were very good, and he is hopeful that they will be able to return to a regular sampling routine.

Chairman Fleagle reminded WBA members that reorganization/election of officers will be held at their January meeting.

Scott Stine noted that he was present at the recent water line break in Zullinger on Route 16. He commended the maintenance staff for a job well done, but noted his concern for their safety. He stated that signs were posted along Route 16, but they blew down. Traffic going past the workers was within 3-4 feet, and there were no flagmen or police cars, etc. to advise traffic to slow down. Leiter Pryor noted there are certain requirements when working on a state road, and all of the maintenance employees have received PENNDOT flagger certifications. He will bring the matter to the attention of Chad Rooney, who oversees the Maintenance Department. All agreed that there should be written protocols/procedures in place before they begin work to ensure that everyone is safe.

Having no further business to discuss, the meeting adjourned at 6:55 p.m. on a Layman/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary