

WAYNESBORO BOROUGH AUTHORITY

APRIL 12, 2022

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (in person and/or via teleconference):

Borough Authority Members – Jon Fleagle, Lee Layman, Scott Stine and Bill Pflager (Todd Blake was absent)

Borough Staff – S. Leiter Pryor, Director of Utilities

Others – Rachel Govelovich, Gannett Fleming, Inc.
Andrew (A.J.) Benchoff

APPROVE MINUTES: Bill Pflager made a motion to approve the minutes of the February 15, 2022 and March 15, 2022 regular meetings, as written. Lee Layman seconded; the motion passed unanimously.

WATER PLANT UPGRADE – UPDATE: Leiter Pryor reported on progress at the Water Treatment Plant upgrade project as follows –

- The general contractor completed site restoration work and seeding.
- Filters are back in operation and are performing well.
- A coordination meeting was held with the general contractor to discuss the equalization basin painting, as half of the basin must be done at a time. It was decided to hold off until the fire hydrant flushing schedule is complete.
- A punch list of items that need to be addressed was generated and discussed with the project manager. Clarification is still needed from the contractor on some instrumentation issues.
- The raw water pump is still not working properly (tripping out), but the mechanical pump is functioning the way it should. Gannett Fleming will continue to pursue.
- The UPS and batteries are currently housed on the floor and a quote of \$3,557.80 was received from PSI for a rack installation. Scott Stine made a motion to authorize the contractor to proceed. Bill Pflager seconded; the motion passed unanimously.

ANTIETAM DAM – UPDATE: Mr. Pryor noted there was nothing new to report ... they are still waiting for comments from DEP.

GOLF COURSE / SEWER PLANT SUBDIVISION: Chairman Fleagle noted that the WBA made a proposal to Borough Council to subdivide the former golf course and sewer plant properties. Council agreed and the WBA will pay all resultant costs. Price quotes for the survey work were received from R. Lee Royer (\$4,995.00) and Dennis Kauffman (\$4,875.00). After a lengthy discussion regarding the property history and proposed subdivision, Lee Layman made a motion to contract with R. Lee Royer for the work. Bill Pflager seconded; the motion passed 3-1 (Scott Stine opposed).

SEWER PLANT – UPDATE: Leiter Pryor gave an update on I & I work -- the contractor has been on-site and placed flow meters in the system in hopes of identifying problem areas that need restoration work. TV work will also be done when the flow monitoring is complete. Any necessary repairs will be evaluated ... and if funds are available, the work will be done this year; if not, they can be placed in the budget for next year. In addition, some manhole restoration work will also be done (materials have been ordered and they plan to begin in approximately a week).

There has been no change in staffing. The opening has been advertised, but only a few applications were received. Two (2) interviews were held and they were intending to make an offer, but the individual decided he was no longer interested.

Discussion was held at the last WBA meeting regarding Comcast running a line for broadband service at the Sewer Plant. Their fee of \$875.00 has been paid and the project is currently in design for installation in the near future.

PAY BILLS: Lee Layman made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-293 – Gannett Fleming, Inc. - \$195.35 – Annual Services (General Wastewater Engineering) for the period of 01/01/2022 through 02/25/2022

Water Construction Fund Requisition #WC-275 – Geo-Science Engineering & Testing, LLC - \$200.00 – Invoice #0003813 dated 03/17/2022 (WTP – Project #021030329)

Water Construction Fund Requisition #WC-276 – Gannett Fleming, Inc. - \$120.73 – Water Treatment Plant Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of 01/01/2022 through 02/25/2022

Water Construction Fund Requisition #WC-277 – Gannett Fleming, Inc. - \$4,342.02 – Programming Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of 01/01/2022 through 02/25/2022

Water Construction Fund Requisition #WC-278 – Gannett Fleming, Inc. - \$13,377.92 – Design, Bid and Construction Phase Engineering Services for

Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of 01/01/2022 through 02/25/2022

Water Construction Fund Requisition #WC-279 – PSI Pumping Solutions, Inc. - \$80,252.97 – Estimate No. 21 for Contract 1 (General Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including December 31, 2021

Water Construction Fund Requisition #WC-280 – PSI Pumping Solutions, Inc. - \$81,182.35 – Estimate No. 22 for Contract 1 (General Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including March 25, 2022

Water Construction Fund Requisition #WC-281 – W. C. Eshenaur & Son, Inc. - \$18,800.00 – Estimate No. 15 (Final) for Contract 2 (Mechanical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including April 7, 2022

Water Revenue Fund Requisition #22-06 – Gannett Fleming, Inc. - \$680.30 – Annual Services (General Engineering) for the period of 01/01/2022 through 02/25/2022

Bill Pflager seconded; the motion passed unanimously.

WBA members adjourned to executive session at 7:03 p.m. to discuss the hiring of a new Solicitor. Regular session resumed at 7:45 p.m. Scott Stine made a motion to appoint Andrew (A.J.) Benchoff as Authority Solicitor. Bill Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 8:00 p.m. on a Layman/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary