

WAYNESBORO BOROUGH AUTHORITY

AUGUST 9, 2022

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (in person and/or via teleconference):

Borough Authority Members – Jon Fleagle, Lee Layman and Scott Stine (Bill Pflager and Todd Blake were absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
Andrew (A.J.) Benchoff, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming, Inc

APPROVE MINUTES: Lee Layman made a motion to approve the minutes of the July 12, 2022 regular meeting as written. Scott Stine seconded; the motion passed unanimously.

WATER TREATMENT PLANT UPDATE: Leiter Pryor reviewed a punch-list of outstanding items and noted he will present a change order for consideration later in the meeting.

Chairman Fleagle asked for an update regarding the raw water meter. Mr. Pryor noted they held a conference call with the manufacturer, but didn't come to any resolution ... they say it is right and we say it is wrong. Calibration data from the equipment was sent to Allied Controls, but there has been no response back from them. When asked about raw water pump #2, Mr. Pryor noted they need an accurate raw water flow meter before they can test pump #2. Discussion followed regarding how to proceed with getting a resolution from PSI.

Mr. Fleagle stressed to Rachel Govelovich that Gannett Fleming needs to be more involved. He stated his feeling that construction services from Gannett Fleming on this project have not been stellar. This project was supposed to be completed by June 1, 2021. Discussion followed regarding the possible pursuit of liquidated damages.

Mr. Pryor presented Change Order #3 for Contract #3 in the additional amount of \$4,068.58. This change was due to a heat build-up in some of the control panels because no ventilation was provided. (It was noted that excessive heat could shorten the life of the components.) Lee Layman made a motion to approve the change order, as presented. Scott Stine seconded; the motion passed unanimously. Scott Stine

stated he feels the punch-list items should be completed before payment is made for this additional work.

ANTIETAM DAM UPDATE: Leiter Pryor noted he received word that the WBA was unsuccessful with another grant opportunity.

He advised that since the valves in the outlet channel of the settling basin are in need of replacement, they are looking at adding this work to the contract for the project. A conference call is scheduled for next week to review some options to include this work in the scope of the project.

Mr. Fleagle asked if they are still waiting on approvals from DEP and Rachel Govelovich stated she doesn't expect to receive any comments from them until approximately December.

T-MOBILE LEASE AMENDMENT REQUEST: Mr. Pryor advised that he provided the WBA's position on the lease proposal to T-Mobile after the last WBA meeting, but he has heard no response back from them to date.

I & I UPDATE: Mr. Pryor noted that Scott Crum is spearheading this program and doing a great job. He has analyzed the data received from flow meters placed throughout the system and identified areas of high infiltration. He would like to concentrate on those areas when doing TV work in October. Two of the largest areas were around the Third Street Pumping Station and the Enterprise Avenue Pumping Station. Once the areas have been inspected, he will develop a plan for repairs.

Mr. Pryor added that, with the recent heavy downpours, manholes on C.V. Avenue and Roadside Avenue were underwater. Water-tight manhole lids have been ordered for these locations.

LEAK DETECTION: Mr. Pryor noted that he has talked with Maintenance Foreman Mike Benshoff and Jody Sanders (who will be doing the work). They advised that they are short-staffed, but assured him they will get the leak detection work done this year.

AUTHORITY RESOLUTION AND ARTICLES OF AMENDMENT: Pursuant to discussion held at a previous meeting, Solicitor Benchoff noted that he reviewed enabling ordinances giving the Waynesboro Borough Authority life in 1951, as well as amendments made in the 1960's extending projects to be undertaken by the WBA to include sewers and the sewer system in addition to water. He has discussed the matter with Borough Solicitor Sam Wisner and drafted a proposed resolution for the WBA's adoption expressly confirming the Authority's power to sell, convey, and otherwise dispose of property deemed surplus by the Authority, both real and personal.

The proposed amendment to Section 5 of the WBA's Articles of Incorporation would read as follows –

Section 5. The projects which will be undertaken by the said Authority are: to acquire, hold, construct, improve, maintain, operate, own, lease, either in the capacity of lessor or lessee, and to sell, convey, or otherwise dispose of property deemed surplus by the Authority, both real and personal, relating to sewers, sewer systems or parts thereof, sewage treatment works, including works for treating and disposing of industrial wastes and waterworks, water supply works and water distribution systems for the Borough of Waynesboro and for such other territory as it may be authorized to serve.

Mr. Benchoff explained the process involved including WBA adoption of this proposed resolution, presentation of the resolution to Borough Council for action, Borough Council's approval of an ordinance, and submission of both to the Department of State to update the Articles of Incorporation.

Lee Layman made a motion to authorize the Chairman and Secretary (or Assistant Secretary) to execute this proposed resolution to start the process of amending the WBA's Articles of Incorporation. Scott Stine seconded; the motion passed unanimously.

SEWER PLANT UPDATE: Mr. Pryor reported that there was an issue with the recent WETT testing and toxicity was indicated. Staff is aware of what caused the problem (which is not ongoing) and it will be corrected. Re-testing can be done within 45 days, and they plan to do it during the week of Labor Day.

REVIEW OF FINANCIAL STATEMENTS: Chairman Fleagle noted that it is time for a six-month review of financial statements (as of 06/30/2022).

STAFFING ISSUES: Staffing issues were discussed. There is currently a vacancy at each of the plants (both Water and Sewer) and there are several employees out for medical reasons in the Maintenance Department.

PAY BILLS: Scott Stine made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-299 – Commonwealth of Pennsylvania, Department of Environmental Protection - \$3,750.00 – Annual fees for NPDES Permit #PA0020621 (Inv. #1259042)

Water Construction Fund Requisition #WC-286 – Gannett Fleming, Inc. - \$510.41 – Water Treatment Plant Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of 06/04/2022 through 07/01/2022

Water Revenue Fund Requisition #22-15 – OnSolve, LLC - \$7,952.36 – CodeRED Standard Renewal (07/30/2022 – 07/29/2023)

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:08 p.m. on a Layman/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary