

APRIL 19, 2023
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members – Jarred Knott, Patrick Fleagle, Jon Fleagle, C. Harold Mumma, Dade Royer and Michael Cermak

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Kevin Grubbs, Head of Engineering Services
Justin George, Borough Solicitor (Salzmann Hughes)
S. Leiter Pryor, Director of Utilities
Matt Schmidt, Zoning-Code Enforcement Office
Chris Devers, Fire Chief
Jim Sourbier, Police Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS

- **Mayor's Proclamation to Ed Kisslak for Earning his 36-Gallon Pin for Blood Donations** – (COMPLETE COPY ON FILE AT BOROUGH HALL.)
- **Mayor's Presentation to ABATE (Alliance of Bikers Aimed Toward Education) Proclaiming May, 2023 as Motorcycle Safety Awareness Month** - (COMPLETE COPY ON FILE AT BOROUGH HALL.)

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None.

STAFF COMMENTS AND WRITTEN REPORTS

MAYOR: The Mayor's Report was as follows –

- In March, I attended the Franklin County Commissioners' meeting.

- On March 9th, along with Borough Council members, I attended the Franklin County Area Development Corporation's Breakfast.
- On March 14th, I attended the Waynesboro Area School District's Board meeting.
- On March 22nd, I attended the Waynesboro Beneficial Fund Board meeting.
- On April 1st, I attended the Pennsylvania State Mayors' Association Board meeting by Zoom.
- On April 3rd, along with Manager Stains and Chief Sourbier, I attended a North-South meeting.
- On April 5th, I read to four (4) classes of Head Start.
- On April 6th, I was one of many who presented acknowledgment to Ed Kisslak for the 36 gallons of blood he has given, which has helped save 864 individuals.
- Also on the 6th, I attended the Penn State Mont Alto Spring Open House.
- I conducted wedding ceremonies on March 20, March 22, March 30, April 1, April 8, April 14 and April 18.

RENFREW MUSEUM AND PARK: Becky LaBarre, Executive Director and CEO, provided Council with a written report dated April 14, 2023, which was included in their meeting packets.

ANTIETAM HUMANE SOCIETY: Kacie Morrell, Executive Director of the Antietam Humane Society, provided Council with March's Animal Report, which was included in their meeting packets.

BOROUGH SOLICITOR: No report. Solicitor George noted that Borough Council met in executive session on 04/12 for their annual legal summit. Discussion was held during the meeting regarding real estate and litigation issues.

DIRECTOR OF UTILITIES: Mr. Pryor's written report was included in Council's meeting packets.

BOROUGH MANAGER: The Borough Manager's Report was as follows --

- We are working on several additional Right-to-Know requests.
- We had the opportunity today to attend the Franklin County Commissioners' meeting and discuss our stormwater project that was funded through the Franklin County IMPACT! Grant. The County Commissioners presented us with a

certificate and took a photo with Councilmen Cermak and Mumma and myself. Also in attendance were S. Leiter Pryor and WBA member Lee Layman, who discussed the new Vactor flusher truck purchased with funding from this grant as well.

- I am asking that Borough Council remove Item 8B (2) advertising changes to Chapter 19 from the agenda. We finished the draft today and it is being reviewed by our Solicitor at this time.

OFFICE MANAGER: No report.

FIRE CHIEF: A written report was included in Council's meeting packets.

POLICE CHIEF: A written report was included in Council's meeting packets.

AMBULANCE SQUAD CHIEF: A written report was included in Council's meeting packets.

CODE ENFORCEMENT/ZONING OFFICER: A written report was included in Council's meeting packets.

HEAD OF ENGINEERING SERVICES: No report. Mr. Grubbs noted that he will discuss several items on the agenda later in the meeting.

MAINTENANCE FOREMAN – REPAIR REPORT: A written report was included in Council's meeting packets.

APPROVAL OF ROUTINE ITEMS: Councilman P. Fleagle made a motion to approve the following routine items –

- A. Approve Minutes as Presented – March 8, 2023 (regular meeting) and March 30, 2023 (special meeting)
- B. Approve Remote Working Policy for Exempt Employees
- C. Retroactively Approve Request from Rainbow Children's Advocacy Center to Place Blue Ribbons on Parking Meters for the Month of April, 2023 in Recognition of Child Abuse Awareness and Prevention Month.
- D. Consider Bid for 2023 Roadside Avenue CIR Street Project

Councilman Royer seconded; the motion passed unanimously.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS

A. Personnel Committee

(1) Acknowledge and Approve Personnel Matters as Presented

- Acknowledge a favorable performance evaluation for Gary Zentmyer, Equipment Operator – no action required.
- Approve the advancement of Andrew McAllister to position of Sewer Plant Operator, salary level 10E, effective 04/11/2023 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.
- Approve the listing of current members of the Board of Directors for Alexander Hamilton Memorial Free Library (updated 02/09/2023) – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.
- Accept the resignation of Ronald Flegel from the Civil Service Commission, effective immediately – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.

B. Property and Public Safety Committee

- (1) Authorize PA Municipal Code Alliance, Inc. and Commonwealth Code Inspection Service, Inc. to Both Provide Building Code Inspection Services in the Borough of Waynesboro, Thereby Allowing Consumers to Choose between the Two (2) Companies – Councilman Cermak excused himself from the meeting at this time.**

Manager Stains noted that Accredited Services is going out of business due to staffing issues, and PA Municipal Code Alliance has been assisting through the transition and closing. (PA Municipal Code Alliance has issued new building permits and Accredited Services has been closing out permits previously issued in the Borough.)

Mr. Stains reported that there have been some complaints and requests that the Borough consider other Building Code Officials to assist and give consumers a choice of who they utilize. The matter has been reviewed by the Property and Public Safety Committee, and interviews were held with representatives of both PA Municipal Code Alliance and Commonwealth Code Inspection Service. Accordingly, the Property and Public Safety Committee is recommending the following:

- Authorize both companies be authorized to issue building permits in the Borough of Waynesboro; and

- Authorize the Borough Manager to designate appropriate staff (i.e. Police Chief, Fire Chief or Code Enforcement Officer) for any temporary condemnation processes in emergency situations, with one of the authorized companies to conduct their inspection the next day.

Councilman J. Fleagle made a motion for approval. Councilman Knott seconded. Discussion followed regarding the possibility of both companies providing office hours in Waynesboro, and Councilman P. Fleagle asked to go on record as asking them to do so. A vote was then called and the motion passed unanimously.

C. Street Committee - Councilman J. Fleagle noted that the Street Committee met on 04/06 and minutes of the meeting were provided to Council. The following items require Council's action.

(1) Approve 2023 Firecracker 5K and Kids 1-Mile Fun Run on Tuesday, July 4, 2023 from 7:30 a.m. to 9:30 a.m. - Councilman J. Fleagle noted that the race course will be the same as in previous years, and Manager Stains added that the start/finish area will be on Second Street near the high school (away from the hospital) to alleviate congestion. It was noted that sufficient flaggers are available for the event. Councilman J. Fleagle made a motion for approval of the event, including closure of the following streets:

- East and West Main Street between E. Second Street and Fairview Avenue
- East Second Street between E. Main Street and Myrtle Avenue
- Virginia Avenue between E. Main Street and E. Second Street
- S. Enterprise Avenue between E. Main Street and E. Second Street
- W. Second Street between N. Grant Street and Fairview Avenue
- Cleveland Avenue between W. Main Street and W. Second Street
- N. Franklin Street between W. Main Street and W. Second Street

Councilman Royer seconded; the motion passed unanimously.

(2) Approve Request for ADA Accessible Parking Space at 338 W. Second Street – Councilman J. Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

(3) Approve Request from St. Mary's Episcopal Church for Reserved Parking Space at 112 E. Second Street - Councilman J. Fleagle noted that this request is for Sunday mornings only, and the church has agreed to pay for the signs and installation.

Councilman J. Fleagle made a motion for approval of a "Reserved Parking for Church, Sunday Only, 8:00 a.m. to 12:00 p.m." sign, beginning 40' from the south curb line of E. Second Street and extending 20' to the south along the

east side of S. Broad Street; and further, approval for a “No Parking Here to Corner” sign, beginning 40’ from the south curb line of E. Second Street and extending 40’ to the north. Councilman P. Fleagle seconded; the motion passed unanimously.

(4) Approve Request from an Area Resident to Pave Alley East of N. Franklin Street – Councilman J. Fleagle made a motion to approve adding this alley to the list of alleys to be paved this year. Councilman Cermak seconded; the motion passed unanimously.

(5) Authorize Proper Staff to Send a Letter of Support to the Franklin County Metropolitan Planning Organization (MPO) for a Bicycle/Pedestrian Study to Connect Renfrew Park to the Washington Township Walking Paths along N. Welty Road and Washington Township Boulevard – Councilman J. Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

D. Economic Development Committee – Councilman P. Fleagle provided the following written report on their meeting held on 04/04:

Walnut Street Lighting/Redevelopment Plan – Meeting with the current owners of the Walnut Street properties has not yet been secured.

LERTA Ordinance Expiring – Committee will propose to Borough Council to re-authorize the current LERTA statute for an additional ten (10) year period.*

Franklin County Housing Rehab Program (DCED – Whole Homes Repair Program) – Guy Henicle from Luminest, the administrator of this program, was present to brief members on the details of the program. Henicle explained that Franklin County will receive 1.2 million dollars of ARPA funding through DCED. The minimum grant will be \$2,000 and the maximum \$50,000 (\$25,000 is the threshold for prevailing wage rates). The program will be open to county homeowners who are at or below 80% of the median income. This ranges from an income of approximately \$46,000 for a one-member household to \$66,550 for a four-member household. The program will prioritize energy and water needs, focusing on code violations and deferred maintenance. The committee will coordinate in future meetings with Henicle and Code Enforcement Officer Matt Schmidt to ensure eligible homeowners are aware of the program.

Main Street Lighting – No report.

New Businesses/21 East Main Street –

- B. Kohler advised that the building at 21 E. Main is cleaned out and is ready for asbestos removal.
- New business, photoshop, is occupying 88 W. Main Street.

- New flagger class will be taught on 05/22, with cost for attendees partially subsidized.

Property Updates –

- Former Lakehouse property will be occupied by a dance studio. EDC to work with Street Committee and new owner to try to alleviate stormwater issues on site.
- Former Hess building on King Street to be used as a real estate center.
- Stormwater swale relocation on N. Franklin Street on hold.
- 137/139 E. Main Street redevelopment on hold until owners complete W. Third Street property redevelopment.

New Business – P. Gunder advised that subject of redeveloping the intersection of Prices Church Road and W. Main Street, in anticipation of bypass extension, was initiated at a recent Waynesboro Industrial Development meeting. Question of specifics of such an extension will be referred to Borough's Street Committee for clarification.**

*Councilman P. Fleagle made a motion to move forward with the recommendation to re-authorize the current LERTA statute for an additional ten (10) year period. Councilman Cermak seconded; the motion passed unanimously. Manager Stains noted that a public hearing will be required, etc., and he will work with the Solicitor's office to ensure that proper requirements are met.

**In addition, Councilman P. Fleagle addressed the issue discussed at the Economic Development Committee meeting regarding redeveloping the intersection of Prices Church Road and W. Main Street for any planned Washington Township Boulevard extension. He stated it is his understanding that Washington Township intends to end the Boulevard at Route 316. R. Lee Royer was present in the audience and noted that when the Boulevard was originally planned, it was supposed to intersect Route 16 on the west side of Zip Oil (which is in Washington Township). Councilman P. Fleagle noted there has been no discussion or commitment in the past that anything in the Borough would be included as part of the bypass, and the Borough has not been officially requested to consider that possibility. He requested that Council go on record confirming that no part of the Washington Township Boulevard will include any road (which presently exists) in the Borough of Waynesboro. Council concurred.

E. Finance Committee

(1) Pay Bills – Councilman Knott made a motion to approve the payment of Check Details dated 03/03, 03/13, 03/22, 03/28 and 04/04. Councilman J. Fleagle seconded; the motion passed unanimously.

F. Recreation Board

- (1) Approve Request from Saint Andrew Catholic School to Use Memorial Park on Friday, May 12, 2023 (rain date of Friday, May 19, 2023) from 8:30 a.m. to 12:15 p.m. for Annual Race for Education and Field Day Events** – Councilman Royer made a motion for approval. Councilman J. Fleagle seconded; the motion passed unanimously.

Councilman Royer requested that Council's agenda be amended to add "RUN 4 Clean Water Kenya 7-Miler/5K on 08/26". Mr. Stains noted that this is the second year for this event, which will start this year on Memorial Park Drive. This will necessitate closing Memorial Park Drive between Fifth Street and Broad Street, and a PENNDOT permit will be required for their crossing over Clayton Avenue. He noted that the changed route is fairly self-contained and will require less flaggers. Mr. Stains noted that the group has assured the Borough they will not utilize orange spray paint (as they did last year), and they have purchased signs to be used for marking the route. Kevin Grubbs also noted that, after speaking recently with Jeff Rock, they would like to temporarily close Walnut Street (between Memorial Park Drive and Walnut Street) at the beginning of the race. Councilman J. Fleagle made a motion to add this item to the agenda for consideration. Councilman Knott seconded; the motion passed unanimously.

- (2) Approve RUN 4 Clean Water Kenya 7-Miler/5K on 08/26** – Councilman Cermak made a motion for approval, contingent on receipt of the necessary PENNDOT permit for Clayton Avenue and the Mayor's approval for the required street closing(s) in the Borough. Councilman Royer seconded; the motion passed unanimously.

UNFINISHED BUSINESS – None.

NEW BUSINESS

AUTHORIZE STAFF TO RELEASE RFP FOR ELECTRONIC TIMEKEEPING AND PAYROLL SYSTEM: Manager Stains noted that the Borough is "still living in the dark ages" with regard to timekeeping, as employees still utilize paper time cards. He described the process involved in collecting, calculating and submitting information for payroll processing to a third party accounting firm; all of which consumes a great deal of time by the Office Manager for manual review and entry. He would like to pursue software which would make this process less burdensome and more efficient, and he requested Council's authorization to prepare an RFP in order to receive quotes and/or demonstrations. Councilman Cermak made a motion for approval. Councilman Royer seconded; the motion passed unanimously.

RESOLUTION NO. 2023-08 AUTHORIZING THE PROPER BOROUGH OFFICIALS TO PREPARE AND ADVERTISE BIDS FOR 2004 HAUL TRAILER (AS IT IS OWNED BY THE BOROUGH AND THE FIRE POLICE NO LONGER HAVE A NEED FOR IT)

AND 2002 SEWER EQUIPMENT TRAILER: Mr. Stains requested Council's permission to offer the aforementioned equipment for sale (via sealed bids). He noted that proceeds from sale of the sewer equipment trailer will be deposited into the Sewer Capital Reserve Fund, as that equipment is owned by the Waynesboro Borough Authority. In addition, Councilman J. Fleagle stated that the WBA will pay for half the cost of the advertising for the bid notice.

Councilman J. Fleagle made a motion for approval of Resolution No. 2023-08 authorizing sale of the equipment. Councilman Cermak seconded; the motion passed unanimously.

RESOLUTION NO. 2023-08

RESOLUTION OF THE BOROUGH OF WAYNESBORO AUTHORIZING THE SALE OF MUNICIPAL PROPERTY

COMPLETE COPY ON FILE AT BOROUGH HALL. .

AUTHORIZE CIVIL SERVICE COMMISSION TO BEGIN AND CONTINUE TESTING FOR FIREFIGHTER/EMT, CONTINGENT ON FINALIZATION AND APPROVAL OF UPDATED CIVIL SERVICE RULES AND REGULATIONS: Mr. Stains requested that, similar to what Council approved for the Police Department, he is requesting they allow the Civil Service Commission to begin and continue testing for the position of Firefighter/EMT. He noted there are currently no vacancies, but there is also no current list of eligible in case of any future vacancies.

Additionally, Mr. Stains noted that Council acted earlier in the meeting on Ronald Flegel's resignation from the Civil Service Commission, and he has received applications from three (3) individuals who are interested in serving on the Commission. The Property Committee will interview them and present recommendations on appointment(s) at next month's meeting.

Councilman Royer made a motion to approve the Borough Manager's recommendation to begin and continue testing for Firefighter/EMT, contingent on finalization and approval of updated Civil Service Rules and Regulations as well as a full complement of Commission members (required by the Borough Code). Councilman Cermak seconded; the motion passed unanimously.

APPROVE FINAL SUBDIVISION & LAND DEVELOPMENT PLAN (COLD SPRING ESTATES PHASE 10): Kevin Grubbs presented the Final Subdivision and Land Development Plan for Cold Spring Estates Phase 10. James Zaiger, developer for Cold Spring Builders, LLC, will be creating five (5) single-family lots, two (2) parcels for a lot addition and constructing the terminal end of W. Third Street.

The Waynesboro Planning Commission recommended approval of the plans at their meeting on 04/19, contingent upon the completion of an additional note to be added to

page 1 identifying the utility and stormwater easements. Mr. Grubbs stated that Note #25 has been added to the plans and reads as follows: "25. The Borough and the Borough Authority are hereby granted a 35' utility and stormwater easement for water, sewer and stormwater that runs from the end of Third Street to the pump station, then a 30' utility easement from the pump station to Antietam Creek. This easement crosses Lots 234, 235 and 236." Mr. Grubbs also stated that a pre-construction meeting was held earlier today regarding the water line.

Councilman J. Fleagle noted he wanted to ensure that everyone is aware that with approval of this plan, Third Street will be terminated where it crosses over the Antietam Creek. This means that there will be no way to connect the approximate 60 acres on the other side of the West Branch (which are in the Borough) to the existing Borough streets. Discussion followed, and it was clarified that the property owners are aware of this (and anyone planning to purchase the property would be informed).

Councilman Cermak made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

APPROVE FINAL SUBDIVISION PLAN (41 & 43 N. POTOMAC STREET): Mr. Grubbs presented the Final Subdivision Plan for 41 and 43 N. Potomac Street. Edgemont Investments, Inc. is proposing to subdivide the existing duplex into two (2) individual units.

The Waynesboro Planning Commission recommended approval of the plans at their meeting on 04/19, contingent upon completion of the revision showing on the plans a new independent single water service and sanitary sewer service for Lot #1 from the main line to the dwelling. Mr. Grubbs stated that the plans have been revised, as required, showing the water and sanitary sewer services for Lot #1.

Councilman Royer made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

APPROVE FINAL SUBDIVISION PLAN (119 & 121 N. BROAD STREET): Mr. Grubbs presented the Final Subdivision Plan for 119 and 121 N. Broad Street. Danitza Ordonez, TD Homes 4 You, LLC, is proposing to subdivide the existing duplex into two (2) individual units.

The Waynesboro Planning Commission recommended approval to Borough Council at its meeting on 04/19, contingent upon the completion of the following revisions and approval of required variances by the Waynesboro Zoning Hearing Board –

Plan Revisions

1. Change Note #7 and #8 that the public sewer and water are provided by the Waynesboro Borough Authority (WBA).

2. Remove the signature lines in all three (3) approval blocks and change the heading to read "Waynesboro Borough Council" instead of "Borough of Waynesboro"; and remove "Borough Council, Borough Planning and Franklin County Planning" at the bottom of each approval block.
3. Show building setback lines (BSL) and dimensions on plan.
4. Front yard setback is 25' from the back of the public right-of-way (sidewalk).
5. Remove overhead utility lines, electric, cable, phone, etc. to provide better clarity on the water and sanitary sewer lines.
6. Show two (2) 10'x20' off-street parking spaces in rear yard of Lot #1 and #2.

Variances Required

1. Lot #1 and #2 Front Yard Setback = 25' encroachment
2. Lot #1 and #2 Side Yard Setback = 1.2' encroachment
3. Lot #1 and #2 Minimum Lot Width = 25' existing lots are 20'

Mr. Grubbs stated that all revisions have been made and are indicated on the plans. The Waynesboro Zoning Hearing Board will hold a public hearing on 04/27 to review the variances requested on Appeal No. 584.

Councilman Knott made a motion for approval, contingent upon approval of the variances by the Zoning Hearing Board on 04/27. Councilman P. Fleagle seconded; the motion passed unanimously.

APPROVE SKETCH PLAN (WESTVIEW DEVELOPMENT): Mr. Grubbs presented an unofficial sketch plan for Westview Development, whose proposal is to develop the four (4) acre lot located west of Fairview Avenue between W. Second Street and Westview Avenue into four (4) apartment buildings, for a total of 60 units.

At its meeting on 04/19, the Waynesboro Planning Commission recommended several revisions be completed (included in Memo dated April 13, 2023) and that Borough Council require the developer to submit a Traffic Impact Study for further review by the Waynesboro Planning Commission.

Councilman Cermak made a motion for approval of the requirement for a Traffic Impact Study. Councilman Royer seconded; the motion passed unanimously.

APPROVE EXECUTION OF SEWAGE FACILITY PLANNING MODULE FOR PROPOSED HAVEN HILL SUBDIVISION FOR FOUR (4) LOTS IN WYNNCREST DEVELOPMENT: Mr. Grubbs noted that the Waynesboro Borough Authority reviewed the sewage facility planning module for the proposed Haven Hill Subdivision consisting of four (4) lots located within the Wynncrest Development, and determined that there is sufficient capacity to serve the proposed new construction. It was clarified that portions of these lots are located in Washington Township and portions are located in the Borough.

Councilman J. Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

DESIGNATE OFFICIAL DELEGATE FOR THE 2023 PA STATE ASSOCIATION OF BOROUGH'S' ANNUAL CONFERENCE IN HERSHEY, PA ON JUNE 4-7, 2023: As

Mayor Starliper is unable to attend this year's conference and there are several resolutions to be presented for inclusion on PSAB's list of legislative priorities, Mr. Stains recommended that Borough Council designate an official voting delegate and alternate. Councilman Royer agreed to attend and Mr. Stains noted that he is hoping to attend as well.

Councilman Cermak made a motion to appoint Councilman Royer as the Borough's voting delegate and Jason Stains as the alternate. Councilman J. Fleagle seconded; the motion passed unanimously.

FOR INFORMATION ONLY: None.

COUNCIL COMMENTS: Mayor Starliper reiterated his requests for replacement of the front doors at the Police Department entrance of Borough Hall and a Fire Code for the Borough. He also asked the status of the proposed solar farm project at the former golf course.

Mr. Stains noted that a second company has sent a proposed solar contract, which is currently under review by the Solicitor's office. He added, however, that the Borough would have to negotiate to increase the proposed rates because they are less than the last proposal reviewed for the area. They are also looking for buy-in and agreements from all the surrounding farms in that area.

Regarding the Police Department's front doors, Mr. Stains noted that the last time they looked at replacing the doors, they considered utilizing CDBG money ... but if CDBG money is used and the doors are changed, we would then also be required to change the flooring inside (as the area leading to the front reception window is not ADA accessible). He described issues involved with the possible installation of ramps, and noted they are unable to find acceptable options to move forward with this project.

Police Chief Sourbier reported that the Police Department has been working on a parental child abduction case since March of 2020. The offender (mother) surrendered this afternoon and is now in the Franklin County Jail, awaiting arraignment. The two (2) children were both safe and are now in the custody of Children and Youth Services; and the father is on his way from Florida to be reunited with the children. Chief Sourbier noted this case involved three (3) years' worth of work from Corporals Ramsey and Adolini, the Marshall Service, the National Center for Missing Children, Team Adam, the District Attorney's Office, Drug Task Force, etc. etc. He noted that all this work culminated today when the children were found safe.

Chief Sourbier noted that their Co-Responder will present a program at the Library on 05/17 at 1:00 p.m. entitled "What Now?". He explained that part of her responsibility and contract obligation is community outreach and public education. This is one of several programs she has done already, and it is designed to help citizens in our community recognize that there are individuals who are in need of help but do not know who to call. Information will be provided regarding resources for these individuals.

Chief Sourbier also mentioned that he does a program similar to "Coffee with a Cop" at the Library, the next of which is scheduled for 04/24 at 10:00 a.m. Open discussions are held at that time.

Having no further business to discuss, the meeting adjourned at 7:48 p.m. on a Cermak/Royer motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary